



Town of Clayton  
Town Council Work Session Agenda  
Monday, May 4, 2026 at 12:00 PM  
Council Chambers, Town Hall  
111 E. Second Street

The Public may view the Live Council Meeting on the Town's YouTube Channel:  
<https://www.youtube.com/TownofClaytonNC>

No Weapons Allowed Inside Council Chambers.

**1. CALL TO ORDER**

- a. Call To Order

**2. ADJUSTMENT OF THE AGENDA**

- a. Adopt or Adjust the Agenda  
**POTENTIAL ACTION:** Adoption of Agenda

**3. STAFF INTRODUCTIONS AND RECOGNITIONS**

- a. 12:00 - 12:15 p.m.  
Shane Thurst, Water Resources Field Supervisor Training Program  
Ryan Keefer, Utility Maintenance Mechanic I  
Hayden Probst, Utility Maintenance Mechanic I  
Randy Lee, Instrumentation Control/Pump Technician  
**Presenter:**  
Jason Newman, Maintenance Superintendent
- b. Todd Melton, Municipal and County Administration (MCA)  
Joshua Baird, MPA (Master of Public Administration)  
**Presenter:**  
Rich Cappola, Town Manager
- c. Desire Coira, Building Inspector Level 1  
**Presenter:**  
Barry Alston, Inspections Director

**4. ITEMS FOR DISCUSSION**

- a. 12:15 - 12:30 p.m.  
ERP Update  
**Presenter:**  
Sharon Weisbeck, Business Analyst, ERP
- b. 12:30 - 12:50 p.m.  
Website Redesign and ADA Implications  
**Presenter:**  
Nathanael Shelton, Communication Director

**5. BREAK**

- a. 12:50 - 1:00 p.m.

## 6. ITEMS FOR DISCUSSION

- a. 1:00 - 3:30 p.m.  
FY27 Budget Presentation  
**Presenter:**  
Todd Melton, Budget Manager

## 7. BREAK

- a. 3:30 - 3:35 p.m.

## 8. CLOSED SESSION

- a. 3:35 - 5:00 p.m.  
To Discuss a Legal Matter in Accordance with NC GS 143-318.11(a)(3) and  
To Discuss a Personnel Matter in Accordance with NC GS 143-318.11(a)(6)  
**POTENTIAL ACTION:** Motion To Go Into Closed Session  
**POTENTIAL ACTION:** Motion To Return To Open Session

## 9. ADJOURNMENT

- a. Adjourn  
**POTENTIAL ACTION:** Motion To Adjourn