



Town of Clayton
Board of Adjustment Minutes
Wednesday, November 20, 2024 at 6:00 PM
Council Chambers
111 E. Second Street

Board Members Present:

Joseph Warta
Rebecca Berry
Jim Perricone
Marty Bizzell

Staff Present:

Ruth Anderson, Council Member
Conrad Olmedo, Planning Director
Sam Johnson-Phillips, Deputy Town Clerk

Board Members Absent:

Richie Wiggins

1 CALL TO ORDER

- a) Conduct a Roll Call to Establish Attendance and Quorum

Presenter: Staff

Chair Bizzell called the meeting to order at 6:06 p.m. Mr. Olmedo conducted roll call.

2 ADJUSTMENT OF THE AGENDA

3 APPROVAL OF MINUTES

- a) April 17, 2024, Board of Adjustment Meeting Minutes.

Presenter: Conrad Olmedo, Planning Director

RESULT:	CARRIED 4-0
MOVER:	Jim Perricone
SECONDER:	Rebecca Berry
YES:	Joseph Warta, Rebecca Berry, Jim Perricone, and Marty Bizzell
NO:	None
ABSENT:	Richie Wiggins

4 EVIDENTIARY HEARINGS

5 OLD BUSINESS

6 NEW BUSINESS

- a) 2025 Board of Adjustment Meeting Schedule
Presenter: Conrad Olmedo, Planning Director

Mr. Olmedo presented the 2025 Board of Adjustment Meeting schedule. It was reported the meetings would be on the third Wednesday of every month. Deadlines for application submittals would be the previous meeting date.

Chair Bizzell asked if there were any questions for Mr. Olmedo. With no questions he entertained the motion to approve the 2025 Board of Adjustment Meeting Schedule.

RESULT:	CARRIED 4-0
MOVER:	Rebecca Berry
SECONDER:	Joseph Warta
YES:	Joseph Warta, Rebecca Berry, Jim Perricone, and Marty Bizzell
NO:	None
ABSENT:	Richie Wiggins

- b) Update
Presenter: Conrad Olmedo, Planning Director

Mr. Olmedo provided an update and stated if emails are not being received to notify Staff. He stated it is possible to send correspondence to an email that is used more frequently.

Mr. Olmedo stated to stay tuned for updates on the upcoming holiday party.

Mr. Olmedo thanked the board for their service and their hard work behind the scenes, with possible request for variances, interpretations from staff and code enforcement violations. It was stated staff would continue to educate the public and let them know their rights to appeal decisions or to take requests to the board.

Chair Bizzell thanked Mr. Olmedo and his staff for their work.

Chair Bizzell stated interviews were held for their vacant seats. Mr. Olmedo responded in the affirmative.

RESULT:	CARRIED 4-0
MOVER:	Jim Perricone
SECONDER:	Joseph Warta
YES:	Joseph Warta, Rebecca Berry, Jim Perricone, and Marty Bizzell
NO:	None
ABSENT:	Richie Wiggins

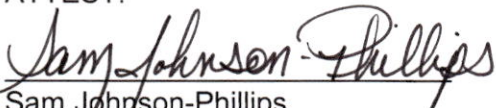
7 ADJOURNMENT

- a)
With nothing further, the meeting was adjourned at 6:11 p.m.

Duly adopted this the 15th day of January, 2025


Marty Bizzell, Chair

ATTEST:


Sam Johnson-Phillips
Deputy Town Clerk

