



Town of Clayton
Hocutt-Ellington Memorial Library Advisory Board Minutes
Thursday, May 16, 2024 at 5:30 PM
Hocutt-Ellington Memorial Library
100 S. Church Street

Board Members Present:

Julia Curran
Amber Revels-Stocks
Beth Inman
Jill King
Katie Tompkins
Kathryn Turnbull
Victoria Privette

Staff Present:

Mel Poole, Interim Library Director
Grace Davis, Library Supervisor
Heidi Holland, Town Clerk

Board Members Absent:

Eugene Wheeler
Gretchen Williams
Makayla Noel Walden
Lucy Bianchi

1 CALL TO ORDER

- a) Ms. Curran called the meeting to order at 5:30 p.m.

2 APPROVAL OF MINUTES

- a) Adoption of Minutes
- April 18, 2024
- Presenter:* Heidi Holland, Town Clerk

Adoption of April 18, 2024 Minutes

RESULT:	CARRIED 7-0
MOVER:	Katie Tompkins
SECONDER:	Jill King
YES:	Julia Curran, Amber Revels-Stocks, Beth Inman, Jill King, Katie Tompkins, Kathryn Turnbull, and Victoria Privette
NO:	None
ABSENT:	Eugene Wheeler, Gretchen Williams, Makayla Noel Walden, and Lucy Bianchi

3 OLD BUSINESS

a) **Building Update**

Presenter: Mel Poole, Interim Library Director

Ms. Poole stated on May 6, 2024 Council was presented with an update on the library renovation. Project Manager Chris Gallant presented this to Council. He shared the architectural plans and where we are in the process. She stated nothing has been decided but the overall reception from Council was positive. It was the consensus of Council to move forward but staff wouldn't know a lot of information until after the budget process.

4 NEW BUSINESS

5 OUTREACH/VOLUNTEER OPPORTUNITIES

a) *Presenters:* Julia Curran, Library Board Chair and Mel Poole, Interim Library Director

Ms. Curran stated she went to the Friends of the Library meeting at the end of April. They will be doing a volunteer fair outreach with the American Legion this weekend from 1-4:00 p.m.

She asked board members to stop by and show their support. A library staff member would be present to sign patrons up for library cards.

There was discussion of The Friends of the Library having another book sale in November. This past book sale was a success. There was discussion on high school students that volunteered for the book's sale, this worked out well. She asked board members if they could attend a Friends of the Library meeting to please do. There was also discussion of the process of donating money to the Friends of the Library that would funnel to the library. Ms. Curran stated she has been focusing on adding members to the Friends of the Library.

6 UPDATE ON FRIENDS OF THE LIBRARY

a) *Presenter:* Julia Curran, Library Board Chair

Ms. Curran stated she is working on another event at Deep River in June. She would like to have the Book Club attend this.

7 LIBRARIAN'S REPORT

a) *Presenters:* Mel Poole, Interim Library Director and Grace Davis, Children's Director

Ms. Poole shared stated for the month of April. She stated physical items are up from last month and are up a couple thousand from last year. E-Books and E-Audio checkouts are still up, and programs are going strong. Steam programs were at full capacity. She stated everything is increasing or holding steady.

April 2024 Snapshot

Library Visits: 6,181; Public Computer Sessions: 374; New Patrons Added: 232; Physical Items Borrowed: 12,045; E-Audio Checkouts: 853; E-Book Checkouts: 1,070; E-Magazine Checkouts: 126; Kanopy/Craftsy Checkouts 73/7; Early Literacy Programs/Attendance: 14/539; Elementary Programs/Attendance: 2/28; Young Adult Programs/Attendance: 1/6; Adult Programs/Attendance: 9/137; Outreach/Special Programs: 3/42

The positions that were asked for in the budget were deferred to next year due to the vacancy of the Library Director position. She stated there is a new part-time employee that would start this week, they are excited to have her come on board. Summer Reading Program kicks off June 15. She stated a staff member from the NC Dept. of Natural and Cultural Resources would visit the library to talk about their services and a few programs in May and June and applications for the Reading Pals program would be accepted through May 31, 2024. She stated this program is where older children read to elementary school children to help build literacy skills and it teaches the older children how to teach others and learn patience.

Grace Davis, Library Supervisor, was present to talk about the Summer Reading Program. Calendars were distributed with dates of the programs. She stated there are lots of exciting things coming such as the symphony is coming back, reptile and bug hunts, outdoor story times, craft times, and yoga. The kickoff is June 15, 2024 from 12-2:00 p.m., she encouraged board members to attend. She discussed the adult Summer Reading Kick Off program also.

She shared the 1000 Books Before Kindergarten program. When children read 1,000 books, they get to pick out a kindergarten age book. She discussed the new Launch Pads and Wonder Books. The Wonder Books are audio and print in one. The Launch Pads are tablets that are preloaded with educational games on a certain age level. These are both available for checkout.

8 OTHER BUSINESS

9 ADJOURNMENT

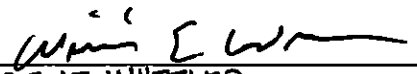
- a) Motion to Adjourn


With nothing further, the meeting was adjourned at 5:38 p.m.

Motion To Adjourn

RESULT:	CARRIED 7-0
MOVER:	Beth Inman
SECONDER:	Victoria Privette
YES:	Julia Curran, Amber Revels-Stocks, Beth Inman, Jill King, Katie Tompkins, Kathryn Turnbull, and Victoria Privette
NO:	None
ABSENT:	Eugene Wheeler, Gretchen Williams, Makayla Noel Walden, and Lucy Bianchi

Duly adopted this the 20th day of June, 2024


EUGENE WHEELER ~~Julia Curran~~
VICE - Board Chair


Sam Johnson-Phillips
Deputy Town Clerk