



Town of Clayton
Town Council Regular Meeting Agenda
Monday, August 3, 2026 at 6:00 PM
Council Chambers, Town Hall
111 E. Second Street

The Public may view the Live Council Meeting on the Town's YouTube Channel:

<https://www.youtube.com/TownofClaytonNC>

No Weapons Allowed Inside Council Chambers.

1. CALL TO ORDER

- a. Call To Order
- b. Pledge of Allegiance
- c. Invocation

2. ADJUSTMENT OF THE AGENDA

- a. Adjust or Adopt the Agenda
POTENTIAL ACTION: Adoption of Agenda

3. CONSENT AGENDA

- a. Minutes:
June 15, 2026 - Regular Meeting
July 20, 2026 - Work Session
July 20, 2026 - Regular Meeting
July 20, 2026 - Closed Session
Presenter:
Heidi Holland, Town Clerk
- b. Municipal Records Retention and Disposition
Presenter:
Heidi Holland, Town Clerk
- c. Johnston County Emergency Services Agreements FY26-27
Presenter:
David Ranes, Fire Chief
- d. Community Service Hours Policy
Presenter:
Kenya Walls, Human Resources Director
- e. Novo Nordisk Confined Space Rescue Agreement, Amendment No. 2
Presenter:
Shaun Mizell, Procurement, Contracts, and MWBE Manager
- f. Clayton Village Center (2025-015-CD | 2022-158-CZM) Wastewater Allocation
Presenter:
Alena Cook
Development Plan Reviewer
- g. Resolution Awarding Badge and Service Weapon to Retiring Police Officer,
Lieutenant Gregory Earp
Presenter:
Greg Tart, Police Chief
POTENTIAL ACTION: Adoption of Consent Agenda as Presented

4. ADMINISTRATIVE ITEMS

- a. Clayton4U:
Call 811 Before You Dig
Presenter:
Nathanael Shelton, Communication Director

5. INTRODUCTIONS AND SPECIAL PRESENTATIONS

6. PUBLIC HEARINGS

7. QUASI-JUDICIAL HEARINGS

8. OLD BUSINESS

9. NEW BUSINESS

10. PUBLIC COMMENTS

11. STAFF REPORTS

- a. Town Manager
- b. Town Attorney
- c. Town Clerk
- d. Other Staff

12. OTHER BUSINESS

- a. Mayor and Council Comments

13. CLOSED SESSION

14. ADJOURNMENT

- a. Adjourn

POTENTIAL ACTION: Motion To Adjourn

Information for the Public

3. Consent Agenda

Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Council may request to have an item removed from the consent agenda for further discussion.

7. Quasi-Judicial Hearings

A quasi-judicial hearing resembles a court trial where testimony is presented. Citizens may give testimony in a quasi-judicial hearing after they have taken an oath. Town Council acts like a court of law and receives only sworn testimony and other credible evidence. In addition, the Town Council must make findings of fact based upon the evidence presented. The Town Council refrains from "ex parte communication" about these cases, as the Town Council must make a decision based solely on the evidence presented at the hearing itself. Staff is available to assist with inquiries from citizens.

10. Public Comments

◆ Rules for Persons Addressing Town Council ◆

- During public hearings and public comment periods, each speaker will identify him/herself by giving his or her name and place of residence.
- Each speaker will be limited to speaking one time on any topic. When you are finished speaking, please step away from the podium and be seated.
- Each speaker will be limited to 3 minutes and each group's representative will be limited to a maximum of 5 total minutes. Each group is encouraged to designate a single spokesperson for their group.