



Town of Clayton  
Town Council Regular Meeting Agenda  
Monday, March 16, 2026 at 6:00 PM  
Council Chambers, Town Hall  
111 E. Second Street

The Public may view the Live Council Meeting on the Town's YouTube Channel:  
<https://www.youtube.com/TownofClaytonNC>

**No Weapons Allowed Inside Council Chambers**

**UPDATE: The applicant for Item 6A (Arbors at East Village Phase II Type 3 Conditional Rezoning) intend to request to Council to open the public hearing as noticed and immediately table/defer the item to the April 20th meeting for further consideration.**

**1. CALL TO ORDER**

- a. Call to Order
- b. Pledge of Allegiance
- c. Invocation

**2. ADJUSTMENT OF THE AGENDA**

- a. Adjust or Adopt Agenda as Presented  
**POTENTIAL ACTION:** Adjust or Adopt Agenda as Presented

**3. CONSENT AGENDA**

- a. Minutes
  - February 25, 2026 Council Retreat Day 1
  - February 26, 2026 Council Retreat Day 2
  - March 2, 2026 Work Session
  - March 2, 2026 Regular Meeting

**Presenter:**  
Heidi Holland, Town Clerk
- b. Amending Section 9 of the Human Resources Personnel Policy  
**Presenter:**  
Kenya Walls, Human Resources Director
- c. Authorizing Sale of Gym Equipment as Surplus Property  
**Presenter:**  
Shaun Mizell, Procurement, Contracts, and MWBE Manager
- d. Approval of Resolution to Abandon Existing Public Pedestrian and Utility Easements in Association with the Pritchard Woods (fka Dominion / Clayton Mixed Use) Development  
**Presenter:**  
Kinsey Holton, Assistant Engineering Director
- e. Approval of a Resolution Granting Wastewater Treatment Capacity for UNCH Johnston Clayton Hospital Expansion  
**Presenter:**  
Kinsey Holton, Assistant Engineering Director
- A** f. 2026-027-ANX Southwest Public Safety Center: Resolution to Authorize the Clerk to Investigate Sufficiency  
**Presenter:**  
Robert Tate, Senior Planner

- g. 2026-032-ANX Jack Road:Resolution to Authorize the Clerk to Investigate Sufficiency  
**Presenter:**  
Robert Tate, Senior Planner
- h. 2026-033-ANX Corbett Road:Resolution to Authorize the Clerk to Investigate Sufficiency  
**Presenter:**  
Robert Tate, Senior Planner
- i. Municipal Records Retention and Disposition  
**Presenter:**  
Heidi Holland, Town Clerk  
**POTENTIAL ACTION:** Adopt Consent Agenda as Presented

#### 4. ADMINISTRATIVE ITEMS

- a. Clayton4U
  - Capital Projects**Presenter:**  
Nathanael Shelton, Communication Director

#### 5. INTRODUCTIONS AND SPECIAL PRESENTATIONS

- a. National Procurement Month Proclamation  
**Presenter:**  
Council Member Williams to Present to Procurement
- b. 2025 Sustained Professional Purchasing Award (SPPA) from the North Carolina Association of Governmental Purchasing (NCAGP)  
**Presenter:**  
Mayor Pro Tem to Present to Procurement
- c. World Water Day Proclamation  
**Presenter:**  
Council Member Casey to Present to Water Resources

#### 6. PUBLIC HEARINGS

- a. 2025-41-CZM Arbors at East Village Ph II: Type 3 Conditional Rezoning  
**Presenter:**  
Robert Tate, Senior Planner  
**POTENTIAL ACTION:** Adoption of Ordinance #2026-03-02 & Consistency Statement  
*The applicant for Item 6A (Arbors at East Village Phase II Type 3 Conditional Rezoning) intend to request to Council to open the public hearing as noticed and immediately table/defer the item to the April 20th meeting for further consideration.*
- b. 2026-05-RZ Kenney, Troxler, Yeargan, Tree of Life Properties: Conventional Rezoning  
**Presenter:**  
Robert Tate, Senior Planner  
**POTENTIAL ACTION:** Adoption of Ordinance #2026-03-03 & Consistency Statement
- c. 2025-147-RZ Powhatan Self Storage: Conventional Rezoning  
**Presenter:**  
Lori Bryant, Planner I  
**POTENTIAL ACTION:** Adoption of Ordinance #2026-03-01 & Consistency Statement

#### 7. QUASI-JUDICIAL HEARINGS

## 8. OLD BUSINESS

- a. Resolution of Final Award - Walmart Pump Station Abandonment and Gravity Sewer Ext Project

**Presenter:**

Shannon Poole, Project Controls Specialist

**POTENTIAL ACTION:** Adoption of Resolution #2026-17

**POTENTIAL ACTION:** Approval of Contract/Agreement

## 9. NEW BUSINESS

## 10. PUBLIC COMMENTS

## 11. STAFF REPORTS

- a. Town Manager
- b. Town Attorney
- c. Town Clerk
- d. Other Staff

## 12. OTHER BUSINESS

- a. Mayor and Council Comments

## 13. CLOSED SESSION

## 14. ADJOURNMENT

- a. Adjourn  
**POTENTIAL ACTION:** Motion To Adjourn

## Information for the Public

### 3. Consent Agenda

Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Council may request to have an item removed from the consent agenda for further discussion.

### 7. Quasi-Judicial Hearings

A quasi-judicial hearing resembles a court trial where testimony is presented. Citizens may give testimony in a quasi-judicial hearing after they have taken an oath. Town Council acts like a court of law and receives only sworn testimony and other credible evidence. In addition, the Town Council must make findings of fact based upon the evidence presented. The Town Council refrains from "ex parte communication" about these cases, as the Town Council must make a decision based solely on the evidence presented at the hearing itself. Staff is available to assist with inquiries from citizens.

### 10. Public Comments

#### ◆ Rules for Persons Addressing Town Council ◆

- During public hearings and public comment periods, each speaker will identify him/herself by giving his or her name and place of residence.
- Each speaker will be limited to speaking one time on any topic. When you are finished speaking, please step away from the podium and be seated.
- Each speaker will be limited to 3 minutes and each group's representative will be limited to a maximum of 5 total minutes. Each group is encouraged to designate a single spokesperson for their group.