



Town of Clayton
Recreation Advisory Board Agenda
Monday, February 13, 2023 @ 6:00 PM
York Room

1. CALL TO ORDER

2. APPROVAL OF MINUTES

- a. DRAFT Minutes
January 9, 2023 Regular Meeting
 - [Recreation Advisory Board Draft Minutes-9 January 2023](#)

POTENTIAL ACTION: Adoption of January 9, 2023 DRAFT Minutes

3. OLD BUSINESS

- a. Election of 2023 Board Officers
Presenter: Scott Barnard, Parks and Recreation Director
POTENTIAL ACTION: Election of Board Officers 2023
- b. Bond Projects Update
Presenter: Scott Barnard, Parks and Recreation Director
POTENTIAL ACTION: None- Informational Only
- c. Community Park Update
Presenter: Scott Barnard, Parks and Recreation Director
POTENTIAL ACTION: None- Informational Only
- d. Parks and Recreation Master Plan
Presenter: Scott Barnard, Parks and Recreation Director
POTENTIAL ACTION: None- Informational Only
- e. Greenway Closures
Presenter: Scott Barnard, Parks and Recreation Director
POTENTIAL ACTION: None- Informational Only
- f. Legend Park
Presenter: Scott Barnard, Parks and Recreation Director
POTENTIAL ACTION: None- Informational Only
- g. Johnston County Skate Park
Presenter: Scott Barnard, Parks and Recreation Director
POTENTIAL ACTION: None- Informational Only
- h. Facility and Greenway Online Maps
Presenter: Scott Barnard, Parks and Recreation Director

POTENTIAL ACTION: None- Informational Only

- i. Shade Structure at Municipal
 Presenter: Scott Barnard, Parks and Recreation Director

POTENTIAL ACTION: None- Informational Only

- j. NC Year of the Trail
 Presenter: Scott Barnard, Parks and Recreation Director

POTENTIAL ACTION: None- Informational Only

4. NEW BUSINESS

- a. Arbor Day
 Presenter: Scott Barnard, Parks and Recreation Director

POTENTIAL ACTION: None- Informational Only

5. STAFF REPORTS

6. ADJOURN

- a. Adjourn the Meeting
 POTENTIAL ACTION: Motion to Adjourn



**Town of Clayton
Recreation Advisory Board Minutes
Monday, January 9, 2023 at 6:00 PM
York Room**

Board Members Present:

Rebecca Bradford
Jordan Sims
Mark Turnbull
Avery Everett
Emily Beddingfield
Karen Phinazee
Travis Crowder
Natasha Ellis-Smith

Board Members Absent:

Butch Lawter
Mark S. Morgan
Daniel Santarsiero

Staff Present:

Scott Barnard, Parks and Recreation Director
Avery Everett, Town Council Member
Kelly Young, Board Clerk

1 CALL TO ORDER

- a) The meeting was called to order at 6:03pm.

RESULT:	CARRIED
MOVER:	Emily Beddingfield
SECONDER:	Rebecca Bradford

2 APPROVAL OF MINUTES

- a) DRAFT Minutes
- October 10, 2022 Regular Meeting

Adoption of 10 October 2022 Draft Minutes

RESULT:	CARRIED
MOVER:	Rebecca Bradford
SECONDER:	Mark Turnbull

3 OLD BUSINESS

a) Bond Projects Update

Presenter: Scott Barnard, Parks and Recreation Director

Mr. Barnard shared that East Clayton Park is moving along. There have been a few hurdles and the contractor has exceeded the time of completion as outlined in the contract. Weather has been a partial reason for the delay as well as design modifications. Continued paving is scheduled, and the hope is that the project will be completed in the next 30 days.

b) Community Park Update

Presenter: Scott Barnard, Parks and Recreation Director

The process to begin Community Park construction has begun; 90% of the drawing has been rendered and discussion of a shared use driveway exit, property line issues, etc. has been productive. Resolution of these details is projected in the next 60 days. Six million dollars has been devoted to this project with an anticipated 5.5-million-dollar cost. A digital design is expected to be ready soon.

c) Parks and Recreation Master Plan

Presenter: Scott Barnard, Parks and Recreation Director

Mr. Barnard revealed that authorization has been received to proceed with the Parks and Recreation element of the Master Plan. Edits have been made and hopefully will be posted by the end of the week. Bids for the Plan are projected to be awarded by March 6. There are plans to meet with the Advisory Board as a stakeholder group in April. The development of the Plan is likely to be a year-long process, meeting with the stakeholder group at least 4 times. March 2024 is the adoption goal. There will possibly be another Parks and Recreation Bond referendum needed at this point.

d) Greenway Closures

Presenter: Scott Barnard, Parks and Recreation Director

Bridgework on the Greenway has begun resulting in closures around most of the Riverwood bridges except for the one closest to the Wake County line. A bypass trail has been posted, but there is a hard stop on Covered Bridge Road. The Wastewater Treatment Facility is doing some underground work for the sewer; the ground needs to dry out for stone to sit properly before paving in February. The bridgework is set to wrap up in mid Spring and the goal is to reopen everything by June. There was some discussion about break-ins in the parking areas along the Greenway, especially at Mial Plantation.

e) Legend Park Update

Presenter: Scott Barnard, Parks and Recreation Director

Mr. Barnard updated the Board that the Town's consultant is reviewing the preliminary design for Legend Park. This park will become offline while mitigation takes place. Visible progress at the site will not commence for another year and then it will be another 365 days for work completion. The Greenway will not be open near this area during the project.

- f) Johnston County Skate Park
Presenter: Scott Barnard, Parks and Recreation Director

There has been no new update from the group representing the Johnston County Skate Park. They are currently trying to re-engage with the Recreational Foundation to make a formal presentation at the Foundation's next meeting.

- g) Parks and Recreation Facility Greenway/Online Maps
Presenter: Scott Barnard, Parks and Recreation Director

Mr. Barnard shared that due to multiple departments within the Town waiting on various projects, a temporary solution to our Greenway maps will be to pull GIS mapping and have a local business use Illustrator software to get something running.

- h) Shade Structure for Municipal Park Playground
Presenter: Scott Barnard, Parks and Recreation Director

Mr. Barnard informed the Board that there is enough money left from Municipal's project to cover the cost of the shade structure at Municipal which should be added this spring. He also commented that the Splash Pad is scheduled to open Memorial Day through October 1; however, those dates remain flexible depending on the warmth of the weather.

- i) Recreation Advisory Board 2023 Meeting Calendar

Adoption of Advisory Board 2023 Calendar

RESULT:	CARRIED
MOVER:	Rebecca Bradford
SECONDER:	Emily Beddingfield

4 NEW BUSINESS

- a) NC Year of the Trail
Presenter: Scott Barnard, Parks and Recreation Director

Mr. Barnard revealed that there is a movement in the Legislature and Governor's office to shine light on trails in NC. State money has been allocated to promote the campaign and agencies are encouraged to upload area events that happen near the trails. Ideas to partner with others to promote these events have been discussed and collaboration continues. The goal is for Clayton to be considered and named a Trail Town for NC. A motion was made and carried to recommend to Council that Clayton adopt 2023 as NC Year of the Trail and to designate the month of May as Clayton's NC Year of the Trail focal month. This recommendation will be presented to Council for adoption.

Motion to recommend to Council that Clayton adopt 2023 as NC Year of the Trail and to designate the month of May as Clayton's NC Year of the Trail focal month.

RESULT:	CARRIED
MOVER:	Travis Crowder
SECONDER:	Mark Turnbull

- b) Election of 2023 Board Officers
Presenter: Scott Barnard, Parks and Recreation Director

Mr. Barnard encouraged the Board to consider who to nominate to serve as this year's chair and vice chair for the Recreation Advisory Board. Discussion and vote will be taken at next month's meeting.

5 STAFF REPORTS

- a) Mr. Barnard shared that the Community Center building is full of programming, so much that space is very limited and even additional sessions are being offered to accommodate popularity as is the case with some of our Senior trips. Two churches rent the facility on Sundays and our sports are thriving. We will have an All-Star Team that will compete at the State level and were able to partner with Raleigh in girls' basketball this season. Mr. Barnard also shared about the growing Teen Nights at the center and the success of Merry Municipal during the holidays. He further revealed plans to have a series of programs titled Monday Municipal in the spring and fall for live music events, etc.

6 ADJOURN

- a) Adjourn the Meeting

Motion to Adjourn

RESULT:	CARRIED
MOVER:	Rebecca Bradford
SECONDER:	Emily Beddingfield

Duly adopted this the 13th day of February, 2023 while in regular session.

Board Chair

Attest:

Clerk to the Board