



**Town of Clayton
Recreation Advisory Board Minutes
Monday, June 11, 2018 @ 6:00pm
Clayton Community Center**

BOARD MEMBERS PRESENT:

Karen Phinazee
Ruth Hunt
Dean Penny
Theodore Willer Jr.
Travis Crowder

STAFF PRESENT:

Matt Lorion, Parks and Recreation Program
Supervisor
Lauren Lambert, Admin. Support Specialist

MEMBERS ABSENT:

Alexis Bollman
Emily Beddingfield
Rebecca Bradford
Richard Champion
Pamela Smith
Mike Surasky
Marty Kornegay
Toby Williamson

1 CALL TO ORDER

The meeting was called to order at 6:05pm

2 APPROVAL OF MINUTES

Draft Minutes April 9, 2018, May 14, 2018

With no quorum, action could not be taken. Draft minutes will be placed on the next agenda for approval.

3 OLD BUSINESS

a) Disc Golf Course

Presenter: Matt Lorion, Parks and Recreation Program Supervisor

Mr. Lorion informed the board that hole 14 is currently not available. The basket is in storage because the contractor on the property next to the course graded around the basket and it became a 5x5 circle of land with a basket in the middle. He personally went out there last Tuesday and met with the contractor. He will also be meeting with Bobby Hen and they are going to lay out a new hole 14. Because of this, there are only 17 holes at the moment, who gave the contractor permission to do this is still a mystery. The short tees have started being cut.

4 NEW BUSINESS

a) **July 4, 2018**

Presenter: Matt Lorion, Parks and Recreation Program Supervisor

Mr. Lorion handed out traffic flow maps regarding the 4th of July to all members present. The volunteer list was looked at and double checked to make sure people would still be available for their schedule times. Notes were made from previous years and lessons were learned. Russ Ragland provides that inflatables and rides. Our contract with him is for \$5,00 and anything over that amount we split. We are working closely with Police to get plans in place as far as traffic and first aid go. We will get questions regarding the Harmony Playground and trails, be prepared to answer. We expect 7 - 9 will be the busiest time under the main tent. A staff member will do the money drops and a police office will be present as well. Matt informed the committee that there will be an ATM on site and it has been discussed that the tent will be moved to a new location. We will be using the Towns square card as well under the main tent to be able to accept debit/credit transactions. All full time employees will have on walkie talkies with ear pieces and will have contact with the command center. Matt mentioned that we are still working on finalizing the food trucks and vendors. If you are in talks with anyone regarding prizes or donations, please have items listed and sent to Matt by next Friday. Mr. Dean Penny mentioned that if we are wanting to sell bricks we need to finalize a plan, and have internet access out there to get online. Mr. Lorion let the board know that we have a lot of new and exciting things this year, new flags on fences, new buntings and a couple of other patriotic items that will really add to the location.

5 STAFF REPORTS

Presenter: Matt Lorion, Parks and Recreation Program Supervisor

Mr. Lorion began with letting the board know that we have opened up fall registration for athletics. Summer camp is in full swing as of today. We are about to have 150+ kids a day in The Community Center for the next 10 weeks. Summer camp will be going up to \$60 a week next year followed by another \$10 increase. We currently do make a small amount of profit. Amy Shearin does a great job of running this program. Special needs camp was last week and we had 20 campers in all. They went to Clayton Steak House, played put put, went bowling and had a talent show. Volleyball camp is starting tomorrow and nature camp started today. The Fall program guide will be coming out soon and it will list all upcoming events.

6 ADJOURN

With there being nothing further, the meeting was adjourned at 6:57pm.

ACTION: Motion to adjourn

Motion: Board Member Karen Phinazee

Second: Board Member Dean Penny

Vote: Unanimous

Rebecca Bradford, Chair

ATTEST:

Lauren Lambert, Clerk to the Board