Clayton Downtown Development Association Inc

Clayton Downtown Development Association
Wednesday, August 29, 2018 / 5:00 PM
Town Hall – Wooten Room

Minutes

1. **Call to Order – Meeting to Order at 5:14 p.m.**

    a. Roll Call – Bobby Bunn, Heidi Peach, Linda Edwards, Neal Stancil, Laurie Partlo, James Lipscomb, Kaitlin Russo, Kim Lawter, Jessica Lloyd, Tony Johnson, David DeYoung, Senator Rick Horner
    b. Absent: Alex Hadding, Alison Kilpatrick, Betsy Grannis
    c. New Board Members – Alison Kilpatrick, Neal Stancil
    d. Introductions

2. **Adjustments to the Agenda**

    No adjustments to the agenda

3. **Old Business**

    a. Sesquicentennial Celebration Update

    Kaitlin explained the Town of Clayton will be hiring someone to organize the event and that we will discuss in more detail at our next meeting.

4. **New Business**

    a. Approval of May 14, 2018 Minutes

    Laurie Partlo made a motion that the May 14, 2018 minutes be approved. Tony Johnson seconded. Motion approved unanimously.

    b. 2018/2019 Work Plan

    The 2018-2019 work plan was discussed committee by committee and each committee came up with goals that should be completed by the end of the fiscal year. The work plan will come before the Board for approval at their September 10th meeting.

5. **Other Business**

    a. Schedule for Adoption of Work Plan – Kaitlin will bring the completed work plan template back to the Board at the September 10th meeting for adoption.
    b. 2017/2018 Financial Report – Jessica Lloyd went over the budget versus actual report for fiscal year ending June 30, 2018. The Board did not spend

general promotions budget, so we can keep it the same and use it on general posters (for whole year) and table tents and magnets.

c. Any Other Business
   i. Main Street Streetscape liaison to be on steering committee – Dave DeYoung recommends Tony Johnson. Kim Lawter made a motion to add Tony Johnson to the Main Street Streetscape Steering Committee on behalf of the CDDA. ??
   ii. James Lipscomb announced that he will be stepping down from the Chairman of the Board
      1. James made a motion to nominate Kim Lawter as Chair of the Board. Tony Johnson seconded. Motion approved unanimously.
      2. The Board opted to table to vote for a new vice chair until the September meeting.
   iii. Tony Johnson inquired about the orange fencing at the concert series and David DeYoung answered that he would be putting in a project for decorative permanent fencing.

6. Adjournment – James Lipscomb made a motion at 7:59 to adjourn the meeting. Kim Lawter seconded.

ATTEST: President

Secretary