



The Town of Clayton
Downtown Development Association Advisory Board Agenda
Monday, June 12, 2017 @ 6:30 PM
GS 223 - Clayton Town Hall

1. CALL TO ORDER

- a. Roll Call

2. ADJUSTMENT OF THE AGENDA

3. OLD BUSINESS

- a. 231 E. Second Street Discussion

[2017-19 Authorizing Private Sale of 231 East Second Street](#)

POTENTIAL ACTION: Authorize the negotiation and purchase of 231 E. Second Street.

- b. Volunteer Needs for 2018 Conference

POTENTIAL ACTION: Receive as Information.

4. NEW BUSINESS

- a. Review and Approval of Minutes- May 9, 2017.

[CDDA MINUTES 2017 0509](#)

POTENTIAL ACTION: Approval of May 9, 2017 Minutes

5. REPORTS

- a. Downtown Development Director
- b. Financial Report
- c. Promotion Committee Chair
- d. Economic Committee Chair
- e. Design Committee Chair

6. OTHER BUSINESS

7. ADJOURN

**Resolution Authorizing Private Sale
of 231 E. Second Street, Clayton, NC**

WHEREAS, the Town is the owner of certain property known as 231 E. Second Street, Clayton, North Carolina, which is approximately .178 acres and has certain permanent improvements situated thereon consisting of a 2-story town hall building, and which property is commonly known as the "Old Town Hall" (hereinafter referred to as the "Property"); and

WHEREAS, North Carolina General Statute § 160A-266 authorizes the sale of real property by private negotiation where (i) the real or is significant for its architectural, archaeological, artistic, cultural or historical associations, or significant for its relationship to other property significant for architectural, archaeological, artistic, cultural or historical associations, and (ii) real property is sold to a nonprofit corporation whose purposes include the preservation or conservation of real properties of architectural, archaeological, artistic, cultural, historical, natural or scenic significance; and (iii) where a preservation agreement or conservation agreement as defined in G.S. 121-35 is placed in the deed conveying said property from the city to the nonprofit corporation; and

WHEREAS, in 2010 the North Carolina State Historic Preservation Office nominated the Clayton Historic District to be entered in the National Register of Historic Places by the United States Department of the Interior and the Clayton Historic District was so entered; and

WHEREAS, the Property is identified as a contributing structure in the inventory list for the Clayton Historic District; and

WHEREAS, the North Carolina General Assembly has enacted the Conservation and Historic Preservation Agreements Act validating restrictions, easements, covenants, and conditions appropriate to the preservation of a structure or site historically significant for its architecture and historical association; and

WHEREAS, the Town formed the Clayton Downtown Development Association, Inc., a North Carolina non-profit corporation (hereinafter referred to as the "**Association**"), to protect historic structures to ensure that they are preserved and maintained for the benefit of future generations; and

WHEREAS, the Town Council is convened in a regular meeting.

Therefore, the Town Council for the Town of Clayton resolves that:

1. The appropriate town officials, to include but not limited to the Planning Director, are authorized to negotiate the private sale of the real property at 231 E. Second Street, Clayton, NC to the Clayton Downtown Development Association, Inc. in accordance with North Carolina General Statute § 160A-266.
2. The Town Clerk is directed to public a notice summarizing the contents of the resolution in accordance with North Carolina General Statute § 160A-267.

Duly adopted this the 5th day of June, 2017 while in regular session.



Jody McLeod
Mayor

ATTEST:

Kimberly A. Moffett, CMC, NCCMC
Town Clerk



Clayton Downtown Development Association
Monday May 9th, 2017 / 6:30 PM
Town Hall - GS223

Minutes

1. Call to Order

- a. *James Lipscomb called the meeting to order at 6:30 p.m.*
- b. Roll Call
 - i. *Present: Amanda Hilburn, Heidi Peach, Jessica Lloyd, Laurie Partlo, David DeYoung, Donna Steele, Michael Grannis, Kaitlin Russo, Kim Lawter, James Lipscomb, Linda Edwards*
 - ii. *Excused: Temple Phipps, Paul Black, Betsy Grannis*

2. Adjustments to the Agenda

Remove Item 3a, Farmer's Market Sponsorship

3. Old Business

- a. ~~Farmer's Market Sponsorship~~

~~Requested Action: Receive as Information~~

4. New Business

- a. Review and Approval of Minutes – April 10, 2017

Laurie Partlo motioned to approve April 10th minutes. Heidi Peach seconded. Motion approved unanimously.

- b. 231 E Second St. Discussion

Presentation by David DeYoung, Planning Director. CDDA will formally accept property at their June 12th meeting. Transfer of 231 E Second Street will be on Council agenda at May 16th work session.

5. Reports

- a. Downtown Development Director
 - Volunteer party on May 10th. Kaitlin gave a sponsorship drive update. Concert May 19th***
- b. Financial Report
 - Jessica reported a loss due to pledges for sponsorships that have not yet been collected. All are expected to be collected. Jessica asked that all Board members assist in sponsorship***

drive. The drive is down from last years' collections. Jessica also reported a loss from awards dinner.

c. Promotion Committee Chair

Art Walk attendance tripled from last year. Kim announced change in sales of domestic at concert series.

d. Economic Committee Chair

Update on directory, educational videos (to roll out in August) and new block ambassadors program.

e. Design Committee Chair

Mural project update. Concerns from Board included insurance, frames on buildings and liability waiver. Committee will look into these concerns and address at next meeting.

6. Other Business

Request from members to continue to look into information on Barbour Building mural.

7. Adjournment