



**Town of Clayton  
Planning Board Minutes  
Monday, January 22, 2024 at 6:00 PM  
Town Council Chambers**

**Board Members Present:**

Jeffrey R. Spence, James Moore,  
Ronald Williams, Kevin Lee, James  
Lipscomb, Derrick Applewhite,  
Jodie Dupree, Daniel Gleason,  
Mike Surasky, and Anita Bland

**Board Members Absent:**

None

**Staff Present:**

Andria Archer, Council Member

**1 CALL TO ORDER**

- a) SWEARING IN OF BOARD MEMBERS  
*Presenter:* Heidi Holland, Town Clerk
- b) Vote for new Chair and Vice Chair of the Planning Board.  
*Presenter:* Conrad Olmedo, Planning Director

**Nominate New Chair**

**RESULT: CARRIED**

**Vote on New Chair**

**RESULT: CARRIED**

**Nominate New Vice Chair**

**RESULT: CARRIED**

**Vote on New Vice Chair**

**RESULT: CARRIED**

**2 APPROVAL OF MINUTES**

- a) December 19, 2023 Planning Board Minutes

**Approve or Deny December's Meeting Minutes.**

**RESULT: CARRIED**

**3 PUBLIC MEETING**

- a) 2023-185-RZ Southern Wake Property Group Rezoning

**Provide a recommendation to Town Council.**

|                        |
|------------------------|
| <b>RESULT: CARRIED</b> |
|------------------------|

**4 NEW BUSINESS**

- a) PLANNING BOARD 2024 BYLAWS  
*Presenter:* Conrad Olmedo, Planning Director

**5 ADJOURN**