



**Town of Clayton
Recreation Advisory Board Agenda
Tuesday, November 12, 2019 @ 6:00 PM
Clayton Community Center**

1. CALL TO ORDER

2. APPROVAL OF MINUTES

- a. Approval of October 14, 2019 Meeting Minutes
[Recreation Advisory Board - 14 Oct 2019](#)

3. OLD BUSINESS

- a. Parks and Recreation Bond
Presenter: Scott Barnard, Parks and Recreation Director
- b. Bus Tour Dates/Times
Presenter: Emily Beddingfield, Parks and Recreation Chair
- c. Update on Greenway Extension
Presenter: Scott Barnard, Parks and Recreation Director

4. NEW BUSINESS

- a. Volunteer Banquet
Presenter: Scott Barnard, Parks and Recreation Director
- b. Social Media
Presenter: Travis Crowder, Parks and Recreation Board Member
- c. Special Events
Presenter: Scott Barnard, Parks and Recreation Director

5. STAFF REPORTS

- a. Athletics
- b. Programming
- c. Facilities

6. ADJOURN



**Town of Clayton
Recreation Advisory Board Minutes
Monday, October 14, 2019 @ 6:00 PM
Clayton Community Center**

BOARD MEMBERS PRESENT:

Emily Beddingfield
Richard Champion
Ron Correia
Travis Crowder
Dave Danko
Butch Lawter
Karen Phinazee
Ted Willer

STAFF PRESENT:

Scott Barnard
Lauren Lambert

MEMBERS ABSENT:

Rebecca Bradford
Mark Morgan
Mike Surasky

1 CALL TO ORDER

- a) This meeting was called to order at 6:04 p.m.

2 APPROVAL OF MINUTES

- a) Approval of September 9, 2019 Meeting Minutes

Motion: Board Member Emily Beddingfield
Second: Board Member Ted Willer
Vote: Unanimous

3 OLD BUSINESS

- a) Update on Bond - Yard Signs
Presenter: Scott Barnard, Parks and Recreation Director

Mr. Barnard began a discussion regarding the upcoming bond. He informed the board members that the Recreational Foundation has yard signs, as well as businesses throughout the area. They may contact the foundation to get a hold of signs. The department has been releasing weekly informative videos and we have received good feedback regarding the ones that have been put out so far. We as a Town will continue to remind folks to get out and vote on November

5th.

b) **Harvest Festival**

Presenter: Scott Barnard, Parks and Recreation Director

Mr. Barnard discussed the upcoming Harvest Festival. He mentioned that we would be in need of volunteers to hang out under the tent.

c) **Advisory Board By-Laws**

Presenter: Scott Barnard, Parks and Recreation Director

As a committee, the board voted to reduce the number of members to 11. This will mean that a quorum will be met at 6. There are currently interviews scheduled for the end of November, and Mr. Barnard informed the board that he will still go through with them regardless of the vote. A list of the by laws were given out to all board members to read and make changes to.

Motion: Board Member Ron Correia

Second: Board Member Ted Willer

Vote: Unanimous

4 NEW BUSINESS

a) **Meeting Format**

Presenter: Emily Beddingfield, Chair

Ms. Beddingfield met with Lauren and Scott prior to the advisory meeting to touch base on how meetings are ran and what can be done to improve participation. As a team, the board will work on putting engagement back into the committee. Each committee member will play a different roll based on their interests. The end goal is to establish more involvement. Moving forward we will work on this each month.

b) **Volunteer Calendar and Participation**

Presenter: Emily Beddingfield, Chair

Ms. Beddingfield spoke about members committing to atleast one volunteer event a year. We will send out a list of events so that members may plan accordingly and hopefully have more of a notice.

c) **Membership Engagement/Vice-Chair Selection/Social Media**

Presenter: Emily Beddingfield, Chair

The board discussed what things we can do as a committee to achieve more participation. Food, shirts, swag? These were just a few of the ideas mentioned. A few other ideas that were mentioned included subcommittees and meeting at a different time. No official decisions were made.

d) **Vice-Chair Selection**

Presenter: Emily Beddingfield, Chair

Mr. Ted Willer was appointed as the new Vice Chair.

- e) 2020 Meeting Calendar Approval
Presenter: *Lauren Lambert*

Motion: Council Member Emily Beddingfield
Second: Council Member Ted Willer
Vote: Unanimous

5 STAFF REPORTS

- a) Athletics

Basketball registration is complete, with 714 kids and 35 kids on the waiting list at the moment. We have had the same number of teams in past years.

- b) Programming

The senior walking club trips have increased in popularity, most recently they went to Yates Mill. We hosted the special olympics bocce tournament, simotaneously with the ground breaking for Harmony Playground. Our new preschool enrichment program has proven to be very popular.

- c) Facilities

6 ADJOURN

Chair

ATTEST:

Clerk to the Board