



Town of Clayton
Parks and Recreation Advisory Board Agenda
Monday, October 14, 2024 @ 6:00 PM
Town Hall, York Room

1. CALL TO ORDER

2. APPROVAL OF MINUTES

- a. DRAFT Minutes

[Recreation Advisory Board DRAFT Minutes- 9 September 24](#)

POTENTIAL ACTION: Adoption of September 9, 2024 Minutes

3. OLD BUSINESS

- a. Clayton Community Park Project
Presenter: Scott Barnard, Parks and Recreation Director
POTENTIAL ACTION: None- Informational Only
- b. Clayton BBQ Challenge
Presenter: Scott Barnard, Parks and Recreation Director
POTENTIAL ACTION: None- Informational Only

4. NEW BUSINESS

- a. Parks and Recreation Master Plan Review
Presenter: Sara Burroughs, SageDesign
POTENTIAL ACTION: Approval of Clayton Parks and Recreation Master Plan
- b. Legend Park Project
Presenter: Scott Barnard, Parks and Recreation Director
POTENTIAL ACTION: None- Informational Only
- c. Recreation Advisory Board Meeting Location
Presenter: Scott Barnard, Parks and Recreation Director
POTENTIAL ACTION: None- Informational Only
- d. Annual Board Tour
Presenter: Scott Barnard, Parks and Recreation Director
POTENTIAL ACTION: None- Informational Only

5. STAFF REPORTS

6. ADJOURN



Town of Clayton
Parks and Recreation Advisory Board Minutes
Monday, September 9, 2024 at 6:00 PM
Town Hall, York Room

Board Members Present: Emily Beddingfield Karen Phinazee Travis Crowder Natasha Ellis-Smith Kuanyu Chen Carol Houston Omar Mincey Austin Cross Board Members Absent: Mark S. Morgan Rebecca Bradford	Staff Present: Scott Barnard, Parks and Recreation Director Todd Riddick, Parks and Recreation Assistant Director Kelly Young, Board Clerk Sara Burroughs, SageDesign
---	--

1 CALL TO ORDER

- a) The meeting was called to order at 6:03pm.

2 APPROVAL OF MINUTES

- a) DRAFT Minutes

Adoption of June 10, 2024 Minutes

RESULT:	CARRIED
MOVER:	Carol Houston
SECONDER:	Austin Cross

3 OLD BUSINESS

- a) Clayton Community Park Project
Presenter: Scott Barnard, Parks and Recreation Director

Mr. Barnard relayed that the Clayton Community Park project is moving forward ahead of schedule. Pickleball courts are lined, much stone has gone in for bocce and shuffleboard, some asphalt has been laid in the drive aisles of the parking area, the paved portion of the Greenway section on the park side has been updated, and the playground vendor has been chosen. This element will likely be the last component of the project to be completed and may possibly lag behind the anticipated grand re-

opening. Design possibilities for the playground will be circulated to the Board ahead of any final decisions as soon as others have approved.

4 NEW BUSINESS

- a) Parks and Recreation Master Plan Review
Presenter: Sara Burroughs, SageDesign

Sara Burroughs with SageDesign presented the Clayton Parks and Recreation Master Plan draft to the Board for review and questions. She will give a formal presentation to the Executive Board and Town Council at the work session on October 7 and the draft will be presented at the Council meeting on October 21 for anticipated adoption. Upon discussion, the Board's vote for approval of the Master Plan was postponed to allow thorough review and will be up for approval at the next Board meeting on October 14.

Motion to move approval vote of the Clayton Parks and Recreation Master Plan to the next meeting on Oct. 14.

RESULT:	CARRIED
MOVER:	Karen Phinazee
SECONDER:	Carol Houston

5 STAFF REPORTS

- a) Mr. Barnard introduced Parks and Recreation new Assistant Director, Todd Riddick.

6 ADJOURN

- a) The meeting was adjourned at 7:44pm.

Duly adopted this the 14th day of October, 2024 while in regular session.

Board Chair

Acting Board Clerk