



Town of Clayton
Parks and Recreation Advisory Board Agenda
Monday, April 14, 2025 at 6:00 PM
The Community Center, 715 Amelia Church Road

1. CALL TO ORDER

2. APPROVAL OF MINUTES

- a. DRAFT Minutes
[Parks and Recreation Advisory Board - Mar 10 2025 - DRAFT Minutes](#)

3. OLD BUSINESS

- a. Legend Park Project
Presenter: Scott Barnard, Parks and Recreation Director
POTENTIAL ACTION: None- Informational Only

- b. Annual Board Tour
Presenter: Scott Barnard, Parks and Recreation Director
POTENTIAL ACTION: None- Informational Only

- c. Future Park Assessment
Presenter: Scott Barnard, Parks and Recreation Director
POTENTIAL ACTION: None- Informational Only

- d. Senior Programming
Presenter: Todd Riddick, Assistant Parks and Recreation Director
POTENTIAL ACTION: None- Informational Only

4. NEW BUSINESS

- a. Volunteer Opportunities
Presenter: Todd Riddick, Assistant Parks and Recreation Director
POTENTIAL ACTION: None- Informational Only

5. STAFF REPORTS

6. ADJOURN



**Town of Clayton
Parks and Recreation Advisory Board Minutes
Monday, March 10, 2025 at 6:00 PM
The Community Center, 715 Amelia Church Road**

<p>Board Members Present: Travis Crowder Denise Husband Natasha Ellis-Smith Carol Houston Kuanyu Chen Corie Miller Charles Counts Greg Forde</p> <p>Board Members Absent: Emily Beddingfield Rebecca Bradford Mark S. Morgan</p>	<p>Staff Present: Ruth Anderson, Council Member Scott Barnard, Parks and Recreation Director Todd Riddick, Parks and Recreation Asst. Director Kelly Young, Board Clerk</p>
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1 CALL TO ORDER

- a) The meeting was called to order at 6:06pm.

2 APPROVAL OF MINUTES

- a) DRAFT Minutes
Adoption of the 10 February 25 Minutes

<p>RESULT: CARRIED MOVER: Carol Houston SECONDER: Charles Counts</p>

3 OLD BUSINESS

- a) Clayton Community Park Project
Presenter: Scott Barnard, Parks and Recreation Director

Mr. Barnard expressed appreciation for the Board's attendance at the Grand Opening of Community Park last week. He was delighted his predecessor, Larry Bailey, was able to attend to see many of his ideas from 20 years ago come to fruition. The Harrison/Bolyard family donated \$20,000 to the construction of bocce and shuffleboard courts and the Grand Opening was also a dedication service in their

honor. Mr. Barnard announced that the newly installed playground will open by Friday but could be as early as tomorrow. The Town is waiting for approval of the playground's final inspection.

- b) 2025 Advisory Board Positions
Presenter: Scott Barnard, Parks and Recreation Director

The discussion and vote for Board positions were delayed to the end of the meeting in an effort to allow the second candidate time to arrive. Upon conclusion of the final agenda item, the Board briefly discussed the two candidates. Mr. Chen shared that he and Mr. Morgan had chatted earlier about who would serve which position and agreed that Mr. Chen would serve as Chair and Mr. Morgan as Vice Chair contingent on the vote. A motion and second were made for each individual position. Mr. Chen was appointed as Board Chair for the year and Mr. Morgan as Vice Chair.

Election of Chair

RESULT:	CARRIED
MOVER:	Carol Houston
SECONDER:	Travis Crowder

Election of Vice Chair

RESULT:	CARRIED
MOVER:	Carol Houston
SECONDER:	Travis Crowder

- c) Legend Park Project
Presenter: Scott Barnard, Parks and Recreation Director

Mr. Barnard shared that Legend Park remains on schedule. It will be capped and graded at the top, seeding will take place, and finally, the storm water solution will be closed. The hope is to be completed by the end of the year. After the work is complete, the adjacent Parkview community road work will begin.

- d) Annual Board Tour
Presenter: Scott Barnard, Parks and Recreation Director

The next Board tour is scheduled for Sunday, April 27 from 1-4pm based on results from the Doodle Poll. We will tour the existing park facilities and possible future acquisitions, enlisting Advisory Board input. Likely visits include Loop Rd and the Weyerhauser site near Veteran's Parkway. Mr. Barnard will get a list of site visits to the Board. Property acquisition will be looked at through the lens of the recently adopted Parks and Recreation Master Plan.

- e) CHS Joint Use Follow-up
Presenter: Scott Barnard, Parks and Recreation Director

Mr. Barnard followed up about the CHS joint-use agreement by sharing that information was provided to the Clayton Runners Club as requested at our last meeting. He reiterated that the agreement was a 20-year arrangement but has a lot of ebb and flow. There will be new restrictions soon due to reconstruction of the high school; some of the athletic fields will be used for parking of construction crew and

materials. The high school will be looking at some outlying areas for athletics usage. Councilmember Anderson shared that currently the plan is for the new school to be built before the old comes down so kids won't have to move; this would be a 4-5-year process. It was noted that the joint-use agreement does clarify that the school is not a public use location; it may, however, be used for programmed activities and rentals. The Town will do much flexing in the next few years due to construction and the agreement will likely be reevaluated afterwards to see how best to move forward. The original joint-use agreement was signed in 2021. An attending citizen asked for clarification of joint-use relative to tennis courts. It was concluded that misinformation had been disseminated that the Town bought the high school property and was leasing it back to the school. Councilmember Anderson commented that this was not the case.

4 NEW BUSINESS

a) Senior Programming

Presenter: Scott Barnard, Parks and Recreation Director

Mr. Barnard informed the Board that there is still a high demand for Senior Games volunteers which begin this month. He encouraged members to use the link recently sent via email to sign up. Councilmember Anderson announced she would take ownership of letting Clayton 4U know to also post about needed volunteers.

b) Future Park Assessment

Presenter: Scott Barnard, Parks and Recreation Director

Mr. Barnard explained that the Town is looking to expand its contract with SageDesign, making use of the current PO to aid in preliminary design work for a few properties. Discussion followed and Mr. Barnard announced that he would assess the possibility of inviting Engineering and Planning services to come speak to the Board about the Pedestrian Plan and how it intertwines with other plans. It was noted that the NCDOT owns most roads in NC; several questions were posed and discussed.

c) Volunteer Opportunities

Presenter: Todd Riddick, Parks and Recreation Assistant Director

Mr. Riddick announced several volunteer opportunities available. Some include, of course, Senior Games, youth coaching in our sports leagues, and the newly formed Journey League which serves special populations from 6:30-8pm on Friday nights. This league will run three times a year- winter, summer, and fall. Volunteers do not have to work every Friday night during the season and large group organizations are encouraged to volunteer. The Leaders in Training (LIT) program during summer camp is another area where volunteers are useful. Volunteer speakers address topics of job interest with these junior counselors in hopes to promote thinking about future possibilities. Mountain to Sea promoters are hosting an event March 23, if anyone is interested in park and trail beautification. Periodically, there are also pop-up volunteer days with the Town that usually involve litter pick-up. Board member Denise Husband suggested a list of volunteer opportunities be made available and requested a spokesperson to come to her community neighborhood to share these opportunities with her neighbors.

5 STAFF REPORTS

No staff reports were shared.

6 ADJOURN

The meeting adjourned at 7:01pm.

Duly adopted this the 14th day of April, 2025 while in regular session.

Board Chair

Board Clerk