



Town of Clayton
Clayton Fire Advisory Board Agenda
Thursday, January 26, 2023
Clayton Fire Station One
325 W. Horne Street

1. CALL TO ORDER

2. OPENING REMARKS

- a. Introduction of New Board Members
- Kristy Dean
 - Stacey Turner
- Presenter: Karen Patterson, Board Chair*

3. APPROVAL OF MINUTES

- a. Draft Minutes
- July 28, 2022
- [July 28, 2022 DRAFT Minutes](#)

POTENTIAL ACTION: Adoption of Minutes

4. OTHER BUSINESS

- a. Nomination of Chair
- Presenter: Heidi Holland, Town Clerk*

POTENTIAL ACTION: Approval of Nomination

- b. Approval of 2023 Meeting Schedule
- Presenter: Heidi Holland, Town Clerk*
- [2023 Meetings](#)

POTENTIAL ACTION: Adoption of 2023 Meeting Schedule

5. REPORTS FROM FIRE CHIEF

- a. Fire Department Update
- Presenters: Matt Sutphin, Deputy Fire Chief & Stacey Turner, Battalion Chief*

6. ADJOURN

- a. Adjournment

POTENTIAL ACTION: Motion to Adjourn



Town of Clayton
Clayton Fire Advisory Board Minutes
Thursday, July 28, 2022 at 6:00 PM
Clayton Fire Station One
325 Horne Street

Board Members Present:

Karen Patterson, Chair
Chris Carter
Daryle Harris
Brian Maynard

Staff Present:

Jason Thompson, Council Liaison
Heidi Holland, Deputy Town Clerk

Board Members Absent:

Matt Sutphin
Whitt Young

1 CALL TO ORDER

- a) Battalion Chief Stacey Turner called the meeting to order at 6:08 p.m.

2 OPENING REMARKS

3 APPROVAL OF MINUTES

4 REPORTS FROM FIRE CHIEF

- a) Fire Department Update
Presenter: Chief Barbee (Battalion Chief Stacey Turner presented)

Mr. Turner began his update.

He stated the Emergency Management Division has Lyla Aldridge as an intern, she helped with the planning, executing and disassembling of the Square-to-Square event. She is currently working on the logistics of a Citizens Academy that will be presented to Council soon. He stated there are a few more town events coming up.

As far as training, over the last few months the department has completed Annual Technical Rescue training such as trench and collaborating with Johnston County Emergency Services and Public Utilities for some water tower rescue. This month the Water Rescue Technician has completed their swim test and as of this week most have completed drills on the river. There will be a few more training drills during the month of August.

He discussed the fallen firefighter memorial mural on the side of the building of Station 1. It shows history of the department and incorporates technical rescue.

He talked about operations, he stated they are running two companies out of Station 1, an engine company with 4, a rescue company with 5 and a ladder company with 5 at Station 2. He stated they are hoping during mid-budget review they will be able to shift resources around to provide better services.

The County did a fire study, they have talked to 24 different fire chiefs and asked what the needs of their departments were. He stated staffing was a big need.

He discussed the budget. He stated they are still moving forward with station renovation upgrades to Station 2. They had requested new positions that did get deferred to mid-year review. Other assets such as a new ATV for special responses and other items have also been deferred to mid-year.

Mayor Pro Tem Thompson asked what are the call volume trends compared to last year? Chief Turner stated he just ran the numbers and are currently around 2600-2700 average, last fiscal year they number was 3062. He stated they are up 10-15%. He stated the biggest call volume is 70-42 corridor as well as the Downtown area and Barber Mill Road. He stated it is started to pick up in Riverwood. Mayor Pro Tem Thompson stated the key to the future is to adjust to the trends and plan appropriately.

He stated they ran 970 fire calls and 2062 in EMS calls last year. 660 of those were in the Claytex area, 2216 in the town limits/ETJ along with 164 mutual aid responses.

There was discussion on how many staff members call out per day which averages about 1 a day. It was suggested to overhire by 1, that way the department would always be fully staffed if someone is not at work.

5 OTHER BUSINESS

6 ADJOURN

a) Motion to Adjourn

MOTION: Board Member Carter moved to adjourn at 6:42 p.m.

SECONDED: Board Member Maynard.

Duly adopted this the 26th day of January 26, 2023.

Karen Patterson, Chair

ATTEST:

Heidi Holland, CMC, NCCMC
Town Clerk

July 28, 2022
Minutes

**TOWN OF CLAYTON
FIRE ADVISORY BOARD
2023 MEETINGS**



January 26, 2023

March 23, 2023

May 25, 2023

July 27, 2023

September 28, 2023

November 16, 2023

Meetings are held on the FOURTH Thursday of odd-numbered months, except for the month of November (which is the THIRD Thursday), at 6:00 p.m. at Clayton Fire Station One, located at 325 Horne Street.*

In accordance with NCGS § 143-318.10, this is an official meeting of the board and is open to the public.

ADOPTED BY TOWN OF CLAYTON FIRE ADVISORY BOARD:

WWW.TOWNOFCLAYTONNC.ORG