



The Town of Clayton
Clayton Fire Advisory Board Minutes
Thursday, January 25, 2018 @ 7:00 PM
Clayton Fire Station One

BOARD MEMBERS PRESENT:

Matt Sutphin
Paul Zais
Ed Aldridge
Brian Maynard
Matt Vessie
JoAnn Hardee

STAFF PRESENT:

Chief Barbee
Jason Thompson, Council Member

MEMBERS ABSENT:

Karen Patterson
Christy Anastasi, Clerk to the Board

1 CALL TO ORDER

- a) Mr. Sutphin called the meeting to order at 7:05 p.m.

2 OPENING REMARKS

- a) Adjustment to the agenda to add 2018 Board Chair

Board Member Zais made a motion to elect Matt Sutphin as chair. Mr. Sutphin accepted the nomination.

Motion: Board Member Zais
Second: Board Member Vessie
Vote: Unanimous

3 INTRODUCTIONS AND SPECIAL PRESENTATIONS

- a) Introduction of New Board Members

Presenter: Matt Sutphin, Board Chair

- Edwin Aldridge
- Brian Maynard
- Jason Thompson, Council Liaison

Mr. Sutphin introduced Mr. Aldridge, Mr. Maynard and Mr. Thompson to the board and welcomed them all to the board.

- b) Orientation for New Board Members
Presenter: Kimberly Moffett, Town Clerk

Mr. Sutphin stated due to Ms. Moffett and Ms. Anastasi being out of town the orientation will be postponed until March 22, 2018 meeting.

4 APPROVAL OF MINUTES

- a) November 16, 2017 Draft Minutes

ACTION: Approval of November 16, 2017 Minutes

Motion: Board Member Hardee
Second: Board Member Zais
Vote: Unanimous

5 REPORTS FROM FIRE CHIEF

- a) Update on Facility Study

Chief Barbee provided some background to the new board members on the Fire Advisory Board.

Chief Barbee explained the Maps Study process. The study helps facilitate developing and implementing compensation systems, position classification for all fire department positions for the exception of administrative positions.

- b) Clayton Fire Department Overview of Current/Future Stations, Apparatus, and Staffing

Chief Barbee went into detail about the growth of Clayton. As the town continues to grow the fire department and the needs of the community will continue to grow, staff will continue to increase. Continuing to work on increasing the ISO rating for Clayton will not only benefit Clayton but the surrounding areas as well. It is important to continue partnerships with local fire departments such as Cleveland Fire District. As well as continued private partnerships in order to meet these goals.

6 OTHER BUSINESS

- a) Mid-Winter Conference
Presenter: Matt Sutphin, Chair

Mr. Sutphin stated Chief Barbee along with Battalion Chiefs Sutphin, Dean and Morris would be attending the North Carolina Association of Fire Chiefs Mid-Winter conference on January 29, 2018.

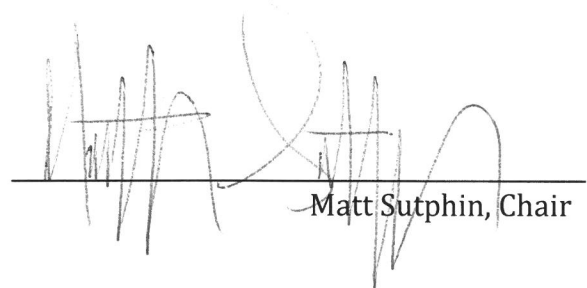
- b) Eastern Carolina Firefighters Association
Presenter: Matt Sutphin, Chair

Mr. Sutphin stated that Clayton was selected to host the Eastern Carolina Firefighter Association Quarterly Meeting. This meeting will be held on Thursday, April 11, 2019. The quarterly meeting consist of firefighters around the state to be able to come together and have discussions with other fire departments. A brief discussion was held about possible offsite locations for the event.

7 ADJOURN

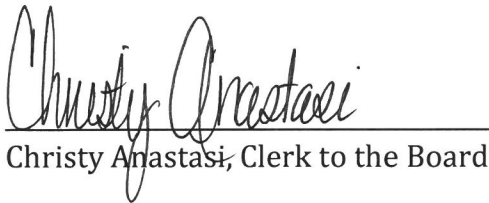
- a) With there being nothing further, the meeting was adjourned at 8:50 p.m.

Motion: Board Member Zais
Second: Board Member Hardee
Vote: Unanimous



Matt Sutphin, Chair

ATTEST:



Christy Anastasi, Clerk to the Board