



**Town of Clayton
Recreation Advisory Board Agenda
Monday, January 14, 2019 @ 6:00 PM
Clayton Community Center**

1. CALL TO ORDER

- a. **Presentation of Thanks**

2. APPROVAL OF MINUTES

- a. **POTENTIAL ACTION: Approval of October 8, 2018 and November 2018 Minutes**
[Recreation Advisory Board - 08 Oct 2018](#)
[Recreation Advisory Board - 13 Nov 2018](#)

3. OLD BUSINESS

- a. **Parks and Recreation Advisory Board Vacancies**
Presenter: Scott Barnard, Parks and Recreation Director

4. NEW BUSINESS

- a. **Election of 2019 Chair/Co-Chair**
- b. **2019 Budget**
Presenter: Scott Barnard, Parks and Recreation Director
- c. **Bond**
Presenter: Scott Barnard, Parks and Recreation Director
- d. **Tour Schedule**
Presenter: Scott Barnard, Parks and Recreation Director
- e. **Goals and Objectives**
Presenter: Scott Barnard, Parks and Recreation Director
- f. **Annual Town Council Update/Report - February 18th Council Meeting**

5. STAFF REPORTS

- a. **Athletics**
- b. **Programming**
- c. **Facilities**

6. ADJOURN



**Town of Clayton
Recreation Advisory Board Minutes
October 8, 2018 6:00pm
Clayton Community Center**

BOARD MEMBERS PRESENT:

Emily Beddingfield
Rebecca Bradford
Alexis Lisenby
Dean Penny
Karen Phinazee
Mike Surasky
Ted Willer

STAFF PRESENT:

Lauren Lambert, Parks and Recreation
Administrative Support Specialist
Butch Lawter, Town Councilman
Matt Lorion, Parks and Recreation Program
Supervisor

MEMBERS ABSENT:

Richard Champion
Travis Crowder
Ruth Hunt
Marty Kornegay
Toby Williamson

1 CALL TO ORDER

- a) This meeting was called to order at 6:05pm
Board Member Bradford

2 APPROVAL OF MINUTES

- a) **POTENTIAL ACTION: Approval of April 9, May 14 and June 11, 2018 Minutes**

Approval of April, May and June 2018 Minutes.
Board Member Willer
Board Member Penny
Unanimous

3 OLD BUSINESS

- a) **Harmony Playground Update**
Presenter: Dean Penny

Mr. Penny began speaking about the playground and mentioned how as of right now they have raised about 390,000 of their 800,000 goal. The Gala is coming

up soon, and they are making a major push to sell tickets for the October 20th event. They are looking to have about 300 attend however the space can hold up to 400. There will be a live auction with 30-40 or more items up for grabs. It would be great for a representative from the committee to be there. Tickets will be on sale through Sunday. Nova Nordisc has agreed to help with the brick campaign. Dean informed the committee that although the flyers say black tie, a tuxedo is not required. Attendance is more important than attire. Chris Hendrix, Amy Write and Deborah Morgan will be special guests. Alexis asked if Dean had a list of people who have donated, and Dean said that there is a list, however he doesn't have it on hand. They are currently trying to get the word out to parents and different school groups who will benefit from the playground. They do envision this being an annual event, and once the playground is built the money will go towards something else. Dean spoke about the foundation committee and the Larry Bailey Scholarship. This scholarship has raised a little over \$6,300 since Larry retired and the money will be used for children who are unable to pay to participate in the programs offered through Parks and Recreation. A Larry Bailey Community Service Award will be handed out at the gala and the first recipient will be Lee Hudson.

b) **Disc Golf Course**

Presenter: Matt Lorion, Parks and Recreation Program Supervisor

Mr. Lorion opened up by telling the board that we have been asked to host a tournament. Due to the hurricane the course they were looking to play at got ruined so we have been asked to host the tour championship. All tee boxes on the short course will be completed soon and we will hopefully be hosting a few clinics this Spring.

4 NEW BUSINESS

a) **Larry Bailey Scholarship**

Presenter: Matt Lorion, Parks and Recreation Program Supervisor

Mr. Dean Penny spoke about this above.

b) **Senior Games**

Presenter: Matt Lorion, Parks and Recreation Program Supervisor

Mr. Lorion spoke about the Senior Games, and talked about how we recently hosted the State Finals for bocce and cornhole. We have hosted these games previously and they were once again a success. We received high praises from senior games staff and we will hopefully be asked to host again next year. We are one of the few bocce courts that are centrally located in the state. We are always in need of volunteers for bocce and cornhole. Mr. Lorion handed out the 2019 Senior Games Flyer so that everyone present could take a look and see what we have to offer. He advised members that if they have friends or family over 50, we are always looking for participants. It is 2.5 weeks of a lot of fun! Dates will usually vary but stay around the same time frame. As the games get closer, there will be reminders and information sent out if you have an interest in volunteering. We highly encourage people that even if they don't want to help out, come watch! Mr. Willer informed the group that if they ever want to see a true example of sportsmanship, they need to go watch. This year we had

around 268 participants, goal in 2019 will be to get above 300 participants.

c) **July 4, 2018**

Presenter: Matt Lorion, Parks and Recreation Program Supervisor

Mr. Lorion opened up by thanking those who volunteered at this years July 4th event. It's a day that could never have been done without volunteers. Karen continues to do a wonderful job with Bingo every year. Unfortunately this year we had two vendors who had some issues with the electricity and some of the truck equipment messed up. Due to this incident, we will no longer be providing power to food trucks and vendors, they will need to provide their own generator. Mrs. Bradford mentioned how this will leave great flexibility and location freedom for many of the vendors. We will be able to rearrange the event if we wanted to. From the event this year, we came away with a profit of just over \$4,500. As a Town and department it is believed that we can achieve more than that. We have opportunities to push ticket sales prior to the event, and we need to really work on reaching out to local businesses about donating raffle prizes. Mr. Dean Penny mentioned that in years prior there have been ticket books given to our town baseball teams and we have had them pre-sell tickets. The opportunity to really make a difference is there, we just need to follow through. Mr. Lorion asked if any members attend food truck rodeos often, and if they do that they should get contact information from anyone they really enjoy. The earlier we get vendors reserved the better chance we have of getting new faces out there. We will need to start securing people around January since they all book up fairly quickly for July 4th events.

d) **Tennis Court Repairs**

Presenter: Matt Lorion, Parks and Recreation Program Supervisor

Mr. Lorion let the members know that we had the tennis courts out at Clayton Community Park resurfaced about years ago with a grant, and since then there have been some cracks that have reappeared. We recently had a gentlemen come and repair those cracks. The fill in color may look slightly different in color due to it being new and not faded. Only the tennis courts at that specific park have been repaired.

e) **Parks and Recreation Advisory Board Vacancies**

Presenter: Matt Lorion, Parks and Recreation Program Supervisor

Mr. Lorion spoke about the open positions on the board and the positions that will open up at the end of the year. There will be 4 vacancies, and if the two members who are currently serving do not wish to reapply then we will have 6 vacancies total. If anyone knows someone who may be interested, please send them our way. We will have to get with the Town Clerk regarding these positions. The final round of assessments will be tomorrow for the Director of Parks and Recreation position. We will hopefully have someone in the position sooner rather than later. We posted the position on the NC Parks and Recreation website as well as the Town of Clayton website. Once a decision is made we will let the council know.

Mrs. Emily Beddingfield asked about the plans for the future of Municipal Park. She said that they previously seemed to be identified as a top plan for the Town

but hasn't heard much about progress. Mr. Penny responded to her by letting her know that the plans we previously saw were very preliminary. The plan was mostly a concept to generate ideas and to see what possibly could happen in the future there. Mrs. Beddingfield mentioned that in her mind, she saw this as a gateway into the town. The greenway is sort of ending there and it's close to Downtown.

5 STAFF REPORTS

a) October Special Events, Athletics and Programs ***Presenter: Matt Lorion, Parks and Recreation Program Supervisor***

Mr. Lorion stated that the Parks and Recreation department had its Touch A Truck event yesterday and it was a success. Lots of people showed up, and many vehicles had lines of people waiting to climb up. We switched things up this year and had people park on the grass and vehicles parked in the parking lot. It seemed to have worked well. Mr. Lorion spoke about upcoming Halloween events, such as the Halloween Hayride on Friday the 26th and the special needs dance on Saturday the 27th. We are in need of volunteers for both, so if you are willing and able please help us out. We will be having our Annual Downtown Trick or Treat event on a new date this year. It will be on Tuesday October 30th starting at 4:30. These changes have been made so that more children are able to attend with a 4:30 start as opposed to a 2:30 start. The Clayton Youth Council helps out with this event. Mr. Lorion began discussing the classes and programs offered at the Community Center this Fall. We have 4 new fitness classes that have started up. Pound, Dance Fitness with Jenn, Stability Ball Strength and Body Blast. He encouraged members to grab a new Fall brochure on their way out. Fall athletics are underway and the season will be coming to an end shortly. We have opened up basketball registrations and so far we have 735 players registered with a prediction of more to come. It will be another busy season.

6 ADJOURN

Chair

ATTEST:

Clerk to the Board



**Town of Clayton
Recreation Advisory Board Minutes
November 13, 2018 6:00pm
Clayton Community Center**

BOARD MEMBERS PRESENT:

**Mike Surasky
Ted Willer**

STAFF PRESENT:

**Jimmy Bradley, Athletic Program
Superintendent
Lauren Lambert, Parks and Recreation
Administrative Support Specialist
Butch Lawter, Town Councilman
Nancy Medlin, Deputy Town Manager
Amy Shearin, Parks and Recreation Program
Coordinator**

MEMBERS ABSENT:

**Emily Beddingfield
Rebecca Bradford
Richard Champion
Travis Crowder
Ruth Hunt
Marty Kornegay
Alexis Lisenby
Dean Penny
Karen Phinazee
Toby Williamson**

1 CALL TO ORDER

- a) This meeting was called to order at 6:09 p.m.
Board Member Ted Willer

2 APPROVAL OF MINUTES

- a) **POTENTIAL ACTION: Approval of October 8, 2018 Minutes**

QUORUM WAS NOT MET.

3 INTRODUCTION OF NEW PARKS AND RECREATION DIRECTOR

- a) **Introduction of New Director**
Presenter: Nancy Medlin, Deputy Town Manager

Ms. Medlin was pleased to introduce Mr. Scott Barnard to the advisory board. He was recently hired as the new Parks and Recreation Director. His first official start date will be December 3, 2018. She stated how excited she is to

have him become part of the team. After having almost 120 applicants apply, it was a remarkable process to see that a full 3rd of them were highly qualified. Town management feels confident in their decision and look forward to working with Scott.

Mr. Scott Barnard expressed his excitement to get started and spoke a little about himself and his background. He is currently the Director of Goldsboro Parks and Recreation. He stated that he gets the most joy out of a community the size of Clayton. His degree comes from North Carolina State University and he has held positions in several Parks and Recreation departments in North Carolina. He looks forward to working with and serving the Town of Clayton.

4 OLD BUSINESS

- a) **Harmony Playground Update - Gala Update**
Presenter: Dean Penny

Mr. Dean Penny started off by stating that we are half way to our goal! We current have \$22,000 raised. Those still interested in purchasing a brick may go to www.harmonyplayground.org, we highly encourage it!

Ms. Shearin informed those present that she is currently working with Park Scholars at NC State University while they complete their legacy project. Park Scholars are required to create something in a community as part of their graduation project. They have chosen the Harmony Playground as their project. They will be creating musical components for the playground. They are purchasing wood, and working with CLH to have everything delivered. They have raised about \$4,000. These students graduate in May, and will have their part completed by then. Mr. Lawter suggested the idea of possibly having it on display at July 4th.

- b) **Parks and Recreation Advisory Board Vacancies**
Presenter: Nancy Medlin, Deputy Town Manager

Ms. Medlin mentioned that there are currently 4 vacancies on the board. Mr. Lawter and Mr. Lorion interviewed potential candidates and has recommended 4 of them to join us. Mr. Lawter will be seeking council approval to join the advisory board as a member.

5 NEW BUSINESS

- a) **Volunteer Appreciation Dinner**
Presenter: Nancy Medlin, Deputy Town Manager

Ms. Medlin reminded those present about the Annual Holiday Volunteer Dinner. This will be taking place on December 4th, at Brick and Mortar on Main Street in Clayton.

6 STAFF REPORTS

- a) **Athletics**

Presenter: Jimmy Bradley, Athletic Program Superintendent

Mr. Bradley spoke on behalf of Athletics and informed members that we have finished up all Fall athletics except for adult soccer. We have started registration for youth basketball and currently have 78 teams, this is the same number as last year. The maintenance department has recently hired 2 full time staff members in the past 2 weeks. One position is a new position and the other is a replacement. Some people may be familiar with one of the new hires, Bobby Henn, who has worked on the disc golf course. The other person is Joey and we are excited to have them join us.

b) Programming

Presenter: Amy Shearin, Program Coordinator

Ms. Shearin opened up with information regarding upcoming programs. She stated that Lauren is currently working on the updated brochure which will run through the Winter of 2019. All of our current and upcoming pottery classes are filled. Art classes are getting very popular as well. Childcare as always is full and we will soon start planning for Summer Playground 2019. Ms. Shearin mentioned that it is time for Santa Calls again and we are need of volunteers! We have Santas Workshop coming up, as well as Breakfast with Santa.

7 ADJOURN

- a) This meeting was adjourned at 6:46 p.m.
*Board Member Willer***

Chair

ATTEST:

Clerk to the Board