



Town of Clayton
Fire Advisory Board Agenda
Thursday, March 27, 2025 at 6:00 PM
Clayton Fire Station One
325 W. Horne Street

1. CALL TO ORDER

2. APPROVAL OF MINUTES

- a. Approval of Minutes
 - January 23, 2025
[January 23, 2025 Minutes](#)

POTENTIAL ACTION: Adoption of Minutes

3. BOARD NOMINATIONS

- a. Chair Nominations

POTENTIAL ACTION: Approve Nomination of Chair

- b. Vice-Chair Nominations

POTENTIAL ACTION: Approve Nomination of Vice-Chair

4. REPORTS FROM FIRE CHIEF

- a. *Presenter:* David Ranes, Fire Chief

5. OTHER BUSINESS

6. ADJOURNMENT

- a. Adjourn

POTENTIAL ACTION: Motion To Adjourn



**Town of Clayton
Fire Advisory Board Minutes
Thursday, January 23, 2025 at 6:00 PM
Clayton Fire Station One
325 W. Horne Street**

Board Members Present:

Stacey Turner
Jason Thompson
Adam Gross
Keith Herring
Chris Carter
Daryle Harris
Joel Gates
Karen Patterson
Jeffrey Stallings

Staff Present:

Michael Sims, Council Member Liaison
David Ranes, Fire Chief
Heidi Holland, Town Clerk

Board Members Absent:

None

1 CALL TO ORDER

- a) Board Chair Turner called the meeting to order at 6:01 p.m.

2 OPENING REMARKS

- a) Introduction of New Members
- Adam Gross
 - Keith Herring

Presenter: Stacey Turner, Board Chair

Our two new board members introduced themselves to the board.

3 APPROVAL OF MINUTES

- a) Minutes
- November 21, 2024

Presenter: Heidi Holland, Town Clerk

Adoption of Minutes

RESULT:	CARRIED 9-0
MOVER:	Jason Thompson
SECONDER:	Jeffrey Stallings

YES:	Jason Thompson, Stacey Turner, Adam Gross, Keith Herring, Chris Carter, Daryle Harris, Joel Gates, Karen Patterson, and Jeffrey Stallings
NO:	None

4 REPORTS FROM FIRE CHIEF

- a) *Presenter:* David Ranes, Fire Chief

Chief Ranes provided a department update. He stated last year, the department applied for and was awarded a \$1.5 million SAFER grant to fund six positions over three years. These positions have been filled, and the department is now fully staffed.

The need for additional fire stations was discussed. On December 31, 2024, the Town acquired 8.01 acres off Hwy 42 for a future station. A second site, an 8.10-acre property near Loop and Covered Bridge Road, is currently under discussion. The Town has been working with an architect on a concept design for the Hwy 42 station, which along with the second station, would house both fire and police operations. Additionally, the Town has identified three other tracts of land and is in negotiations with property owners for potential purchase.

Last week, Texas A&M provided critical emergency training for Town leadership. A total of 40 staff members participated in this two-day training focused on setting up and establishing an Emergency Operations Center. The Town is now exploring a cyber-attack training course for Council members and key personnel.

Chief Turner has been finalizing the Continuity of Operations Plan (COOP) and the Emergency Operations Plan, both of which are in their final stages. The Town's budget survey is now open to the public. In recent years, public safety has consistently been identified as a top priority.

5 OTHER BUSINESS

- a) Approval of 2025 Meeting Schedule
Presenter: Heidi Holland, Town Clerk

There was a discussion regarding the by-laws and the provision stating that officers are named at the March meeting. It was suggested to revise the wording to specify that officers are named at the second meeting of the year, rather than referencing a specific month.

Adoption of 2025 Meeting Schedule

RESULT:	CARRIED 9-0
MOVER:	Adam Gross

SECONDER: Jason Thompson
YES: Jason Thompson, Stacey Turner, Adam Gross, Keith Herring, Chris Carter, Daryle Harris, Joel Gates, Karen Patterson, and Jeffrey Stallings
NO: None

6 ADJOURNMENT

- a) With nothing further, the meeting was adjourned at 6:34 p.m.

RESULT: CARRIED 9-0
MOVER: Karen Patterson
SECONDER: Keith Herring
YES: Jason Thompson, Stacey Turner, Adam Gross, Keith Herring, Chris Carter, Daryle Harris, Joel Gates, Karen Patterson, and Jeffrey Stallings
NO: None

Duly adopted this 27th day of March 2025.

Stacey Turner
Board Chair

ATTEST:

Heidi L. Holland, CMC, NCCMC
Town Clerk