



**Town of Clayton
Recreation Advisory Board Minutes
Monday, June 12, 2023 at 6:00 PM
York Room**

Board Members Present: Mark Turnbull Emily Beddingfield Mark S. Morgan Travis Crowder Daniel Santarsiero Natasha Ellis-Smith Carol Houston Board Members Absent: Butch Lawter Rebecca Bradford Jordan Sims Karen Phinazee	Staff Present: Avery Everett, Town Council Member Matt Lorion, Administration and Programs Superintendent Kelly Young, Board Clerk
---	--

1 CALL TO ORDER

- a) The meeting was called to order at 6:11pm.

2 APPROVAL OF MINUTES

- a) DRAFT Minutes
- April 10, 2023 Regular Meeting

Adoption of April 10, 2023 Minutes

RESULT:	CARRIED
MOVER:	Emily Beddingfield
SECONDER:	Daniel Santarsiero

3 OLD BUSINESS

- a) Bond Projects
Presenter: Matt Lorion, Administration and Programs Superintendent

Due to the Sage Design Master Plan visioning session scheduled to take place with the Board, Mr. Lorion briefly commented on Community Park questions concerning playground design and safety as well as courts for tennis and pickleball. Only a location has been chosen for the playground with some type of fencing or bushes to separate play equipment from any electrical boxes or transformers. No discussion yet as to types of play equipment. The preliminary phases for the courts should begin in December/January with a hopeful completion of Fall 2024. The courts will be in the first phase of the reconstruction project.

- b) Loop Road Master Plan
Presenter: Matt Lorion, Administration and Programs Superintendent

Mr. Lorion shared that the Loop Road Master Plan is still in the works but due to PARTF grants as well as Brownfield restrictions, Withers is reevaluating the design with possible ways to land swap the components from one side of the property to the other.

- c) Greenway Update
Presenter: Matt Lorion, Administration and Programs Superintendent

Mr. Lorion updated that the Greenway near the Wastewater Treatment Facility is officially open as of Friday, June 9. A question was posed about the next Greenway installation/extension. Mr. Lorion shared that the Planning Department has informed him that the project is slated to begin in 2025 by the NCDOT.

- d) Facility and Online Greenway Maps
Presenter: Matt Lorion, Administration and Programs Superintendent

Mr. Lorion commented that the map has been created by Barbour Shop Creative and should be available in the next 30 days.

- e) Johnston County Skate Clinic Update
Presenter: Matt Lorion, Administration and Programs Superintendent

The Johnston County Skate Clinic has been postponed and will most likely take place in the fall.

- f) Municipal Park Shade Structure
Presenter: Matt Lorion, Administration and Programs Superintendent

The shade structure at Municipal has been ordered. It should arrive in 10-14 weeks and will be installed in the next few months.

- g) Clyde Sinclair Basketball Tournament
Presenter: Matt Lorion, Administration and Programs Superintendent

The Clyde Sinclair Basketball Tournament went well. Lots of fun and there are talks about doing it again next year.

- h) Fireworks
Presenter: Matt Lorion, Administration and Programs Superintendent

Town fireworks are scheduled for Saturday, July 1 at Clayton High School.

- i) 2023 Summer Camp
Presenter: Matt Lorion, Administration and Programs Superintendent

Camp Clayton 2023 is underway.

4 NEW BUSINESS

- a) Master Plan Input and Visioning Session
Presenter: Sara Burroughs, Sage Design Project Manager

Sara Burroughs, Project Manager from Sage Design for the Parks and Recreation Master Plan conducted an input and visioning session with the Board. She utilized Menti Survey technology to ask questions and gather perspectives in order to prioritize the data that is collected from all focus groups. She shared that Clayton now falls into a larger population group, up to 50,000. So, our comparisons will be different than in the past because our needs have changed. The design group is working to align the findings from all the survey data with the Town's Strategic Plan which was completed 5 years ago. A new one is currently being conducted. The four main themes that are being shared between the Master Plan and the Strategic Plan are the following: 1) Connected Community 2) Environmental Stewardship 3) Economic Vitality and 4) Celebration of the Arts and Culture. Ms. Burroughs relayed that she would send out the survey link to share with Board members so that everyone would have a chance for input in all areas. She would then compile the information and send us a summary of the data. Another link will go out mid-end of July for the Board to share with friends to gain additional input.

5 STAFF REPORTS

- a) No specific staff reports given.

6 ADJOURN

- a) The meeting was adjourned at 7:26pm.

RESULT:	CARRIED
MOVER:	Emily Beddingfield
SECONDER:	Carol Houston

Duly adopted this the 11th day of September, 2023 while in regular session.


Clerk to the Board


Board Chair

