



**Town of Clayton
Hocutt-Ellington Memorial Library Advisory Board Agenda
Thursday, March 19, 2026 at 5:30 PM
Hocutt-Ellington Memorial Library
446 E. Second Street**

1. CALL TO ORDER

2. APPROVAL OF MINUTES

a. Minutes

- September 18, 2025
- January 15, 2026

POTENTIAL ACTION: Approval of Minutes

3. CHAIR AND VICE-CHAIR NOMINATIONS

a. Nomination of Chair

Presenter:

Heidi Holland, Town Clerk

POTENTIAL ACTION: Approval of Chair Nomination

b. Nomination of Vice-Chair

Presenter:

Heidi Holland, Town Clerk

POTENTIAL ACTION: Approval of Vice-Chair Nomination

4. OLD BUSINESS

a. Community Information Policy

Presenter:

Melissa Poole, Library Manager

POTENTIAL ACTION: Motion To Approve Policy

5. NEW BUSINESS

a. Library Renovation Update

Presenter:

Melissa Poole, Library Manager

6. OBSERVATIONS FROM THE LIBRARY BOARD

a. **Presenter:**

Julia Curran, Chair

7. UPDATE ON FRIENDS OF THE LIBRARY

a. **Presenter:**

Julia Curran, Chair

8. LIBRARIAN'S REPORT

a. **Presenter:**

Mel Poole, Library Manager

9. OTHER BUSINESS

10. ADJOURNMENT

- a. **POTENTIAL ACTION:** Motion To Adjourn