



Town of Clayton
Parks and Recreation Advisory Board Agenda
Monday, September 9, 2024 @ 6:00 PM
Town Hall, York Room

1. CALL TO ORDER

2. APPROVAL OF MINUTES

- a. DRAFT Minutes

[Recreation Advisory Board- 10 June 24 DRAFT Minutes](#)

POTENTIAL ACTION: Adoption of June 10, 2024 Minutes

3. OLD BUSINESS

- a. Clayton Community Park Project
Presenter: Scott Barnard, Parks and Recreation Director

POTENTIAL ACTION: None- Informational Only

4. NEW BUSINESS

- a. Parks and Recreation Master Plan Review
Presenter: Sara Burroughs, SageDesign

POTENTIAL ACTION: Approval of Clayton Parks and Recreation Master Plan

5. STAFF REPORTS

6. ADJOURN



Town of Clayton
Parks and Recreation Advisory Board Minutes
Monday, June 10, 2024 at 6:00 PM
Town Hall, York Room

Board Members Present: Mark Turnbull Emily Beddingfield Karen Phinazee Mark S. Morgan Natasha Ellis-Smith Kuanyu Chen Carol Houston Omar Mincey Austin Cross Board Members Absent: Travis Crowder Rebecca Bradford	Staff Present: Joni Hubble-Zeneberg, Community Center Supervisor Kelly Young, Board Clerk
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1 CALL TO ORDER

- a) The meeting was called to order at 6:03pm.

2 APPROVAL OF MINUTES

- a) DRAFT Minutes

Adoption of April 8, 2024 Minutes

RESULT:	CARRIED
MOVER:	Mark Turnbull
SECONDER:	Carol Houston

3 OLD BUSINESS

- a) Clayton Community Park Project
Presenter: Joni Hubble-Zeneberg, Community Center Supervisor

Ms. Joni Hubble-Zeneberg shared that the Clayton Community Park project is progressing. Sport court paving has concluded, and overall work is ahead of schedule.

Comments were noted from the Board suggesting their desire to be included in the input for playground design and the need for higher netting for baseball fields given its proximity to the playground's location.

b) Annual Plant Sale

Presenter: Joni Hubble-Zeneberg, Community Center Supervisor

Ms. Hubble-Zeneberg reported that the annual plant sale received \$25,000 in profit. A hundred pots were decorated and planted by kids, a local beekeeper spoke, and an overall great turnout attended the event.

c) Run the Branch 5K

Presenter: Joni Hubble-Zeneberg, Community Center Supervisor

The Run the Branch 5k registered 250 runners/walkers, which was the cap for this year's race. The weather was amazing, and the overall winner was a 15-yr old male.

4 NEW BUSINESS

a) Board Member Position

Presenter: Kelly Young, Board Clerk

Election of Omar Mincey to Board Member from Board Alternate

RESULT:	CARRIED
MOVER:	Karen Phinazee
SECONDER:	Mark Turnbull

5 STAFF REPORTS

- a) The Parks and Recreation Department will welcome a new Assistant Director, joining the team in mid-June.

6 ADJOURN

- a) The meeting was adjourned at 6:33pm.