



Town of Clayton
Town Council Regular Meeting Agenda
Monday, February 16, 2026 at 6:00 PM
Council Chambers, Town Hall
111 E. Second Street

The Public may view the Live Council Meeting on the Town's YouTube Channel:
<https://www.youtube.com/TownofClaytonNC>

No Weapons Allowed Inside Council Chambers

1. CALL TO ORDER

- a. Call to Order
- b. Pledge of Allegiance
- c. Invocation

2. ADJUSTMENT OF THE AGENDA

- a. **POTENTIAL ACTION:** Adopt or Adjust the Agenda

3. CONSENT AGENDA

- a. Minutes
 - January 5, 2026 - Work Session
 - January 20, 2026 - Regular Meeting

Presenter:

Heidi Holland, Town Clerk

- A** b. National School Resource Officer Day Proclamation

Presenter:

Heidi Holland, Town Clerk

POTENTIAL ACTION: Adoption of Consent Agenda as Presented

4. ADMINISTRATIVE ITEMS

- a. Clayton4U
 - Fire Lanes
 - Clayton Center History

Presenter:

Nathanael Shelton, Communication Director

5. INTRODUCTIONS AND SPECIAL PRESENTATIONS

- a. Government Communications Day Proclamation
Presenter:
Council Member Casey to Present to Communication & Outreach Department
- b. Engineers Week Proclamation
Presenter:
Council Member Underwood to Present to Engineering Department
- c. 2026-27 Sculpture Trail Selections
Presenter:
Dane Martin, Public Art Advisory Board
- d. Parks and Recreation Advisory Board Annual Report
Presenter:
Kuanyu Chen, Parks and Recreation Advisory Board

6. PUBLIC HEARINGS

- a. 2025-94-CZM Heavner-Mayo Properties: Type 3 Conditional Rezoning, Major Modification
Presenter:
Robert Tate, Senior Planner
POTENTIAL ACTION: Adoption of Ordinance #2026-02-02 and Consistency and Reasonableness Statement
- b. 2025-135-ANX Heavner-Mayo Properties: Contiguous Annexation Petition
Presenter:
Robert Tate, Senior Planner
POTENTIAL ACTION: Adoption of Ordinance #2026-02-01

7. QUASI-JUDICIAL HEARINGS

8. OLD BUSINESS

- A** a. Walmart Pump Station Abandonment & Gravity Sewer Extension — Resolution of Tentative Award
Presenter:
Shannon Poole, Project Controls Specialist
POTENTIAL ACTION: Adoption of Resolution #2026-10 (*Resolution updated 2/16/2026*)
- b. Budget Amendments and Capital Project Ordinances
Presenters:
Todd Melton, Budget Manager
Robert McKie, Finance Director
POTENTIAL ACTION: Adopt Ordinances #2026-02-03, #2026-02-04, #2026-02-05, #2026-02-06, #2026-02-07

9. NEW BUSINESS

- a. Approval of a Resolution Declaring Certain Real Property Surplus
Presenter:
James Blalock, Assistant Water Resources Director
POTENTIAL ACTION: Adoption of Resolution #2026-07
- b. Agreement with NCDOT for Locally Administered Project Program funding for Main Street Pedestrian Improvements Project BL-0125
Presenter:
Shannon Poole, Project Controls Specialist
POTENTIAL ACTION: Approval of Contract/Agreement
POTENTIAL ACTION: Adoption of Resolution #2026-06
- c. Approval of a Resolution Granting Wastewater Treatment Capacity for Heavner-Mayo Properties (2025-094-CZM)
Presenters:
Jonathan Ham, Engineering Director
Kinsey Holton, Assistant Engineering Director
POTENTIAL ACTION: Adoption of Resolution #2026-09

10. PUBLIC COMMENTS

11. STAFF REPORTS

- a. Town Manager
- b. Town Attorney
- c. Town Clerk

- d. Other Staff
 - 1) Budget Office Updates FY26 Q2
Presenter:
Todd Melton, Budget Manager

12. OTHER BUSINESS

- a. Mayor and Council Comments

13. CLOSED SESSION

- a. To Discuss a Legal Matter in Accordance with NC GS 143-318.11(a)(3)
To Discuss Real Property in Accordance with NC GS 143-318.11(a)(5)
To Discuss a Personnel Matter in Accordance with NC GS 143-318.11(a)(6)

Presenter:

POTENTIAL ACTION: Motion To Go Into Closed Session

POTENTIAL ACTION: Motion To Return To Open Session

14. ADJOURNMENT

- a. Adjourn
POTENTIAL ACTION: Motion To Adjourn

Information for the Public

3. Consent Agenda

Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Council may request to have an item removed from the consent agenda for further discussion.

7. Quasi-Judicial Hearings

A quasi-judicial hearing resembles a court trial where testimony is presented. Citizens may give testimony in a quasi-judicial hearing after they have taken an oath. Town Council acts like a court of law and receives only sworn testimony and other credible evidence. In addition, the Town Council must make findings of fact based upon the evidence presented. The Town Council refrains from "ex parte communication" about these cases, as the Town Council must make a decision based solely on the evidence presented at the hearing itself. Staff is available to assist with inquiries from citizens.

10. Public Comments

◆ Rules for Persons Addressing Town Council ◆

- During public hearings and public comment periods, each speaker will identify him/herself by giving his or her name and place of residence.
- Each speaker will be limited to speaking one time on any topic. When you are finished speaking, please step away from the podium and be seated.
- Each speaker will be limited to 3 minutes and each group's representative will be limited to a maximum of 5 total minutes. Each group is encouraged to designate a single spokesperson for their group.