



Town of Clayton
Recreation Advisory Board Agenda
Monday, March 12, 2018 @ 6:00 PM
Clayton Community Center

MEETING HAS BEEN CANCELLED

1. CALL TO ORDER

2. APPROVAL OF MINUTES

- a. Draft Minutes January 8, 2018
Draft Minutes February 12, 2018

POTENTIAL ACTION: Approval of January 8, 2018 Minutes
Approval of February 12, 2018 Minutes

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3. OLD BUSINESS

- a. Disc Golf Course Update
Presenter: Matt Lorion, Parks and Recreation Program Supervisor
- b. Universal Playground Fundraising
Presenter: Dean Penny
- c. July 4, 2018
Presenter: Matt Lorion, Parks and Recreation Program Supervisor

4. NEW BUSINESS

- a. Capital Improvement Project: Legend Park
Presenter: Matt Lorion, Parks and Recreation Program Supervisor

5. STAFF REPORTS

- a. Special Scholarship Request
Presenter: Matt Lorion, Parks and Recreation Program Supervisor
- b. Program Update
Presenter: Matt Lorion, Parks and Recreation Program Supervisor
- c. Committee Comments

6. ADJOURN



**The Town of Clayton
Recreation Advisory Board Minutes
Monday, January 8, 2018 @ 6:00
Clayton Community Center**

MEMBERS PRESENT:

Alexis Bollman
Emily Beddingfield
Rebecca Bradford
Skip Browder
Richard Champion
Travis Crowder
Ruth Hunt
Marty Kornegay
Pamela Smith
Mike Surasky
Dean Penny
Karen Phinazee
Theodore Willer Jr.

STAFF PRESENT:

Larry Bailey, Parks and Recreation Program
Director
Lauren Lambert, Parks and Recreation
Admin. Support Specialist
Butch Lawter, Council Member

MEMBERS ABSENT:

Toby Williamson

1 CALL TO ORDER

The meeting was called to order at 6:01

- a) Introduction of New Committee Members
Presenter: Larry Bailey, Parks and Recreation Director

Mr. Bailey introduced 3 of our newest board members to the group and had them share a little about themselves. Members introduced were Alexis Bollman, Mike Surasky and Pamela Smith.

2 APPROVAL OF MINUTES

- a) Draft Minutes November 13, 2017

Action: Approval of November 13, 2017 Minutes

Motion: Board Member Rebecca Bradford
Second: Board Member Dean Penny
Vote: Unanimous

3 OLD BUSINESS

- a) **Disc Golf Course Update**
Presenter: Larry Bailey, Parks and Recreation Director

Mr. Bailey brought with him a drawing of the disc golf course layout for members to see. The course is on 12 - 14 acres of land. The property was not very useful for athletic fields so hopefully turning it into a disc golf course will be a great addition to Clayton parks. We are getting near the end of the finals stages, and getting ready to put tee pads in. Fairways are cut and baskets are in. The guys who designed the course play all over the state and have made our course where we could potentially host tournaments as well as have beginners play. The plan is to have a soft opening and dedication in early Spring.

- b) **Universal Playground Fundraising**
Presenter: Dean Penny

Mr. Penny started off by speaking a little bit about what the playground is and what it will have to offer. We are currently in the process of creating a universal playground called Harmony Playground off of Glen Laurel Road. We are also currently fundraising to have enough money to move forward with final designs and get a signed contract with CLH. He mentioned hopefully having enough funds by March to have a full construction drawing and a better idea of the final cost estimate. We are currently in agreement with the Park Scholars at NC State University and the class of 2019. They will be working to construct 1 component of the playground. There will be many fundraising events in the future including a golf tournament on June 1, 2018 and a casino night on May 30, 2018. Our plan is to advertise these events and possibly host a fall gala.

- c) **December Special Events Update - Santa Calls, Santa's Workshop, Breakfast with Santa**
Presenter: Larry Bailey, Parks and Recreation Director

Mr. Bailey spoke about the success we had with our December special events. We made over 200 Santa Calls. A huge thank you to those who volunteered. It was a 2 night event, so very busy! Santa's Workshop had about 200 kids come, the youth council helped run that and it was a great success. Santa's Breakfast was great as well, about 25 kids came. Staff cooked pancakes and Santa shared a story with the children.

4 NEW BUSINESS

- a) **Discussion of Clayton Greenways - Naming of Greenway Connector from Clayton Community Center to Downtown**
Presenter: Larry Bailey, Parks and Recreation Director

Mr. Bailey talked about the pedestrian connector from the Community Center to Downtown Clayton. Spoke about how we can not call it the Clayton Community Connector anymore due to confusion if 911 calls are made. Planning has allowed for the advisory committee to vote for a name. The committee voted and agreed on the name Community Park Greenway. The

bridge on the greenway currently needs some fixing up before we can dedicate it. Talks about reserving the name Little Creek Greenway with 911 for future use will hopefully become a reality.

- b) **Mr. McLeod attended the meeting to discuss Clayton's Greenways. He presented a power point which touched base on major points regarding coordination, current projects and planning of greenways in the area. Current projects consist of Sam's Branch Ph II. Mr. McLeod discussed the benefits of greenways such as jobs, tourism, tax base and competitiveness. Touched base on USA Today's 15 fantastic bike trails and filled in where each North Carolina trail would fall if on the list according to mileage. North Carolina's combined trail networks will connect over 5.4 million residents, and span more than 2,800 miles and touch 64 counties. Mr. McLeod discussed the widening of Hwy 42 West and the impact it will have on the community both good and bad. A Comprehensive bicycle and pedestrian concept plan was shared. Discussion regarding the SPOT 5 proposed projects was discussed. The greenways include East Clayton Connector, Cobblestone Connector and the Mountains-to-Sea Linkage. Sidewalks include Clayton High School Sidewalk Connector. East Clayton Connector is approx. 1.1 miles and connects Downtown and Front Street Greenway to East Clayton Community Park. Cobblestone Connector is approx. .8 miles and connects Bristol and Cobblestone neighborhoods to Downtown and The Community Center. Mountains to Sea Linkage is approx. .5 miles, continues the Mountain-to-Sea-Trail and East Clayton Greenway to the county line. The Clayton High School sidewalk connector is approx. .4 miles and would be a crosswalk across US 70 Bus. It would connect Main Street and Clayton High School to the Community Center and Clayton Community Greenway.**

5 STAFF REPORTS

Program Update

a) Program Update

***Presenter:* Larry Bailey, Parks and Recreation Director**

Mr. Bailey began with speaking about open registration for our Spring sports which include Tball, Softball, Baseball and Adult Soccer. We had 75 basketball teams this winter, a few missed games and practices due to the weather but overall a great season so far. Fitness classes have continued, introduced a new class called chair yoga. Early registration for summer camps is over, registration will begin in March. We have held several different no school day camps which were all successful and helpful to parents.

Bridge construction is supposed to start next Monday, have had a few delays due to weather. Bridge is supposed to be completed by end of February. People will have to detour through Riverwood until construction is complete.

Tennis court lights still don't work correctly, we think they are getting some water in the line every time it rains. Last estimate to get them fixed was \$6,000. Not sure if it is due to the rain or just a coincidence, hope to get it figured out and fixed.

6 ADJOURN

ACTION: Motion to adjourn

Motion: Board Member Rebecca Bradford

Second: Board Member Alexis Bollman

Vote: Unanimous

Chair

ATTEST:

Clerk to the Board



**The Town of Clayton
Recreation Advisory Board Minutes
Monday, February 12, 2018 @ 6:00
Clayton Community Center**

BOARD MEMBERS PRESENT:

**Emily Beddingfield
Rebecca Bradford
Skip Browder
Travis Crowder
Pamela Smith
Mike Surasky
Dean Penny**

STAFF PRESENT:

**Larry Bailey, Parks and Recreation Director
Lauren Lambert, Parks and Recreation
Admin. Support Specialist**

MEMBERS ABSENT:

**Alexis Bollman
Richard Champion
Ruth Hunt
Marty Kornegay
Karen Phinazee
Theodore Willer Jr.
Toby Williamson**

1 CALL TO ORDER

The meeting was called to order at 6:03pm.

2 APPROVAL OF MINUTES

a) Draft minutes January 8, 2018

With no quorum, action could not be taken. Draft minutes as listed above will be placed on the next agenda for approval.

3 OLD BUSINESS

a) Disc Golf Course Update

***Presenter:* Larry Bailey, Parks and Recreation Director**

Larry informed the board that T pads were cut today, they were cut as minimal as they can in order to not disturb the natural terrain. Disc baskets will go into each t pad. Baskets will be put in with concrete so that they are difficult to remove. The board reviewed photos of the T pad installation.

b) Universal Playground Fundraising

Presenter: Dean Penny

Mr. Penny started off by letting the board know the design portion of the playground is still progressing. They are heading towards meeting with the designer. Two big fundraising events coming up. Casino Night on May 31, 2018 and a golf tournament on June 1, 2018. Information can be found at harmonyplayground.com. Casino night will be held at the Clayton Center and the golf tournament will be held at The Neuse. Unlike previous years, awards will be given out at The Neuse.

4 NEW BUSINESS

a) July 4th, 2018

Presenter: Larry Bailey, Parks and Recreation Director

Mr. Bailey started off by saying Wednesday, July 4, 2018 will be our Annual Independence Day celebration! We will need help with generating funds for sponsorship's, and help finding volunteers. Two board members stepped forward to head the volunteer schedule as well as finding sponsorship's. Volunteers will be needed from 4:00 - 8:30 and will need to assist with selling tickets among other duties. Fireworks start around 9:20pm and run until about 9:45pm. Mr. Bailey said we depend on merchants and vendors to donate items for our raffle, \$25 items and below will be used for bingo prizes and anything over \$25 will be raffled off. All board members present were told that if they can no be there that day, to please help participate with preparation. This year somethings that will be addressed will be signage, long lines and rain refunds. Bingo cards were brought up as something we need more of for this year. The discussion of wrist bands for rides was brought up but ultimately the owner of the rides discourages it because it tends to create constant riders. Presale of ride tickets was also discussed and the board all seemed to agree that it would be a good idea if a final plan was put in place, and pick up locations were decided. This is something we will look into further and closer to the date. A video of the 2017 Fourth of July event was presented to the committee.

b) Capital Improvement Project - Community Center Phase II

Presenter: Larry Bailey, Parks and Recreation Director

Mr. Bailey informed the board that he recently spent 6 hours in a meeting which presented long range plans for phase II of the Community Center. Council will be having their retreat soon to discuss future plans. If we can get a bond in the fall and have recreation projects on it, one of the highest priority projects would be phase II. Mr. Bailey said we have a problem on our hands but it is a good problem to have, we are outgrowing our space quickly. Our multi purpose room is way too small for majority of our classes. Our art room is very nice but by putting a wall of windows up, we lost a lot of storage area space. Phase II would consist of more space within the classrooms, multipurpose courts, community garden, weight room and extended walking track. Seniors have donated funds to build senior game type programs such as horseshoes, shuffleboard and bocce ball courts. The main entry lobby

would move to the other side which would expand the current kitchen and allowing for the conference room to become office spaces. There is effort right now to build a senior center but it has been mentioned about combining phase II and a new senior center if the senior center wanted to bring in some funds. The town will ultimately decide which direction is wishes to go. Plans were printed and distributed to each council member for viewing.

5 STAFF REPORTS

a) Program Update

Presenter: Larry Bailey, Parks and Recreation Director

Mr. Bailey started off speaking about basketball season, we are currently holding tournaments in all age groups. We hope to be completed with basketball in the next coming weeks. Registration for baseball and softball is currently open, as well as adult softball and adult soccer. As of right now we have 4 soccer teams that have been submitted. Mr. Bailey informed the board that if they know of anyone interested in playing Spring sports, he recommends they register sooner rather than later. We will have a Tae Kwon Do tournament at the Community Center on Saturday, March 10, 2018. Senior games registration is open! Brochures are available. Mr. Bailey discussed bridge construction and showed a picture of the current construction taking place. Workers will bring in the new bridge and drop it into place, it will be a steel bridge and will hopefully withstand weather, it is FEMA funded. There is fencing around it now and you do have to go all the way around currently and for the next month or so. We are hoping to have it completed prior to warmer weather. Spring special events coming up include the special needs dance which takes place March 23rd, Breakfast with the Easter Bunny is March 27th and the Easter Egg Hunt will be March 30th.

b) Committee Comments

Mr. Surasky asked when the last bond was, Mr. Bailey responded with 2008. It was for 4 million and it was the first and only bond the town had ever done that was solely for parks and recreation.

Ms. Smith questioned putting lights out on the Greenway, it was discussed that putting lights out doesn't necessarily make something safe. In order to light up the Greenway to a specific standard we would basically need to put baseball stadium lights. It was mentioned that lights sometimes can also add a false sense of security.

6 ADJOURN

ACTION: Motion to Adjourn

Motion: Board Member Rebecca Bradford

Second: Board Member Pamela Smith

Vote: Unanimous

Rebecca Bradford, Chair

ATTEST:

Lauren Lambert, Clerk to the Board