



Town of Clayton
Hocutt-Ellington Memorial Library Advisory Board Agenda
Thursday, May 17, 2018 @ 5:00 PM
GS 223 - Town Hall

1. CALL TO ORDER

2. APPROVAL OF MINUTES

a. Draft Minutes

- April 12, 2018

[April 12, 2018 DRAFT Minutes](#)

POTENTIAL ACTION: Adoption of April 12, Minutes

3. OLD BUSINESS

4. NEW BUSINESS

a. State Library of NC Training

Presenter: Tanya Prokrym, Library Development Director

Ms. Prokryn, who serves as the Library Development Director for the State Library of North Carolina will join us to provide board training.

5. LIBRARIAN'S REPORT

a. Update on Director Presentation to Town Council

Presenter: Joy Garretson, Library Director

b. Summer Reading Events Calendar

Presenter: Joy Garretson, Library Director

6. OTHER BUSINESS

7. ADJOURN

a. Adjourn the meeting

POTENTIAL ACTION: Adjournment of the Meeting



Town of Clayton
Hocutt-Ellington Memorial Library Advisory Board Minutes
Thursday, April 12, 2018 @ 5:00 PM
GS 223 - Town Hall

BOARD MEMBERS PRESENT:

Etheleen Eason
Elizabeth Barber
Paul Taperek
Natasha Ellis-Smith
Caroline Daily
Lisa Brogdon
Linda Hester
Stephanie Satkowiak * Arrived at 5:24 p.m.

STAFF PRESENT:

Joy Garretson, Library Director
Kimberly Moffett, Town Clerk
Nancy Medlin, Deputy Town Manager

MEMBERS ABSENT:

Belle Allen
Elizabeth McLaurin

1 CALL TO ORDER

- a) Ms. Brogdon called the meeting to order at 5:07 p.m.

2 APPROVAL OF MINUTES

- a) Draft Minutes
- March 15, 2018

ACTION: Adoption of March 15, 2018 Minutes

Motion: Board Member Barber
Second: Board Member Hester
Vote: Unanimous

3 NEW BUSINESS

4 LIBRARIAN'S REPORT

- a) Update(s)
- Unveiling of New Children's Room
 - Parks & Recreation Advisory Board Meeting

Presenter: Joy Garretson, Library Director

Ms. Garretson provided everyone with an informational sheet. Included was information regarding circulation items broken out by categories including; Adult Items, YA items and Children's Items. Ms. Garretson shared information about the upcoming Rock the Block

event for teens. The summer theme will be music related and will include throwback Thursdays to include food and movies from the decade being celebrated. Ms. Garretson asked for input regarding ideas for clubs, programs, etc. She also invited members of the board to attend events held. Ms. Garretson stated that Adult Outreach had begun and is held on the first Tuesday of each month. Ms. Garretson stated she has been in conversation with Larry Bailey, who is the Parks Director and she will be setting up at the Clayton Community Center once a month and offer "Ask the Librarian" services. Ms. Garretson stated she would like to be able to get out more in the community to hear feedback from folks. Story times are going very well and they are very well attended, with a total of 56 in attendance for Pre-K story time. STEM story time will begin next week. Coding Club is going well and there is a meeting set up with Johnston County Community College to assist. Social media is being increased and Facebook and Instagram are included. There will be an 80's and Harry Potter Yoga classes held in the Library over the summer. There are plans are to invite a music therapist over the summer. Kick off for summer programs will be June 16 and members of the board were invited to attend. Included in this event will be the unveiling of the Children's Room. There will be music themed food. Time has not been set yet but Ms. Garretson will provide that information shortly. Ms. Medlin has asked that board members invite Council Members attend the event. Ms. Garretson stated she will be joining the Rotary Club, She would like to see members involved in the Chamber as well. Ms. Garretson will reach out to Ms. Ruth Anderson, who is very involved in the community include the Chamber of Commerce. Ms. Garretson will be presenting to the council on May 7, 2018. Public Art Advisory Board will be presenting their annual update to Council on Monday, April 16, 2018. Ms. Satkowiak stated she will be in attendance. Ms. Hester stated she would love to see council members in attendance at some of the children's programs. Ms. Medlin encouraged members to invite them to attend. Ms. Ellis-Smith stated she will be happy to share information about the events on her Facebook.

5 BOARD MEMBER COMMUNITY ENGAGEMENT

a) Community Needs *Presenters: Board Members*

Ms. Daily stated she has thought about this and stated she thought a great program would be for Public Speaking. She thought that perhaps this could involve council members. Ms. Medlin suggested contacting Ann Game as she was a member on the Johnston County Community College Board and perhaps she could provide assistance. Another suggestion was offering a debate club for teens. She also mentioned Escape Rooms or a Scavenger Hunt using books for clues. Ms. Garretson stated the idea of an Escape Room had already been mentioned and discussed. There was also a suggestion to make contact with Toastmasters. Ms. Medlin asked if the school system would be interested in something like "The Big Read". Ms. Daily stated she thought that would be exciting. Group meetings could be held following the deadline for reading the books. Ms. Satkowiak suggested AP Government and involvement with Library and this could mean the involvement of government officials. Ms. Satkowiak suggested bringing back a lecture series to include FAFSA, tax questions, etc. She stated that AARP offers volunteers to help with tax questions and retirement sessions. Ms. Daily spoke about trends and the minimalist trend. Ms. Satkowiak also spoke about basic skills to include sewing. Ms. Garretson spoke about "Check Out a Person" day at the Library, i.e. seamstress, personal organizer, etc. . Ms. Garretson also spoke about timing of events and events that are held during the

day will attract moms with kids and those who are retired. Ms. Eason asked that a list be put together of experts who are willing to donate time. Ms. Medlin stated as a government we cannot roll out or provide that information on an individual basis. Ms. Daily stated perhaps we could do a Facebook survey to see what people are interested in for a summer program. Ms. Satkowiak stated she would like to see services that are offered in Johnston County be provided. Ms. Brogdon spoke about audio books and the possible tie in with local running groups or community center and let them know that the library offers audio books at no charge. She also suggested that the audio book collection be updated. Ms. Garretson provided additional information about the audio books. Ms. Brogdon also suggested marketing the audio books program to special need/learning disability students. She also suggested that anti-bullying month is October and spoke about inappropriate communication skills being interpreted as bullying. She would like to see coaching for kids about communication skills. Ms. Brogdon stated she would be happy to provide the services. Ms. Medlin stated perhaps the teen group would like to be involved with this. Mr. Taperek spoke about perhaps including the drama club to act out different scenarios. This could include Clayton Youth Theater. Ms. Daily stated might use Frankenstein as theme for the month of October. Mr. Taperek spoke about pairing up with JCCC and possibly serve as a satellite location. There was discussion about pairing with the Farmers Market and healthy eating habits for kids. There was also a suggestion about holding story time at market.

6 OTHER BUSINESS

- a) There was discussion regarding an essay contest. It was stated those who submitted an essay had been contacted via email. Ms. Daily stated most kids don't really check the school emails and suggested that parents be contacted via phone or text. Ms. Garretson stated she would get the contact information and make those contacts.

7 ADJOURN

- a) With there being nothing further the meeting was adjourned at 6:10 p.m.

ACTION: Motion to Adjourn

Motion: Board Member Eason

Second: Board Member Daily

Vote: Unanimous

Duly adopted this the 17th day of May, 2018.

Stephanie Satkowiak
Chair

ATTEST:

April 12, 2018
Minutes

Kimberly A. Moffett, CMC, NCCMC
Town Clerk & Clerk to the Board

April 12, 2018
Minutes