



**The Town of Clayton
Recreation Advisory Board Minutes
Monday, April 10, 2017 @ 7:00 PM
Clayton Community Center**

BOARD MEMBERS PRESENT:

Skip Browder
Dean Penny
Richard Champion
Karen Phinazee

MEMBERS ABSENT:

Emily Beddingfield
Toby Williamson
Ruth Hunt
Sally Schlindwein
Travis Crowder
Rebecca Bradford
Marty Kornegay
Theodore Willer

STAFF PRESENT:

Larry Bailey, Parks & Recreation Director
Kimberly Moffett, Town Clerk

STAFF ABSENT:

Butch Lawter, Council Member

1 CALL TO ORDER

- a) Call to Order

Larry Bailey called the meeting to order at 7:12 p.m. There was not a quorum noted and therefore no action could be taken during the meeting.

2 APPROVAL OF MINUTES

- a) Draft Minutes - November 14, 2016, February 13, 2017 & March 13, 2017

With no quorum, action could not be taken. Draft minutes as listed above will be placed on the next agenda for approval.

3 OLD BUSINESS

- a) Update on Events
Presenter: Larry Bailey, Parks & Recreation Director

Mr. Bailey reported that the Senior Games were very well attended. He stated there was only one cancellation due to rain on Friday. The Easter Egg Hunt will take place on Friday, April 14, 2017 with approximately 12,000 eggs being hidden. A good attendance is expected and the Easter Bunny will be there. The Clayton Road Race will be held the second Saturday of May and volunteers are needed to assist. This event will begin at 9:00 a.m., however registration will begin at 7:00 a.m. and this is where volunteers will be needed. It is expected there will be about 300 participants. A plant sale will be held at the Community Center on Saturday, April 22, 2017 from 10:00 a.m. until 1:00 p.m. Mr. Bailey reported that all sport team seasons began last weekend and all teams are

currently practicing. All classes are going strong. Mr. Bailey reported that history shows the numbers at classes decrease slightly with the arrival of the nicer weather.

b) Universal Playground Update
Presenter: Dean Penny

Mr. Penny reported the initial goal for fundraising is set at \$750,000. To date a total of \$350,000 - \$400,000 has been pledged. Mr. Penny reported he hoped to be able to be able to make an official announcement within the next month regarding major sponsors. He reminded a golf tournament is scheduled to be held on May 5, 2017 at the Neuse Golf Course. There will be both morning and afternoon rounds and there will be a significant amount of outstanding raffle prizes. He further stated full sponsorship for this event is in place, which allows for all monies raised to go directly to the playground fund. The hope is to reach the full goal by the Fall of 2017 and be able to start the design process by the end of the year.

c) July 4th Celebration Subcommittees
Presenter: Larry Bailey, Parks & Recreation Director

- Sponsorship
- Volunteers

Mr. Bailey shared information regarding the various sponsorship levels, which range from \$150 to \$100. Members who serve on the Sponsorship Committee will be asked to contact previous sponsors as well as reach out to any new contacts they may have. Ted Willer will handle concession stands/vendors. There will be a good variety on site and Mr. Bailey will forward this information out to entire committee.

Mr. Bailey stated there is a main tent set up for the event and volunteers are needed to staff this tent. Board members are asked to work rotate shifts at this tent and/or assist with sponsorship for the event. Many events for the children take place during the day and these events are staffed by the Parks & Recreation staff members. Mr. Bailey stated there is a need for someone to head up both the sponsorship and volunteer committees. Committee sign-up sheets will be provided to board members.

d) Trail Update

There was brief discussion regarding signage on the trail and Mr. Penny reported while at the trails this past weekend he did not see any posted signage regarding the closure of the trail. Mr. Bailey stated he would check on the status of this as there was previously maps/signage posted. Mr. Bailey shared information regarding hosting some hikers from out of town for overnight camping.

4 NEW BUSINESS

a) Volunteer Advisory Board Orientation
Presenter: Kimberly Moffett, Town Clerk

- Open Meeting Laws
- Public Records Information

Everyone was provided with an Orientation Booklet. Ms. Moffett provided details regarding definition of public bodies, requirements for open meeting laws as well as

meeting notice. Should anybody have any questions or concerns they were encouraged to contact Ms. Moffett for additional information.

5 STAFF REPORTS

6 ADJOURN

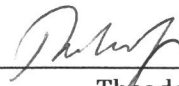
- a) Adjourn the Meeting

With there being nothing further, the meeting was adjourned at 7:57 p.m.

Motion: Board Member Browder

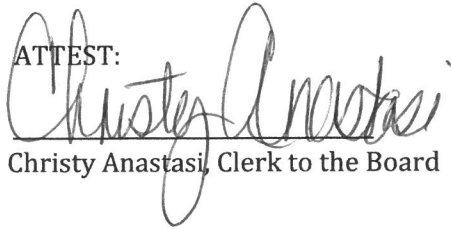
Second: Board Member Phinzaee

Vote: Unanimous



Theodore Willer, Chair

ATTEST:



Christy Anastasi, Clerk to the Board