



**Town of Clayton
Board of Adjustment Minutes
Wednesday, June 15, 2022 @ 6:00 PM
Council Chambers**

COUNCIL PRESENT:

Marty Bizzell
Rebecca Berry
Jim Perricone
Richie Wiggins

STAFF PRESENT:

Aaron Prichard, Planner II
Bruce Venable, Trainee Planner
Love Ott, Land Development Specialist

COUNCIL ABSENT:

Thomas Antoine
Bob Satterfield
John Saluppo

1 CALL TO ORDER

Chair Bizzell called the meeting to order at 6:03pm

2 ADJUSTMENT OF THE AGENDA

3 APPROVAL OF MINUTES

a) Approval of the May 18th Minutes

Board Member Perricone stated that he did not motion and second the minutes from the April Board of Adjustment minutes.

ACTION: Approval or Denial of the Minutes
Motion to Approve: Board Member Perricone
Second: Board Member Berry
Result: Approved, Unanimous

4 PUBLIC HEARINGS

5 OLD BUSINESS

a) 2022-50-VAR Geiger Shed Variance Findings & Conditions

The Board voted to grant the variance in the last meeting.

Staff provided applicant counsel with copy of the Findings and considerations.

The Board did not see any corrections that need to be made with the findings and conclusions.

No comments from the board.

Chair Bizzell entertains a motion to approve the findings as written.

ACTION: Approve the Findings as Written

Motion: Board Member Berry

Second: Board Member Wiggins

Result: Approved, Unanimous

6 NEW BUSINESS

7 Planning Director Report

- a) The planning department is now fully staffed with the addition of Love Ott as the Land Development Specialist as well as the secretary to the Board of Adjustment and the Planning Board.

Next Codify Clayton Steering Committee meeting is scheduled for June 27 at 6:00pm. This meeting will consist of discussion of the consultant's diagnosis report.

On Tuesday June 28 there will be two open houses for code updates, one will be held from 11:30am-1:30pm with a presentation at 12:30pm and the other will be held from 4:30pm-7:30pm with a presentation at 6:15pm. Both open houses will be held in the chambers in the Town Hall.

The Planning Department will be presenting a request to Town Council on Tuesday for the funding for the Downtown Master Plan update. A consultant has been selected for the update. There will also be a request for the I-42 NC 42 small area plan funding. If funding is approved work will begin in July.

Planning Staff does not expect the need for a meeting to be held in July, no variances or administrative appeals submitted. Members will receive an email one-week prior notifying them if a meeting is cancelled.

Board Member Perricone asked if the material for the Steering Committee will be provided to the committee in advance of the meeting. Aaron Prichard stated yes

Board Member Berry asked if the Steering Committee members are required to attend both open houses.

Aaron Prichard stated that attending one meeting should suffice, however there is not a requirement for attending.

8 ADJOURNMENT

Chair Bizzell entertains a motion to adjourn the meeting

Motion to adjourn: Board Member Wiggins

Second: Board Member Perricone

Result: Approved Unanimous

Adjournment at 6:15pm