



**Town of Clayton
Parks and Recreation Advisory Board
Regular Meeting Agenda
Monday, March 9, 2026 at 6:00 PM
The Community Center
715 Amelia Church Road**

1. CALL TO ORDER

- a. Call To Order

2. APPROVAL OF MINUTES

DRAFT Minutes- 9 February 26

- a. **POTENTIAL ACTION:** Approval of Minutes

3. SPECIAL PRESENTATIONS

- a. Parks and Recreation Spotlight- Special Events
Presenter: Lauren Lambert, Marketing & Special Events Coordinator

4. OLD BUSINESS

- a. 2026 Advisory Board Positions
Presenter: Todd Riddick, Parks and Recreation Director
POTENTIAL ACTION: Approval of Chair and Vice Chair
- b. Future Park Assessment Update
Presenter: Todd Riddick, Parks and Recreation Director
POTENTIAL ACTION: Informational Only
- c. 1370 Cameron Way Update
Presenter: Todd Riddick, Parks and Recreation Director
POTENTIAL ACTION: Informational Only
- d. Recreation Advisory Board Tour Discussion
Presenter: Todd Riddick, Parks and Recreation Director
POTENTIAL ACTION: Informational Only

5. NEW BUSINESS

- a. 2026 Committee Discussion
Presenter: Kelly Young, Parks and Recreation Advisory Board Clerk
POTENTIAL ACTION: Approval of Committee(s)

6. STAFF REPORTS

7. BOARD COMMENTS

8. ADJOURNMENT



**Town of Clayton
Parks and Recreation Advisory Board
Regular Meeting Minutes
Monday, February 9, 2026 at 6:00 PM
The Community Center
715 Amelia Church Road**

Pursuant to N.C. General Statute § 143-318.10(e), these minutes provide a general summary of the Parks and Recreation Advisory Board meeting and do not represent a verbatim transcript.

Present:

Derek Cominskie
Carol Houston
Adrienne Beranger
Rebecca Bradford
Bradley Shepard
Charles Counts
Mark Morgan
Morgan Jones
Greg Forde
Denise Husband

Staff Present:

Amanda Underwood, Council Member Liaison
Todd Riddick, Parks & Recreation Director
Kelly Young, Clerk to the Board

Absent:

Kuanyu Chen
Chris Duty
Corie Miller

1. CALL TO ORDER

The meeting was called to order at 6:03pm.

2. APPROVAL OF MINUTES

DRAFT Minutes- 12 January 26

3. SPECIAL PRESENTATIONS

- a. Clayton Community Recreational Foundation

Presenter: Mike Mullins, CCRF Chairman

Mike Mullins shared the purpose and mission of the Clayton Community Recreational Foundation (CCRF) and spoke about its involvement in various projects over the years, from golf tournaments to galas to the construction of Harmony Playground at East Clayton Community Park. The Foundation also supports the Larry Bailey Scholarship, which offers financial assistance to youth wishing to participate in Clayton Parks and Recreation programming and is considered an arm of Parks and Recreation since it helps raise funds and support major projects of interest. Although the Foundation has been slightly inactive in recent months, it is eager to become involved in recreational projects again and hopes to encourage membership. There are roughly 11 members in the group currently, from county commissioners

to business leaders. Mr. Mullins explained that the relationship between the Foundation and Parks and Recreation is two-pronged: project-based and scholarship funding. Interest was expressed in forming a committee from the Advisory Board to work in coordination with the Foundation for scholarship funding and distribution. Mr. Mullins stated that the CCRF is strongly project-based and not simply a fundraising organization. Any funds raised are collected through the Foundation then distributed accordingly to major projects. Recruiting donors is where the Foundation thrives. During the discussion, one topic of interest involved trail/greenway safety call stations.

b. Parks and Recreation Spotlight- Clayton Community Center

Presenter: Joni Hubble-Zeneberg, Community Center Supervisor

This month's staff spotlight focused on the Clayton Community Center. Joni Hubble-Zeneberg, Center Supervisor, presented information about her duties as well as shared information from center metrics to overall operation of the center. She also discussed her involvement with Johnston County Senior Games as the local games coordinator and discussed current guidelines as well as registrations that are currently underway. So far, a total of 107 participants has registered in the first week. Ms. Hubble-Zeneberg is actively seeking volunteers to help make the Games a success. She has also sought to make the Games a year-round activity by offering clinics and tournaments at the Center for those interested in year-round play or wanting to sharpen skills.

4. OLD BUSINESS

a. Future Park Assessment Update

Presenter: Todd Riddick, Parks and Recreation Director

POTENTIAL ACTION: Informational Only

Mr. Riddick updated that the final presentation from Sara Burroughs with SageDesign on the future park assessment is forthcoming. Much data about the preliminary research has already been shared. At some point soon, the information will be presented to Town Council.

b. Recreation Advisory Board Annual Report

Presenter: Todd Riddick, Parks and Recreation Director

POTENTIAL ACTION: Informational Only

Mr. Riddick shared the preliminary PowerPoint of the Parks and Recreation Advisory Board Annual Report created by Kuanyu Chen which will be presented to Council next week. Mr. Chen, Adrienne Beranger and Charles Counts will represent the Board and speak to Council during the presentation.

c. Candidate Nominations for 2026 Board Positions

Presenter: Todd Riddick, Parks and Recreation Director

POTENTIAL ACTION: Informational Only

Candidate nominations for Board positions were taken and accepted. Kuanyu Chen was nominated to return as Chair. Mark Morgan was nominated to return as Vice Chair. The vote

for approval will take place at the March meeting.

5. NEW BUSINESS

- a. 1370 Cameron Way Update

Presenter: Todd Riddick, Parks and Recreation Director

POTENTIAL ACTION: Informational Only

Mr. Riddick shared that much progress has transpired behind the scenes at the new facility. Town departments have visited to claim wanted items. Shaun Mizell, the Town's Procurement Manager, has walked through with Recreation staff to help distinguish items in which to surplus. An architect has also previewed the facility, and visions have been shared for the space. Of course, a new name for the facility is necessary and a request for name ideas has been cast to staff and the Board. Hopefully, a new name will be decided at Council's upcoming retreat. Mr. Riddick shared a few PowerPoint slides of his vision for the new facility with plans to present to Council at their upcoming retreat.

- b. Recreation Advisory Board Tour

Presenter: Todd Riddick, Parks and Recreation Director

POTENTIAL ACTION: Informational Only

The possibility of a Board Tour was discussed to replace the June 8th meeting. A suggestion was made to allow members the opportunity to provide input about locations to visit that were areas of strong interest.

6. STAFF REPORTS

Mr. Riddick gave kudos to our Town staff, specifically Parks and Recreation staff who worked the recent inclement weather event. It was round the clock, 12-hour shifts for multiple days. An offer has been made to the final candidate for the Assistant Director position and a verbal acceptance has been given. The position for Inclusion and Senior Programmer is posted and maintenance interviews take place this week. Camp Clayton is almost full with only residents able to register so far. A hiring event for Summer Camp counselors will be held on March 9th. Basketball championships are approaching and spring sports registrations are closing this week. Special programming partnerships are in the works. One member suggested that the Board recognize the Parks and Recreation staff for their extra work during the weather event. An appreciation for such efforts was encouraged.

7. ADJOURNMENT

Duly Adopted by the Parks and Recreation Advisory Board on Monday, March 9, 2026, while in regular session.

Board Chair

ATTEST:

Kelly Young
Clerk to the Board