



Town of Clayton
Hocutt-Ellington Memorial Library Advisory Board Minutes
Thursday, September 19, 2024 at 5:30 PM
Hocutt-Ellington Memorial Library
100 S. Church Street

Board Members Present:

Julia Curran, Chair
Amber Revels-Stocks
Victoria Privette
Makayla Noel Walden
Beth Inman
Jill King
Katie Tompkins

Staff Present:

Gretchen Williams, Council Member
Mel Poole, Interim Library Director
Gabe Johnson, Cataloging Librarian
Sam Johnson-Phillips, Deputy Town Clerk

Board Members Absent:

Lucy Bianchi
Eugene Wheeler

1 CALL TO ORDER

a) Ms. Curran called the meeting to order at 5:30 p.m.

2 APPROVAL OF MINUTES

a) Adoption of Minutes

- August 15, 2024

Presenter: Sam Johnson-Phillips, Deputy Town Clerk

Adoption of Minutes

RESULT:	CARRIED 7-0
MOVER:	Jill King
SECONDER:	Makayla Noel Walden
YES:	Amber Revels-Stocks, Julia Curran, Victoria Privette, Makayla Noel Walden, Beth Inman, Jill King, and Katie Tompkins
NO:	None
ABSENT:	Lucy Bianchi and Eugene Wheeler

3 OLD BUSINESS

4 NEW BUSINESS

5 OBSERVATIONS FROM THE LIBRARY BOARD

- a) There was discussion on potentially adding another baby story time and another preschool story time. Ms. Curran stated she was impressed with the turnout.

6 UPDATE ON FRIENDS OF THE LIBRARY

- a) *Presenter:* Julia Curran

It was stated the book fair will be November 1, 2024, and November 2, 2024.

7 LIBRARIAN'S REPORT

- a) *Presenter:* Mel Poole, Interim Library Director Gabe Johnson, Cataloging Librarian

Ms. Poole reported youth programs were paused during August but have resumed. She stated story times continue to be popular and have full attendance. The board was informed that materials would be reorganized to enhance findability and create space for expanding collections. It was announced, the new Part-Time Library Assistant began on September 24th. Ms. Poole shared the dates for upcoming outreach events and offered her email address for anyone interested in volunteering.

- Harvest Festival - October 26, 10am - 5pm
- Latin American Festival - October 27, 12pm - 5pm
- Downtown Clayton Trick-or-Treat - October 31, 1pm - 3pm

August 2024

Visits: 5,584; New Patrons: 289; Public Computer Sessions: 438; Physical Items Circulated: 13,836; E-Book Checkouts: 1,539; E-Audio Checkouts: 1,079; E-Magazine Checkouts: 152; Kanopy/Craftsy Checkouts: 216/8; Early Literacy Programs/Attendance: 0/0; Elementary Programs/Attendance: 0/0; Young Adult Programs/Attendance: 0/0; Adult Programs/Attendance: 5/68; Total Programs and Attendance: 5/68; Outreach Events/Attendance: 0/0

Highest Checkouts:

- Middle Of The Night by Riley Sager
- Hillbilly Elegy by J. D. Vance
- The Summer I Turned Pretty by Jenny Han
- Dog Man And Cat Kid by Dav Pilkey

Upcoming Programs:

- Crockpot Meal Prep - September 25
- Hearing Health Seminar and Screenings - October 2
- Halloween Costume Swap - October 17
- Job Help - October 22
- Bad Art Night - October 23
- All Hallows Read - October 30
- Wrap It Up (Relax & Wrap Your Presents) - December 2
- National Friends of the Library Week - October 20-26

Mr. Johnson provided updates from the Cataloger's Desk. Discussed were the trends from the last few months. It was stated the material budget has increased. Mr.

Johnson noted that book prices have risen. It was reported, book repairs are being done to increase their circulation longevity. Mr. Johnson provided details about the records de-duplication process which is done quarterly and its purpose. Mr. Johnson stated there has been a large donation of DVDs and they are circulating well.

8 **OTHER BUSINESS**

9 **ADJOURNMENT**

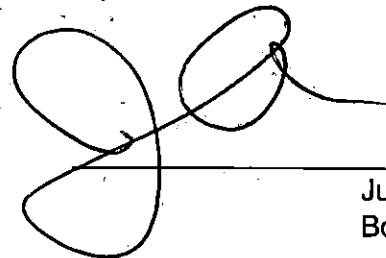
a) Motion to Adjourn

With nothing further, the meeting was adjourned at 5:59 p.m.

Motion To Adjourn

RESULT:	CARRIED 7-0
MOVER:	Makayla Noel Walden
SECONDER:	Amber Revels-Stocks
YES:	Amber Revels-Stocks, Julia Curran, Victoria Privette, Makayla Noel Walden, Beth Inman, Jill King, and Katie Tompkins
NO:	None
ABSENT:	Lucy Bianchi and Eugene Wheeler

Duly adopted this the 17th day of October 2024.



Julia Curran
Board Chair

ATTEST:

Heidi L. Holland

Heidi L. Holland, CMC, NCCMC
Town Clerk

