



**Town of Clayton
Recreation Advisory Board Agenda
Wednesday, February 13, 2019 @ 6:00 PM
Clayton Community Center**

1. CALL TO ORDER

2. APPROVAL OF MINUTES

- a. **Approval of January 14, 2019 Minutes**
[Recreation Advisory Board - 14 Jan 2019 \(1\)](#)

3. OLD BUSINESS

- a. **Parks and Recreation Advisory Board Vacancies**
Presenter: Scott Barnard, Parks and Recreation Director

4. NEW BUSINESS

- a. **Park Tour Summary**
Presenter: Scott Barnard, Parks and Recreation Director
- b. **Annual Town Council Update/Report - February 18th Council Meeting**
Presenter: Scott Barnard, Parks and Recreation Director
- c. **Sage Design**
Presenter: Scott Barnard, Parks and Recreation Director

5. STAFF REPORTS

- a. **Athletics**
Presenter: Scott Barnard, Parks and Recreation Director
- b. **Programming**
Presenter: Scott Barnard, Parks and Recreation Director
- c. **Facilities**
Presenter: Scott Barnard, Parks and Recreation Director

6. ADJOURN



**Town of Clayton
Recreation Advisory Board Minutes
Monday, January 14, 2019 @ 6:00 PM
Clayton Community Center**

BOARD MEMBERS PRESENT:

**Marty Kornegay
Mauren Fee
Ted Willer
Richard Champion
Butch Lawter
Mike Surasky
Rebecca Bradford
Travis Crowder
Emily Beddingfield**

STAFF PRESENT:

**Scott Barnard, Parks and Recreation
Director
Lauren Lambert, Parks and Recreation
Admin. Support Specialist
Michael Grannis, Council Member**

MEMBERS ABSENT:

1 CALL TO ORDER

This meeting was called to order at 6:11 p.m.

a) Presentation of Thanks

Mr. Scott Barnard began the meeting by thanking Mr. Dean Penny for his participation on the Recreation Advisory Board. Mr. Larry Bailey stepped up to thank Dean as well. Mr. Penny has been an essential member of the Advisory Board and the Parks and Recreation department as a whole. Mr. Penny has coached, helped with special events, had children participate in our programs, and has served as chair for the Harmony Playground. The advisory board presented him with an award for his 30+ years of service.

2 APPROVAL OF MINUTES

- a) POTENTIAL ACTION: Approval of October 8, 2018 and November 2018 Minutes
Quorum was met, and meeting minutes were approved.
Motion: Rebecca Bradford
2nd Motion: Ted Willer
Unanimous**

3 OLD BUSINESS

- a) Parks and Recreation Advisory Board Vacancies
*Presenter: Scott Barnard, Parks and Recreation Director***

Mr. Scott Barnard quickly went over the open positions on the board. We currently have an ETJ vacancy, and a resident vacancy. We have not begun advertising this year but once it hits the website we are pretty positive we will get some interest. The advisory board needed to elect a Chair and Co Chair for the 2019 year. Ms. Rebecca Bradford was named Chair, and Ms. Emily Beddingfield was elected Co Chair. The advisory board agreed on this and the vote was unanimous.

4 NEW BUSINESS

a) **Bond**

Presenter: Scott Barnard, Parks and Recreation Director

Mr. Barnard spoke about the 2019/2020 fiscal year. He mentioned that as we take a look at the capital needs of the department, there are a long list of wants, and a long list of needs. As we move in the direction of a bond, as a board we need to have a discussion of what should go on the list of requests. Mr. Barnard will send out a lengthy spreadsheet in viewable PDF, broken up by Park. Mr. Barnard informed the members that their input is essential and we would really love to know their opinions.

b) **Tour Schedule**

Presenter: Scott Barnard, Parks and Recreation Director

Mr. Barnard suggested a Saturday morning tour of the parks for our advisory members. Together as a group, the board members decided on Saturday, January 26th at 8:00 a.m.

c) **Goals and Objectives**

Presenter: Scott Barnard, Parks and Recreation Director

Mr. Barnard shared with the board members that he recently held a staff retreat where the Parks and Recreation staff went over goals and objectives. He shared ones that were adopted by the staff. A few main goals were to increase visibility, define roles and responsibilities, constantly defy where we want to be, and deliver a great product. He once again informed the board members that they are representing the citizens of this Town.

d) **Annual Town Council Update/Report - February 18th Council Meeting**

Ms. Rebecca Bradford spoke about last years presentation to council. She mentioned that she got most of her information directly from Mr. Larry Bailey, and that she verbally delivered the information. She believes that the tour is a great idea and being able to tell Council what we want, and want to see will be helpful in the long run. All members agreed that being present in front of council, and consistently letting them know our needs and wants will help us. We need for Council members to know we care. Mr. Grannis said that we should seriously consider quarterly reports to them.

5 STAFF REPORTS

a) **Athletics**

Mr. Barnard gave a short update on athletics, mentioned that basketball currently has 767 athletes participating in the league. Baseball registration is open and will open to non-residents on the 21st.

b) **Programming**

The current brochure is published. We currently have an open art studio, advanced drawing program and water color for adults going on. To celebrate the Community Centers Birthday, we will be offering a free fitness week from March 4 - 8. Staff is currently working on a summer camp schedule and flyer. Registration for camps opens up March 19th.

c) **Facilities**

Mr. Barnard is excited to start his first summer with our department and looking forward to projects beginning. Mr. Lorion spoke about the construction that should begin Summer 2019 on the tunnel at Sams Branch. Ms. Beddingfield is very interested in this project and thinks it would be a great idea to get a timeline for this project.

6 ADJOURN

The meeting was adjourned at 7:24 p.m.

Motion: Rebecca Bradford

2nd Motion: Mauren Fee

Unanimous

Chair

ATTEST:

Clerk to the Board