



The Town of Clayton
Recreation Advisory Board Agenda
Monday, January 8, 2018 @ 6:00 PM
Clayton Community Center

1. CALL TO ORDER

- a. **Introduction of New Committee Members**
Presenter: Larry Bailey, Parks and Recreation Director

2. APPROVAL OF MINUTES

- a. **Draft minutes November 13, 2017**
[Recreation Advisory Board - 13 Nov 2017](#)

POTENTIAL ACTION: Approval of November 13, 2017 Minutes

3. OLD BUSINESS

- a. **Disc Golf Course Update**
Presenter: Larry Bailey, Parks and Recreation Director
- b. **Universal Playground Fundraising**
Presenter: Dean Penny
- c. **December Special Events Update - Santa Calls, Santa's Workshop, Breakfast with Santa**
Presenter: Larry Bailey, Parks and Recreation Director

4. NEW BUSINESS

- a. **Annual Report for February Work Session**
Presenter: Kim Moffett, Town Clerk
- b. **Discussion of Clayton Greenways**
 - 1. **Naming of Greenway Connector from Clayton Community Center to Downtown**
Presenter: Larry Bailey, Parks and Recreation Director
 - 2. **Presentation of Future Greenway Projects**
Presenter: Jay McCloed, Town Planner
- c. **NC State Parks 100 Mile Challenge**
Presenter: Larry Bailey, Parks and Recreation Director

5. STAFF REPORTS

- a. **Program Update**
Presenter: Larry Bailey, Parks and Recreation Director
- b. **Committee Comments**

6. ADJOURN



**The Town of Clayton
Recreation Advisory Board Minutes
Monday, November 13, 2017 @ 7:00
Clayton Community Center**

BOARD MEMBERS PRESENT:

Richard Champion
Travis Crowder
Ruth Hunt
Marty Kornegay
Dean Penny
Rebecca Bradford
Theodore Willer Jr.

STAFF PRESENT:

Matt Lorion, Parks and Recreation Program
Supervisor
Lauren Lambert, Parks and Recreation
Admin. Support Specialist
Butch Lawter, Council Member

MEMBERS ABSENT:

Karen Phinazee
Emily Beddingfield
Skip Browder
Sally Schlindwein
Toby Williamson

1 CALL TO ORDER

The meeting was called to order at 7:16 pm

2 APPROVAL OF MINUTES

Draft Minutes October 9, 2017

- a) Draft Minutes October 9, 2017

ACTION: Approval of October 9, 2017 Minutes

Motion: Board Member Theodore Willer Jr.

Second: Board Member Rebecca Bradford

Vote: Unanimous

3 OLD BUSINESS

- a) Disc Golf Course Update

Presenter: Matt Lorion, Parks and Recreation Program Supervisor

Mr. Lorion started out by informing the board that baskets are in the ground. The course has long tees and short tees which will allow for pro distance playing and will also accommodate the public who may be beginners. Flow signs are printed and will be on the course hopefully by the end of the week. Mr. Lorion mentioned that the kiosk still needs to go in and following that a course map will come out. The kiosk will hold score cards which will be placed in kiosk after official grand opening. Mr. Lorion said that after previously talking with Mr. Dean Penny that the foundation has approved money towards signage and tee boxes. Tee boxes are 6ft wide by 12ft long and a 6x6 structure. The course would be up to tournament standards with the possibility of hosting one next year. This course has given us the opportunity to be a part of CADL, which stands for Capital Area Disc Golf League. A portion of member dues get donated to courses through out the area. Mr. Lorion mentioned that in addition to tee boxes, we will need benches and trash cans. Potential Eagle Scout projects. Grand Opening will take place hopefully in mid Spring.

- b) Universal Playground Fundraising
Presenter: Dean Penny

Mr. Penny informed the board that fundraising is still going on, hoping to make a hard push between now and the end of the year. Also hoping to have a final design and construction costs by late spring. Having final design will help with final fundraising.

- c) October Special Events Update - Halloween Hayride, Boo Bash, Downtown Trick or Treat
Presenter: Matt Lorion, Parks and Recreation Program Supervisor

Mr. Lorion mentioned all 3 Halloween events that we held this season, Halloween Hayride, Boo Bash and Downtown Trick or Treat. Thanked Mr. Ted Willer and Mr. Travis Crowder for volunteering and helping out with the Halloween Hayride. The town is currently in the process of evaluating changes for next year. Possible date and time changes. Possibility of moving Halloween Hayride to the Saturday before Halloween.

Mr. Lorion then thanked Ms. Ruth Hunt and Ms. Karen Phinazee for volunteering at our Annual Boo Bash. Mr. Butch Lawter mentioned how great the crowd was and how it was a great time. Mr. Lorion said it was the biggest turn out we have ever had. He informed the group that we usually work with Hopes and Dreams and give them the opportunity to share the dance information with group homes and families they work closely with however this year we marketed the dance to all schools in the county which could be the reason for the large turn out. Staff had to run out half way through and purchase more food and drinks. This was also the first year we added Trunk or Treating to the last 30 minutes of the dance and it was a huge hit. About 12 cars participated and each had their own theme, everyone had a great time.

Mr. Lorion then began discussing Downtown Trick or Treating. He informed the board that this year was a little different because we did not really advertise

and start and finish locations like years previously. It worked out well but we will be reevaluating this event moving forward. Mr. Lorion mentioned sending out surveys to the businesses that participated as well as the public to get their opinions on dates and times. There is a possibility of tying this event in with the Downtown Movie Night event. Mr. Jay Mcloed mentioned that it would be a great idea to tie to the two together, what a crowd that would be. Mr. Lorion said he agreed that it would be a great event and thinks that the only problem they would run into would be dinner times for families, etc. If we did change time and dates we would probably open the event to all ages.

4 NEW BUSINESS

- a) 2018 Recreation Advisory Board Meeting Schedule
Presenter: Matt Lorion, Parks and Recreation Program Supervisor

All members agreed to the 2018 Advisory schedule, however as a group it was

ACTION: Adoption of 2018 Recreation Advisory Board Meeting Schedule

Motion: Board Member Theodore Willer
Second: Board Member Dean Penny
Vote: Unanimous

- b) Advisory Board Reception
Presenter: Matt Lorion, Parks and Recreation Program Supervisor

Mr. Lorion brought up the upcoming volunteer reception for board members. This event will take place on December 5, 2017 from 6:00pm - 8:00pm at Brick & Mortar on Main Street. Everyone agreed that this event is always a great time. Ms. Lambert took RSVP's for those who were present.

- c) Southeast Greenways & Trails Summit
Presenter: Jay McLoed, Town Planner

Mr. McLoed came to speak with board members regarding a conference that he attended in Durham. The conference was the East Coast Greenway Alliance conference. He mentioned that the conference was a newer conference, and it will take place every 2 years. Overall he said North Carolina is doing very well at getting Greenways extended and that NC is in a good spot regionally and nationally currently. He spoke about how one thing is changing with Greenways and that is that they are wanting to be able to start looking at Greenways as transportation not recreation. Raleigh is spending about \$20,000 per year per mile on maintenance currently and flooding in Raleigh areas is the reason for most of those costs especially around the Crabtree area. Mr. McLoed mentioned how having a plan is the most important thing, currently we have a map that shows where we would eventually like for Greenways to be and when those areas develop, we are able to use the map for funding. Archers Lodge is currently putting in for a bicycle pedestrian

grant. They wish for their greenways to touch the Town of Claytons which could potentially grant people access to Archers Lodge & Knightdale area through Greenways. Mr. McLoed then touched base on the SPOT 5 projects. These are projects in which Clayton would like to see happen over time. He briefly discussed the projects which are the East Clayton Connector, Cobblestone Connector, Mountains to Sea Linkage, Clayton High School Sidewalk Connector. While votes were taken for this project, Mr. McLoed informed the board that the Cobblestone Connector received the lowest number of votes. Mr. Dean Penny asked about timing, and how long it would be until we saw something begin to come together and Mr. McLoed responded with "many years." Mr. McLoed mentioned how currently the DOT is starting to widen 42W to Hwy 50 which is being expodided and will cause a lot of congestion in that area. We would like to begin really focusing on a way to cross over 42 so that while the DOT works on constuction they can make sure that they set us up for our design correctly. Mr. McLoed informed the board the board member Skip Browder was on a panel at the conference and that panel members each gave different prospectives of the greenways through their towns. He said it was nice to have them sharing about their greenways rather than battling to get a greenway in their town.

****See Attachment for specifics regarding each SPOT 5 project.**

5 STAFF REPORTS

Program Update

Presenter: Matt Lorion, Parks and Recreation Supervisor

a) Program Update

***Presenter:* Matt Lorion, Parks and Recreation Program Supervisor**

Mr. Lorion informed the board that we are currently at 780 plus basketball players. We wish we could add more people however we do not have the times or space to house anymore players or teams. Our staff is doing a great job extending hours in the center. For example the center will now close at 9 on Fridays so we can accommodate practices. Until we get another building we will have to be creative with scheduling as we are currently maxed out. Looking towards a bond for phase 2, but it will be a long time before anything is finalized.

Mr. Lawter mentioned that we are looking at a bond for next fall but the board will need to encourage people that this phase 2 is a good thing for the community. It will be tough because we have to make specific decisions about what it will be and include. Mr. Lorion talked about the current building and a second phase would cost 9.5 million dollars, phase 3 would be a splash pad and phase 4 would be a pool. More parking would be included in all of these phases. We currently have plans for phase 2 and it would include a lighted court which would give kids a place to play after school and after the community center closes. It will be nice to have a 2nd option as Municipal Park courts get very crowded. Phase 2 would be layed out more like SRAC with full

size side courts, two volleyball courts and extension of the track. We would flip flop classrooms around and add a weight room. Mr. Bailey will bring plans to January meeting to share with board members.

Mr. Lorion mentioned winter classes and that the winter program guide is getting put together now. Santa calls will be December 6 & 7th, we will need volunteers. Breakfast with Santa will be December 14th and the youth council will head that event. Santas workshop will be held December 9th from 10 - 12.

The annual Clayton Road Race will be changing their awards from medalians and trophies to handmade mugs that will be made by our pottery instructors. No final design yet, but they will most likely include our town seal or something along those lines with wording.

Mr. Lorion encourage all board members to take a fitness or art class if they have not already, great options for all.

b) Committee Comments

6 ADJOURN

With there being nothing further, the meeting was adjourned at 8:11pm.

ACTION: Motion to adjourn

Motion: Board Member Theodore Willer Jr.

Second: Board Member Rebecca Bradford

Vote: Unanimous

Theodore Willer Jr., Chair

ATTEST:

Lauren Lambert, Clerk to the Board

Strategic Transportation Prioritization (SPOT 5) Authorization Request



◆ Request

- Authorize Planning Dept. to pursue SPOT 5 bicycle and pedestrian grant

◆ Program Administrator

- Capital Area Metropolitan Planning Organization (CAMPO)



Overview of Proposed Projects

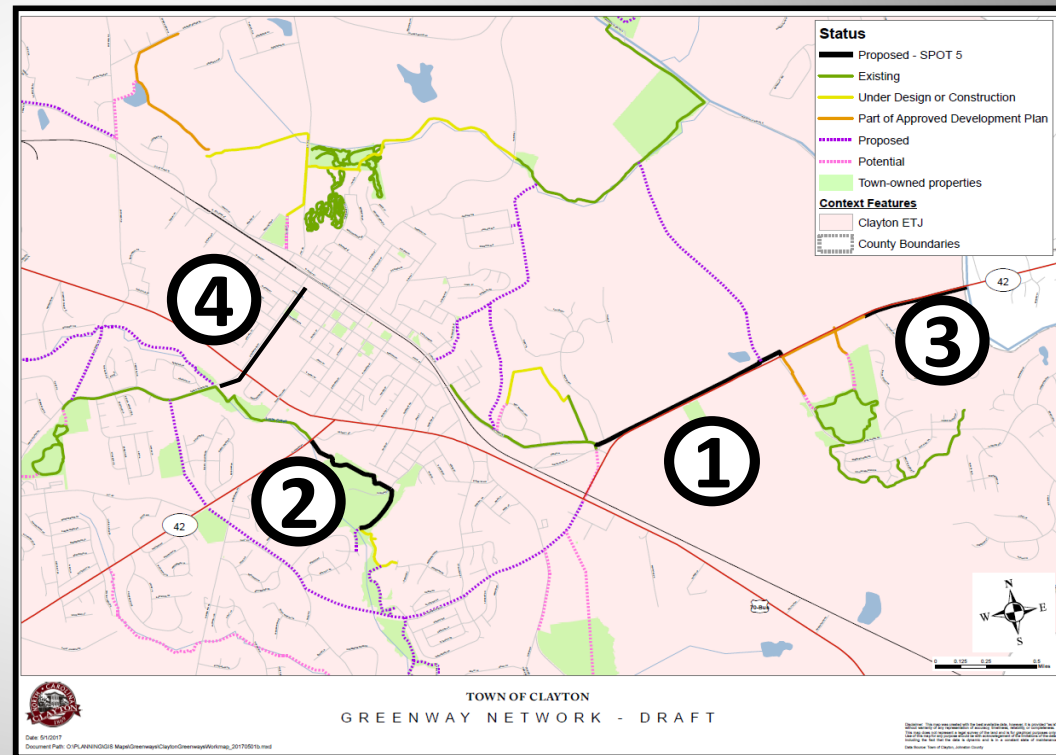


Greenways:

1. East Clayton Connector
2. Cobblestone Connector
3. Mountains-to-Sea Linkage

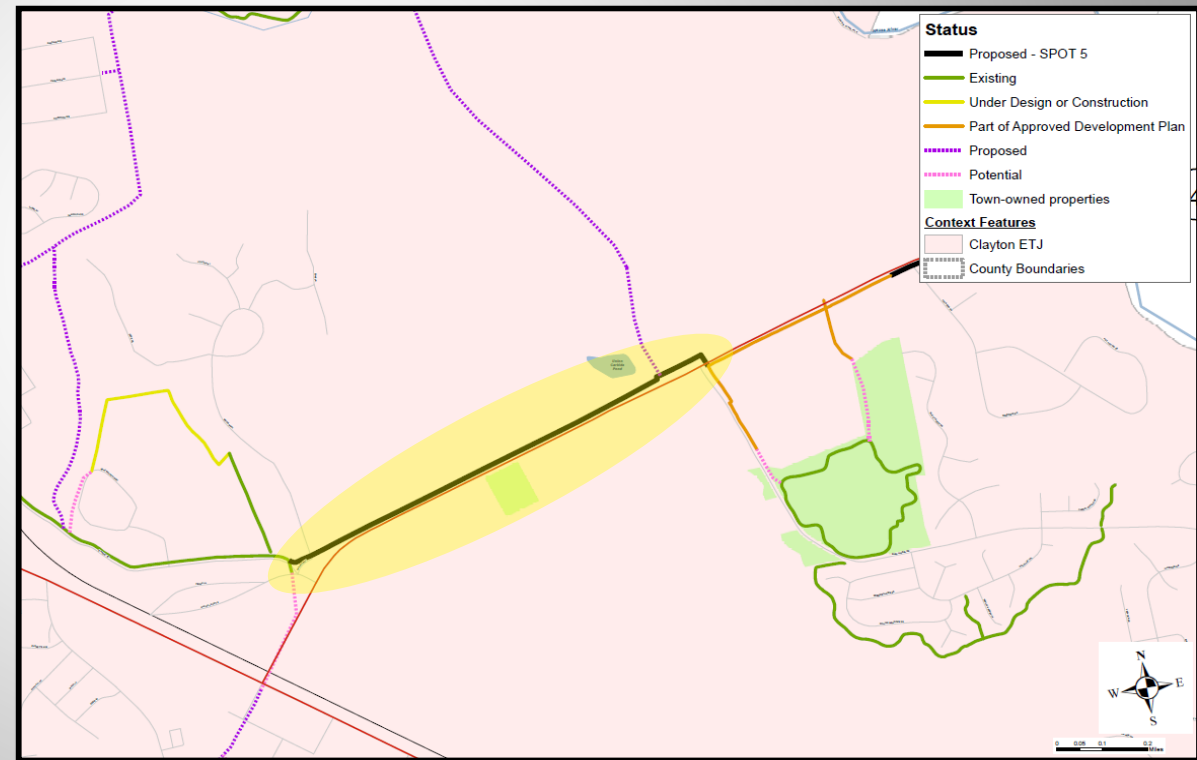
Sidewalks:

4. Clayton High School Sidewalk Connector



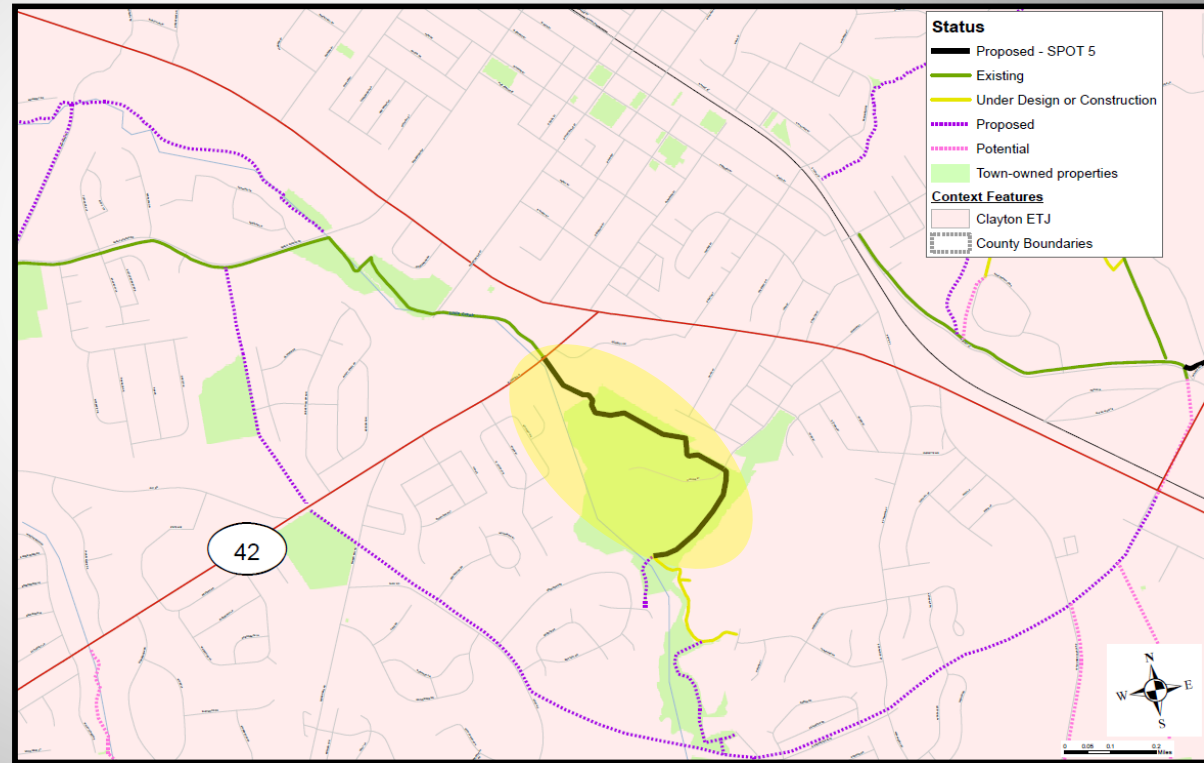
East Clayton Connector

- ◆ Approx. 1.1 miles
- ◆ Continues the MST and ECG
- ◆ Connects Downtown and Front Street Greenway to ECCP
- ◆ Est. Cost = \$1.2M



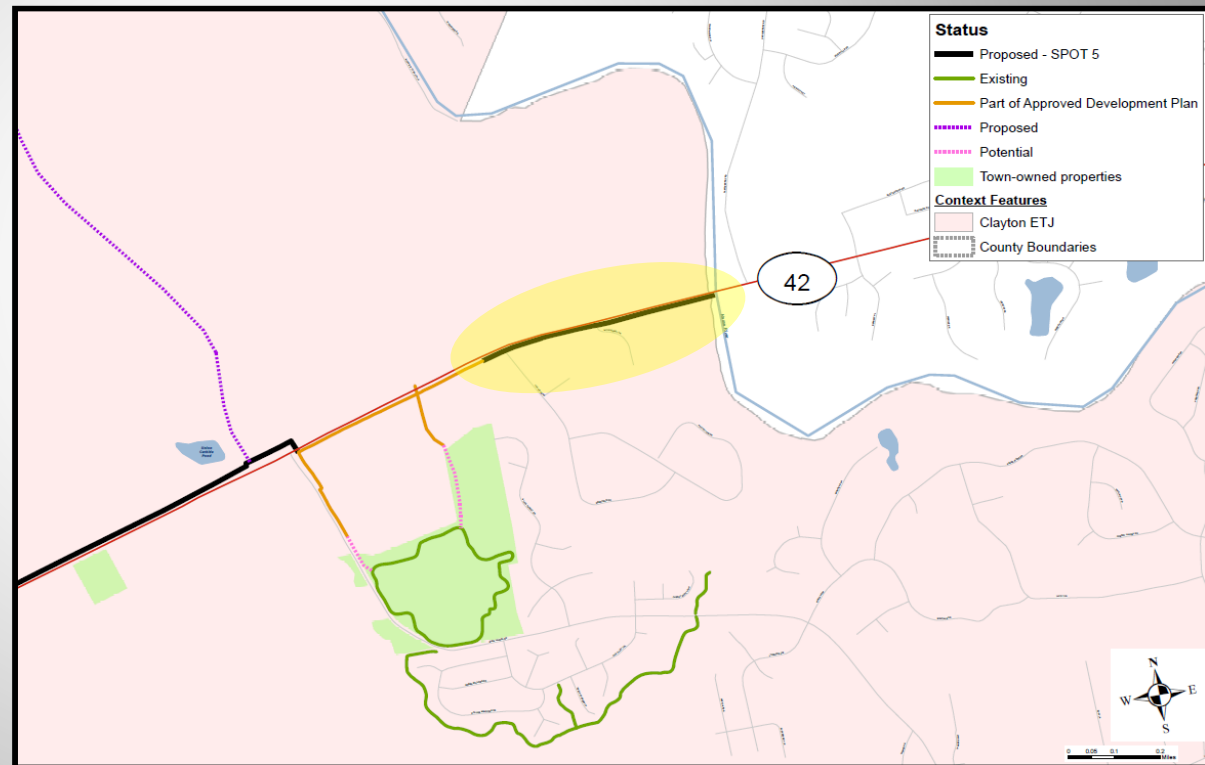
Cobblestone Connector

- ◆ Approx. 0.8 miles
- ◆ Connects Bristol and Cobblestone neighborhoods to Lombard Street, Downtown, and Community Center
- ◆ Est. Cost = \$920k



Mountains to Sea Linkage

- ◆ Approx. 0.5 miles
- ◆ Continues the MST and ECG to the County Line
- ◆ Est. Cost = \$575k



Clayton High School Sidewalk Connector



- ◆ Approx. 0.4 miles
- ◆ Crosswalk across US 70 Bus.
- ◆ Connects Main Street and CHS to the Community Center and CCC Greenway
- ◆ Some sidewalk already existing
- ◆ Est. cost = \$500k

