



**The Town Of Clayton
Clayton Board of Adjustment Minutes
Wednesday, January 20, 2016 @ 6:00 PM
Town Council Chambers**

BOARD MEMBERS PRESENT:

Matt Evans (TL), Mark Helmer (ALT), Donna White (ETJ), Bill Wenzel (ETJ), Tom Medlin (TL), Michael Orlowski (TL), and Johnny House (ETJ).

STAFF PRESENT:

David DeYoung, Planning Director; Jay McLeod, Town Planner; Haley Hogg, Town Planner; Laura Gray, Clerk to Board; and Merrick Parrott, Town Attorney.

MEMBERS ABSENT:

Alexander Atchison (TL)

1 CALL TO ORDER

- a) Swearing in appointed members.

Matt Evans and Bill Wenzel were sworn in by Merrick Parrott

- b) Board to elect Chairman and Vice Chairman for 2016 year.

David DeYoung asked the board members to elect a Chair and Vice Chair. Matt Evans nominated Donna White as Chair. The motion was seconded by Michael Orlowski and passed unanimously at 6:07pm. Tom Medlin nominated Matt Evans as Vice Chair. The motion was seconded by Donna White and it passed unanimously at 6:08pm.

2 ADJUSTMENT OF THE AGENDA

- a)
None.

3 APPROVAL OF MINUTES

- a) May 20, 2015 Meeting Minutes

ACTION: Motion for Approval

Motion: Matt Evans

Second: Bill Wenzel

Vote: Unanimous

- b) December 20, 2015 Meeting Minutes

ACTION: Motion for Approval

Motion: Matt Evans

Second: Michael Orlowski
Vote: Unanimous

4 REPORTS AND COMMENTS

- a)
None.

5 OLD BUSINESS

- a)
None.

6 NEW BUSINESS

- a)
None.

7 INFORMAL DISCUSSION AND PUBLIC COMMENT

- a) Town Attorney will provide guidance to the board regarding legislative changes, review of policies and procedures and offer an opportunity for Q&A.

Merrick Parrott, Town Attorney, provided a brief presentation to the board regarding legislative changes and a review of policies and procedures.

- b) 2016 Town development outlook presented by Planning Staff.

Jay McLeod, Town Planner, provided a brief presentation to the board on upcoming projects within the town.

8 ADJOURN

- a)
Matt Evans made a motion to adjourn. Tom Medlin seconded the motion and it passed unanimously at 7:15pm.

Donna White
Chair

ATTEST:

Laura Gray
Clerk to the Board