



**Town of Clayton
Recreation Advisory Board Agenda
Monday, September 12, 2022 @ 6:00 PM
Clayton Town Hall**

1. CALL TO ORDER

The first portion of this meeting will be a joint meeting between the DDA and Parks and Recreation Advisory Board.

2. JOINT MEETING

- a. Downtown Master Plan
Presenter: DDA Consultant

POTENTIAL ACTION: None- Informational Only

Following discussion of this item, both boards will resume individual meetings.

3. APPROVAL OF MINUTES

- a. DRAFT Minutes
- June 13, 2022 Regular Meeting
- [Recreation Advisory Board - 13 Jun 2022 - Minutes](#)

4. OLD BUSINESS

- a. Bond Projects Update
Presenter: Scott Barnard, Parks and Recreation Director
POTENTIAL ACTION: None- Informational Only
- b. Greenway Closures Update
Presenter: Scott Barnard, Parks and Recreation Director
POTENTIAL ACTION: None- Informational Only
- c. Legend Park Update
Presenter: Scott Barnard, Parks and Recreation Director
POTENTIAL ACTION: None- Informational Only
- d. Johnston County Skate Park
Presenter: Scott Barnard, Parks and Recreation Director
POTENTIAL ACTION: None- Informational Only
- e. Community Park
Presenter: Scott Barnard, Parks and Recreation Director
POTENTIAL ACTION: None- Informational Only
- f. Parks and Recreation Facility/Greenway Online Maps
Presenter: Scott Barnard, Parks and Recreation Director

POTENTIAL ACTION: None- Informational Only

- g. Clayton Clovers
Presenter: Scott Barnard

POTENTIAL ACTION: None- Informational Only

5. NEW BUSINESS

- a. Shade Structure for Playground at Municipal Park
Presenter: Scott Barnard, Parks and Recreation Director

POTENTIAL ACTION: None- Informational Only

- b. Parks and Recreation Master Plan
Presenter: Scott Barnard, Parks and Recreation Director

POTENTIAL ACTION: None- Informational Only

6. STAFF REPORTS

7. ADJOURN

- a. Adjourn the Meeting

POTENTIAL ACTION: Motion to Adjourn



**Town of Clayton
Recreation Advisory Board Minutes
Monday, June 13, 2022 @ 6:00pm
Clayton Community Center**

BOARD MEMBERS PRESENT:

Emily Beddingfield
Travis Crowder
Gina Garera
Mark Morgan
Karen Phinazee
Daniel Santarsiero
Jordan Sims
Mark Turnbull

STAFF PRESENT:

Council Member Avery Everett
Scott Barnard
Lauren Lambert

MEMBERS ABSENT:

Rebecca Bradford
Butch Lawter
Ted Willer

1 CALL TO ORDER

- a) The meeting was called to order at 6:05pm.

2 APPROVAL OF MINUTES

- a) DRAFT Minutes
 - Recreation Advisory Board- 9 May 2022 Regular Meeting

ACTION: Adoption of Minutes
Motion: Board Chair Emily Beddingfield
Second: Mark Turnbull
Vote: CARRIED

3 OLD BUSINESS

- a) COVID 19- June Update
Presenter: Scott Barnard, Parks and Recreation Director

Mr. Barnard stated that although several of our staff have had mild cases of Covid, we have not had any cases within our staff that have affected patrons. Enhanced cleaning is still in effect, especially with Summer Camp in session. Neither temperature checks nor masks are required for entry into the facility.

- b) Bond Projects Update

Presenter: Scott Barnard, Parks and Recreation Director

Mr. Barnard shared some photos of the new Municipal Park improvements thus far. Although not Bond funded, he also shared some pictures of Sinclair Park. The splash pad passed its preliminary health inspection with only minor tweaks needed. Mr. Barnard explained how great care had been taken to ensure the multi-sport court was correctly marked for various purposes. Tentative opening of Municipal Park is set for July 6th. A late summer target date is planned for a celebration of the park. Underground utility work is moving along at East Clayton Park as well as some clearing. The third park (Community Park) in our Bond project is not under contract yet but in contract negotiations for taking our 30% plans to completion.

c) Budget Update

Presenter: Scott Barnard, Parks and Recreation Director

Council received the budget and gave feedback to management this past week. Remaining in the Town Manager's recommended budget as it relates to Parks and Recreation is the Master Plan which is budgeted at \$200,000. This Plan, of course, is important for any future grants that we may want to pursue and is helpful in setting guidelines/priorities on certain upcoming projects. Capital is slim this year. Many items are being deferred and the Town is looking at various options to counteract the limited funds. Operationally, we are faring very well.

d) Greenway Closures Update

Presenter: Scott Barnard, Parks and Recreation Director

Mr. Barnard commented that we are still on track with the same timeline per the Engineering Department. We are hoping the work can be completed by the end of the year, so that we can reopen at the first of the year. The delivery of supplies for the next project (replacement bridges) is late spring/early summer when the Greenway will once again be closed. We anticipate a shorter closing for those repairs.

e) Legend Park Update

Presenter: Scott Barnard, Parks and Recreation Director

Legend Park renovation is completely dependent on a State agency and is not moving quickly due to lack of staffing and other challenges. We are working with our State legislature to see if we can get things moving in a forward direction as State money will pay for the reconstruction. Since the area was a former dump site, the idea for the completed project is that it never be re-forested and that nothing be used involving ground penetration that might roll over and open up a vent for waste.

f) Sinclair Park

Presenter: Scott Barnard, Parks and Recreation Director

The grand opening date has hit many hurdles, but it is now tentatively set for July 23rd. The court work is complete; restrooms are repainted, and some

concrete work around the grill and shelter is scheduled for this week.

- g) **Johnston County Skate Park**
Presenter: Scott Barnard, Parks and Recreation Director

Mr. Barnard relayed that group meetings have been challenging to coordinate due to varied schedules. The group is looking to Scott for help in navigating the necessary actions to cultivate a partnership with the Town. Initially, they thought they would utilize individual fundraising but now realize it will take much more funding for this type of project. Mr. Barnard discussed the usage of grants with the group to help move their goal forward.

- h) **Community Park**
Scott Barnard, Parks and Recreation Director

Information was previously mentioned in the Bonds update.

4 NEW BUSINESS

- a) **Online Parks and Recreation Facility/Greenway Maps**
Presenter: Scott Barnard, Parks and Recreation Director

Emily Beddingfield stressed the importance of updating our online maps. She expressed the need for a simple map of all our park facilities and Greenways. She also mentioned that a well-used Greenway app had outdated information, for instance, not mentioning our Greenway closures. Mrs. Beddingfield also reiterated how up-to-date online maps could be used as a marketing tool to promote Clayton's fantastic recreational amenities, especially our Greenways.

- b) **Clayton Clovers**
Presenter: Scott Barnard, Parks and Recreation Director

Mr. Barnard shared that the first game collected 539 tickets. He expressed the need to talk it up in the town to help promote the league's success. The Clovers are a private entity, and we are doing all we can to share information with the community through social media. There are food vendors and trucks, patrons with bag chairs and tents; overall, it's an evolving experience. Games in June might not look like games in July as everyone is figuring out what works best.

- c) **Team Sports Safety Practices**
Presenter: Emily Beddingfield, Parks and Recreation Advisory Board Chair

Emily Beddingfield relayed an incident of an injury that had occurred at a youth baseball game. Parents had expressed interest in knowing what the safety protocol/training/guidance is for such events and if coaches and other staff receive training for issues that may arise. Mr. Barnard shared Parks and Recreation guidelines beginning with contracted officials/refs who take the lead role on site. The booking agent with whom the Town contracts requires these officials to be trained on handling incidents. Our staff collects info about any incidents and writes those up. Our staff also receives first aid and CPR

training. Field supervisors can determine some necessary measures to be taken, like medical transport, but often leave that up to the parents if it's a youth sport or the adult him/herself in adult sports. Our field supervisors will also contact the Athletic Supervisor for advisement if needed. Mr. Barnard added that each of our coaches are background checked and part of that process asks certain questions about training in various areas. Going forth with the hiring of one of our new Athletic Supervisors on July 5, part of the role will include looking at new safety training options for coaches and staff. Other ideas and experiences were shared to improve safety in sports.

- d) July/August Advisory Board Meetings
Presenter: Scott Barnard, Parks and Recreation Director

The Board discussed summer meetings. A motion was made, seconded, and unanimously carried to keep July and August as summer break for the Board. Emily Beddingfield announced that the June meeting was the last one for Board Member Gina Garera as she would be moving and expressed her appreciation for her service.

ACTION: Motion to keep July and August as summer break.

Motion: Board Member Daniel Santarsiero
Second: Board Member Mark Morgan
Vote: CARRIED

5 STAFF REPORTS

6 ADJOURN

- a) The meeting was adjourned at 7:20pm.

ACTION: Motion to Adjourn
Motion: Board Chair Emily Beddingfield
Second: Travis Crowder
Vote: CARRIED

Duly adopted this the 12th day of September, 2022 while in regular session.

Chair

ATTEST:

Clerk to the Board