



Minutes

1. Call to Order

- a. *Roll Call: Bobby Bunn, David DeYoung, Kaitlin Russo, Linda Edwards, Dana Wooten, Brad Stoneking, Laurie Partlo, Tony Johnson, Dan Barbour, Heidi-Lee Peach, Mike Konold, Jessica Lloyd, James Lipscomb, Dave Schearer*
- b. *Excused: Betsy Grannis, Alex Hadding, Amanda Dew, Temple Phipps*
- c. *James Lipscomb called the meeting to order at 6:03 p.m.*

2. Adjustments to the Agenda

- a. *The presented for Acton Children's Business Fair were unable to attend and removed from the agenda.*

3. Old Business

- a. *Main Street Conference – The board discussed what they could do to honor those who helped with the Main Street Conference. It was decided that a \$100 donation would be made to Horne Memorial United Methodist Church, the volunteers would be recognized with certificates at a Town Council meeting and the CDDA would purchase lunch for The Clayton Center staff.*

A motion was made by Jessica Lloyd to donate \$100 to HUMC and to spend no more than \$100 to serve lunch to The Clayton Center staff.

- b. *Sesquicentennial Celebration Update – Kaitlin will notify the board as to when the next meeting will take place. James Lipscomb recommended a carnival at Town Square. This item will stay on the agenda as "tracking".*

Requested Action: Received as Information

4. New Business

- a. *Approval of April 9, 2018 Minutes*

A motion was made by Kim Lawter to approved the minutes from April 9, 2018. Jessica Lloyd seconded. Motion passed unanimously.

- b. *Last Friday – presenters: Brad Stoneking & Dan Barbour – Brad Stoneking came to discuss the needs of Last Friday and how the CDDA could help to promote and grow the event. It was suggested that the \$500 previously earmarked to support the event be used to boost them on social media. It was suggested that it may be neat to have street music and face painting on Last Friday. Kaitlin will assist Canopy in the process for submitting a special*

event application for a potential food truck rodeo during the summer. It was decided that Kaitlin, Tony Johnson and Dana Wooten would form a committee that works with Canopy to decide how the \$500 is spent and report back to the Board.

Laurie Partlo made a motion to appoint Tony Johnson, Dana Wooten and Kaitlin Russo to a committee that will work with Canopy to spend the \$500 grant awarded by the CDDA. Heidi-Lee Peach seconded the motion. Motion passed unanimously.

- c. Acton Children's Business Fair in Town Square – Not able to attend

Removed from agenda.

5. Reports

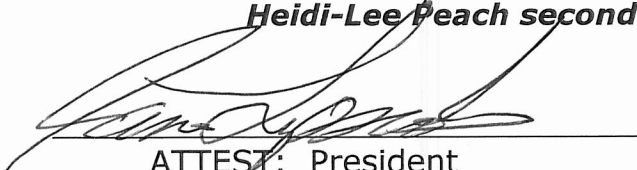
- a. Downtown Development Director – Kaitlin asked for input on a good time for a retreat. The majority of the Board preferred June 25th and 26th in the evening. Kaitlin will send the date that is decided for the retreat to the Board as soon as possible. Kaitlin gave an update on the dates for events including movies, concerts and shopping events.
- b. Financial Report – Jessica Lloyd presented the finance report
- c. Promotion Committee Chair – Kim Lawter gave an update on the planning of the concert series for 2018
- d. Economic Committee Chair – No report given
- e. Design Committee Chair – David DeYoung shared that funding has been decreased for the Façade Grant Program and that the match will now be \$2,500 rather than \$5,000.

6. Other Business

- a. *David DeYoung reported that beginning in July, we will no longer use GS223 for meetings due to construction on the level.*
- b. *David DeYoung reported that the CDDA would not be renewing their subscription to the Department of Commerce's Main Street Program. He assured the Board that this did not mean that their structure or committees would have to change.*

7. Adjournment

Tony Johnson made a motion to adjourn the meeting at 7:15 p.m. Heidi-Lee Peach seconded the motion. Motion passed unanimously.


ATTEST: President

Secretary