



The Town of Clayton
Clayton Fire Advisory Board Agenda
Thursday, September 28, 2017 @ 7:00 PM
Clayton Fire Station One

1. CALL TO ORDER

2. OPENING REMARKS

3. APPROVAL OF MINUTES

a. Draft Minutes

- July 27, 2017

[July 27, 2017 DRAFT Minutes](#)

POTENTIAL ACTION: Approval of Minutes

4. REPORTS FROM FIRE CHIEF

5. OTHER BUSINESS

a. Advisory Board Annual Update With Town Council

Presenter: Matt Sutphin

b. Update High School Program - Fire Fighter Certification

Presenter: Matt Sutphin

c. Facility Study

Presenter: Matt Sutphin

d. Open House - October 8, 2017

Presenter: Matt Sutphin

6. ADJOURN



The Town of Clayton
Clayton Fire Advisory Board Minutes
Thursday, July 27, 2017 @ 7:00 PM
Clayton Fire Station One

BOARD MEMBERS PRESENT:

Matt Sutphin
Paul Zais
Karen Patterson
JoAnn Hardee
Matthew Vessie

MEMBERS ABSENT:

Jim McLaurin
Kenneth Wendel

STAFF PRESENT:

Chief Barbee
Christy Anastasi, Clerk to the Board

1 CALL TO ORDER

- a) The meeting was called to order at 7:01 p.m.

2 OPENING REMARKS

3 APPROVAL OF MINUTES

- a) May 25, 2017 DRAFT Minutes

ACTION: Approval of May 25, 2017 Minutes

Motion: Board Member Zais
Second: Board Member Patterson
Vote: Unanimous

4 REPORTS FROM FIRE CHIEF

- a) Update on Claytex District Proposed Tax Rate Increase
Presenter: Lee Barbee, Fire Chief

Chief Barbee provided an update on the tax rate increase for the Claytex Fire District. Chief Barbee attended a meeting with Johnston County Fire Tax Committee on June 12, 2017. The Tax Department approved the tax increase for \$0.02%. Board member Zais asked if the increase would continue after two years and Chief Barbee stated yes the increase would continue and the increase would be for the Claytex area only. Chief Barbee stated that the Town as well as the Claytex area would need to continue to work together. It was stated the revenue from the tax increase would be in the \$140,000 range.

5 OTHER BUSINESS

- a) Advisory Board Annual Update
Presenter: Christy Anastasi, Deputy Town Clerk

Ms. Anastasi stated it has been suggested that each advisory board attend a town council work session on an annual basis and provide the council with an update of highlights and accomplishments during the past year, as well as suggestions and recommendations for the future. Ms. Anastasi stated the report should last no longer than 10 minutes. It was suggested the board chair present the report to the council. However, all board members are encouraged and welcome to attend the meeting. Ms. Anastasi provided a template of the report as well as a tentative schedule. The Fire Advisory Board is scheduled to present the annual update at the August 21, 2017 council meeting.

Ms. Anastasi asked all board members to "save the date" for the volunteer advisory board celebration that will be held on Tuesday, December 5, 2017 from 6:00 p.m. - 8:00 p.m. at Brick & Mortar in Clayton. More information will be provided at a later date.

- b) Update High School Program - Fire Fighter Certification
Presenter: Matt Sutphin, Chair

Mr. Sutphin provided an update on the high school firefighter program. The program will begin 2017 school year. The fall semester will be located at Clayton High School and the spring semester will be held at Smithfield Selma High School. A total of fifty students enrolled in the program with 50% of the students being eighth grade students. It was stated the eighth graders first year will consist of completing their core classes before the actual fire fighter training sessions would begin.

6 ADJOURN

- a) With there being nothing further, the meeting was adjourned at 7:36 p.m.

Motion: Board Member Hardee
Second: Board Member Vessie
Vote: Unanimous

Matt Sutphin, Chair

ATTEST:

Christy Anastasi, Clerk to the Board

July 27, 2017
Minutes