



Town of Clayton  
Hocutt-Ellington Memorial Library Advisory Board Agenda  
Thursday, May 21, 2026 at 5:30 PM  
Town Hall, Four Oaks Room  
111 E. Second Street

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**1. Call to Order**

**2. Approval of Minutes**

a. Minutes

- March 19, 2026

**POTENTIAL ACTION:** Approval of Minutes

**3. New Business**

a. Strategic Plan Update

**Presenter:**

Dolores Gill, Chief of Staff and Strategic Initiatives

b. Meeting Room Policy

**Presenter:**

Melissa Poole, Library Manager

**POTENTIAL ACTION:** Adoption of Policy

c. Summer Reading Program

**Presenter:**

Melissa Poole, Library Manager

**4. Old Business**

a. Library Renovation Update

**Presenter:**

Melissa Poole, Library Manager

**5. Observations from the Library Board**

a. **Presenter:**

Eugene Wheeler, Chair

**6. Librarian's Report**

a. **Presenter:**

Melissa Poole, Library Manager

**7. Other Business**

**8. Adjournment**

a. Adjourn

**POTENTIAL ACTION:** Motion To Adjourn