



Town of Clayton
Town Council Regular Meeting Agenda
Tuesday, September 8, 2026 at 6:00 PM
Council Chambers, Town Hall
111 E. Second Street

The Public may view the Live Council Meeting on the Town's YouTube Channel:
<https://www.youtube.com/TownofClaytonNC>

No Weapons Allowed Inside Council Chambers

1. CALL TO ORDER

- a. Call to Order
- b. Pledge of Allegiance
- c. Invocation

2. ADJUSTMENT OF THE AGENDA

- a. Adopt or Adjust the Agenda
POTENTIAL ACTION: Adoption of Agenda

3. CONSENT AGENDA

- a. Minutes
 August 17, 2026 - Regular Meeting
 August 17, 2026 - Closed Session
Presenter:
 Meredith Mumford, Deputy Town Clerk
- b. NCDOT Road Closure Request, 2026 Homecoming Parade
Presenter:
 Amy Shearin, Community Engagement Coordinator
- c. Recommending The Appointment of Review Officers For the Town of Clayton in Wake County
Presenter:
 Conrad Olmedo, Planning Director
- d. Recommending The Appointment of Review Officers For the Town of Clayton in Johnston County
Presenter:
 Conrad Olmedo, Planning Director
- e. Clayton Boulevard Industrial (2026-073-ANX | 2026-072-CZM) Wastewater Allocation
Presenter:
 Jonathan Ham, Engineering Director
- f. NCCR/NSR Pipeline Agreement – East Main Street Public Parking Lot
Presenters:
 Shannon Poole, Project Controls Specialist
 Tucker Creech, Project Manager
- g. Amendment To Resolution #2023-26 To Update Authorized Official
Presenter:
 Todd Melton, Budget Manager
- h. Amendment To Resolution #2023-25 To Update Authorized Official

Presenter:

Todd Melton, Budget Manager

POTENTIAL ACTION: Adoption of Consent Agenda as Presented

4. ADMINISTRATIVE ITEMS

- a. Clayton4U
Hurricane Preparedness

Presenter:

Nathanael Shelton, Communication Director

5. INTRODUCTIONS AND SPECIAL PRESENTATIONS

- a. Recognition of Michael Grannis

Presenter:

Jody McLeod, Mayor

- b. National IT Professionals Day Proclamation

Presenter:

Council Member Underwood to Present to IT Department Employees

- c. Constitution Week Proclamation

Presenter:

Council Member Casey to Present to the Smith-Bryan Chapter, National Society Daughters of the American Revolution

6. PUBLIC HEARINGS**7. QUASI-JUDICIAL HEARINGS****8. OLD BUSINESS****9. NEW BUSINESS****10. PUBLIC COMMENTS****11. STAFF REPORTS**

- a. Town Manager
- b. Town Attorney
- c. Town Clerk
- d. Other Staff

12. OTHER BUSINESS

- a. Mayor and Council Comments

13. CLOSED SESSION

- a. To Discuss a Legal Matter in Accordance with NC GS 143-318.11(a)(3)

Presenter:

Rich Cappola, Town Manager

Potential Action: Motion To Go Into Closed Session

Potential Action: Motion To Return To Open Session

14. ADJOURNMENT

- a. Adjourn

POTENTIAL ACTION: Motion To Adjourn

Information for the Public

3. Consent Agenda

Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Council may request to have an item removed from the consent agenda for further discussion.

7. Quasi-Judicial Hearings

A quasi-judicial hearing resembles a court trial where testimony is presented. Citizens may give testimony in a quasi-judicial hearing after they have taken an oath. Town Council acts like a court of law and receives only sworn testimony and other credible evidence. In addition, the Town Council must make findings of fact based upon the evidence presented. The Town Council refrains from "ex parte communication" about these cases, as the Town Council must make a decision based solely on the evidence presented at the hearing itself. Staff is available to assist with inquiries from citizens.

10. Public Comments

♦ Rules for Persons Addressing Town Council ♦

- During public hearings and public comment periods, each speaker will identify him/herself by giving his or her name and place of residence.
- Each speaker will be limited to speaking one time on any topic. When you are finished speaking, please step away from the podium and be seated.
- Each speaker will be limited to 3 minutes and each group's representative will be limited to a maximum of 5 total minutes. Each group is encouraged to designate a single spokesperson for their group.