



**Town of Clayton
Recreation Advisory Board Agenda
Monday, April 12, 2021 @ 6:00 PM
Clayton Community Center**

1. CALL TO ORDER

2. APPROVAL OF MINUTES

- a. Approval of February 2021 Minutes
Approval of March 2021 Minutes

[Recreation Advisory Board - 08 Feb 2021](#)

[Recreation Advisory Board - 08 Mar 2021](#)

3. OLD BUSINESS

- a. Joint Committee with Downtown Development
Presenter: Emily Beddingfield, Board Chair
- b. Building Renovations
Presenter: Scott Barnard, Parks and Recreation Director
- c. COVID-19 - May Changes
Presenter: Scott Barnard, Parks and Recreation Director
- d. Renaming of All-Star Park
Presenter: Scott Barnard, Parks and Recreation Director

4. NEW BUSINESS

- a. Charrette Process with Town Manager, JD Solomon - May Meeting 6:00 - 8:00 p.m.
Presenter: Scott Barnard, Parks and Recreation Director
- b. Summer Camp
Presenter: Scott Barnard, Parks and Recreation Director

5. STAFF REPORTS

- a. Athletics
- b. Programming
- c. Facilities

6. ADJOURN



**Town of Clayton
Parks and Recreation Advisory
February 8, 2021
Zoom**

BOARD MEMBERS PRESENT:

**Emily Beddingfield
Rebecca Bradford
Travis Crowder
Bennett Jones
Gina Garera
Butch Lawter
Mark Morgan
Karen Phinazee
John Saluppo**

STAFF PRESENT:

**Scott Barnard, Parks and Recreation
Director
Lauren Lambert
Councilman Avery Everett**

MEMBERS ABSENT:

**Dave Danko
Ted Willer**

1 CALL TO ORDER

- a) This meeting was called to order at 6:04 p.m.

Motion: Board Member Emily Beddingfield
Second: Board Member Butch Lawter
Vote: Unanimous

2 APPROVAL OF MINUTES

- a) Approval of January 2021 Minutes

ACTION: Meeting minutes from January 2021 were approved.

Motion: Board Member Emily Beddingfield
Second: Board Member Butch Lawter
Vote: Unanimous

3 OLD BUSINESS

- a) **Parks and Recreation Bond Progress**
Presenter: Scott Barnard, Parks and Recreation Director

We are in the pre-application period with all projects for East Clayton Community Park and Clayton Community Park. Different departments are

giving their feedback including fire, sewer, and public works. Ms. Beddingfield suggested a line by line approach, where we go through a list of our parks and see what needs to be done/priorities.

b) **Discussion Regarding Profiting Off Town Resources**

Presenter: Scott Barnard, Parks and Recreation Director

Some signs have been ordered to help with teaching the public that in order to use our grounds for a program, they must rent them or have permission from the town. It will be extremely difficult to determine if someone is using the space as a rental or not, we will have to work hard to make this transition work. Information will need to be relayed out to the public and signage will be key.

c) **Joint Committee with Downtown Development**

Presenter: Emily Beddingfield, Board Chair

The joint committee has met several times and discussed signage, colors, designs, and expectations. The idea of interactive maps has come up in discussion and partnerships continue to grow with downtown businesses. The Annual Clayton Road Race will most likely be more of a virtual race, and could involve the greenway. No final decisions made yet.

d) **Building Renovations**

Presenter: Scott Barnard, Parks and Recreation Director

The Clayton Community Center is ready to go! Longer time has been needed for glass doors, but we could open at any time if we needed too. Safety guards (plexi screens) have been placed at the new front desk, and all construction is complete!

e) **E-Bikes, Onewheels, and More**

Presenter: Scott Barnard, Parks and Recreation Director

Mr. Barnard informed the committee that this has been a topic of conversation all over the state recently. The directors conference that he just attended had an hour long information session on this topic. Some regulations need to be set in place. The idea was thrown around to make some type of video that could be shared on social media promoting greenway safety, rules, and regulations. Speed limits on the greenway were discussed as well. The committee discussed headphone usage on trails making it harder for people to hear, kids running in different directions, and dogs on retractable leashes pulling away from their walkers. All of these things should be discussed more in depth with members of the joint greenway committee, advisory board members, and frequent users of the greenway. Mr. Barnard suggested painting speed limits on the greenways as well. It may be more visible for people to see as they are riding or running.

f) **Joint Use Agreements**

Presenter: Scott Barnard, Parks and Recreation Director

Mr. Barnard recently spoke with the towns attorney, he will hopefully get everything to him by the end of the week. The information can then be passed

on to potential partners at Civitan and with the school system.

g) **Covid-19**

Presenter: Scott Barnard, Parks and Recreation Director

The town is still discussing the possibility of opening on March 1st. People in surrounding towns are opening up, and we are starting to get questions. We will be looking to start baseball season mid April as well.

4 NEW BUSINESS

5 STAFF REPORTS

a) **Athletics**

Looking to begin the baseball/softball season in mid-April.

b) **Programming**

Fitness programs are still virtual. The virtual poker run is taking place, and we have painted Valentine's Day frames out at East Clayton Dog Park, and Harmony Playground.

c) **Facilities**

Baseball fields are being worked on, and touched up as we prepare for the upcoming season. Foul poles have been removed, and we are waiting on dry weather to replace them with new ones.

6 ADJOURN

This meeting was

a) This meeting was adjourned at 7:14 p.m.

ACTION: This meeting was adjourned at 7:14 p.m.

Motion: Board Member Emily Beddingfield

Second: Board Member Gina Garera

Vote: Unanimous

Chair

ATTEST:

Clerk to the Board



**Town of Clayton
Recreation Advisory Board Minutes
March 8, 2021
Via ZOOM**

BOARD MEMBERS PRESENT:

Emily Beddingfield
Butch Lawter
Karen Phinazee
John Saluppo
Ted Willer

STAFF PRESENT:

JD Solomon
Dolores Gill
Matt Lorion
Lauren Lambert
Avery Everett

MEMBERS ABSENT:

Travis Crowder
Gina Garera
Rebecca Bradford
Bennett Jones
David Danko
Mark Morgan

1 CALL TO ORDER

This meeting began at 6:00 p.m.

2 APPROVAL OF MINUTES

a) **NO QUORUM MET**

3 OLD BUSINESS

a) Parks and Recreation Bond Progress
Presenter: JD Solomon, Town Manager

Mr. Solomon spoke to the board regarding bond progress, and where the town is at. At this moment in time we have decided to look towards a different direction as far as architects go. We will be having a 3rd party evaluate design plans and give us other cost estimates. Price estimates will be coming in the future, and all input will be given to council to review. East Clayton and Community Park were looking more on the verge of 20 million dollars. Ms. Beddingfield mentioned a list of priorities and where they stood in the planning process. Mr. Solomon said they are taking into consideration what the priorities are. Ms. Beddingfield mentioned Municipal being a huge priority since it is ultimately what will lead people into downtown. She talked about how

every time something breaks at Municipal that it is usually not worth replacing, so items just get shut down. It would be nice to update these items therefore they are safer and will live a longer life. Mr. Solomon discussed a future planning opportunity where we will all really sit down and look things over, lay plans out in the council chambers and understand the future of our parks. More to follow once we receive numbers back.

- b) Joint Committee with Downtown Development
Presenter: Emily Beddingfield, Board Chair

Discussions with DD continue, lots of talk about ways of getting people from our parks to downtown. Mile markers have been added to the greenways. Mr. Solomon mentioned that we have reinstated police back on our trails. Ms. Beddingfield mentioned that the committee was not aware of the waste water treatment plant and work that will be done in Legend Park. The committee was unaware that the greenway would be shut down and that the park would be closed for an extended period of time. Mr. Solomon spoke about engineering not knowing about a timeline, and they will be bringing us some creative solutions to make it things work. Better communication will need to happen between the Engineering Dept. and Parks and Recreation from here on out.

- c) Building Renovations
Presenter: Matt Lorion, Administrative & Programs Superintendent

Mr. Lorion talked about building renovations almost being complete. Painting is currently being done throughout, everything looks great. We will be having glass doors up and completed shortly as well, this will help with noise cancellation. Staff is taking time throughout the day to do disinfecting of high traffic areas and cleaning.

- d) Covid-19
Presenter: Matt Lorion, Administrative & Programs Superintendent

Numbers are beginning to increase as more people are aware that the building is open. A lot of our walkers have returned and have had nothing but positive things to say about us reopening. Masks remain mandatory.

4 NEW BUSINESS

5 STAFF REPORTS

- a) Athletics
- b) Programming
- c) Facilities

6 ADJOURN

This meeting adjourned at 7:10 pm.

Chair

ATTEST:

Clerk to the Board