



**Town of Clayton
Board of Adjustment Agenda
Wednesday, April 21, 2021 @ 6:00 PM
Council Chambers**

THE TOWN OF CLAYTON WILL FOLLOW GUIDELINES FROM THE CENTERS FOR DISEASE CONTROL AND THE NORTH CAROLINA DEPARTMENT OF HEALTH AND HUMAN SERVICES WITH REGARD TO SOCIAL DISTANCING.

THE BOARD OF ADJUSTMENT MEETING WILL BE HELD IN PERSON.

ANY MEMBER OF THE PUBLIC IS INVITED TO THE ATTEND THE MEETING.

BELOW PLEASE FIND ADDITIONAL INFORMATION REGARDING PROCEDURES FOR IN-PERSON MEETINGS:

- ALL persons attending must wear a mask.
- We will be following proper social distancing at all times.
- Entrance AND Exit will be main door on Second Street.
- Any member of the public attending will be asked to wait in the lobby until item they wish to address is ready for discussion and asked to leave the Chambers once item is complete.
- Lobby will be set to encourage social distancing.
- Chairs will be at least 6' from each other.
- We will have TWO staff members attending the meeting(s) to ensure smooth transition with those attending the meeting.
- One person will serve as LOBBY staff and the other will serve as CHAMBER staff.
- The meeting will be shown on the monitor in the lobby. (YouTube)
- All council or board members will be socially distanced in the council chambers and wearing face masks.*
- Staff will be socially distanced and seated within the council chambers. Face masks will be worn.*
- Hand sanitizer will be available, both in the lobby and council chambers.
- Podium/microphone will be sanitized after each speaker.

**Masks may be lowered when speaking.*

1. CALL TO ORDER

2. ADMINISTRATION OF OATHS

- a. Oath of Office Administered to Each Member
 - Bob Satterfield
 - Michael Sims
 - Porter Casey Jr.
 - Jim Perricone
 - Marty Bizzell
 - John Saluppo
 - Thomas Antoine

3. INTRODUCTIONS

- a. Self-Introduction of Each Board Member

4. SELECTION OF CHAIR & CO CHAIR

- a. Nomination of Chair
POTENTIAL ACTION: Motion to Nominate Chair
- b. Nomination of Co-Chair
POTENTIAL ACTION: Motion to Nominate Co-Chair

5. ADOPTION OF CALENDAR

- a. 2021 Meeting Schedule
[2021 Meeting Schedule](#)
POTENTIAL ACTION: Motion to Adopt Schedule as Presented

6. TRAINING

- a. Quasi-Judicial Process Training
Presenters: Francis Rasberry & JD Solomon

7. NEW BUSINESS

8. ADJOURNMENT

- a. Adjourn the Meeting
POTENTIAL ACTION: Motion to Adjourn



TOWN OF CLAYTON BOARD OF ADJUSTMENT 2021 MEETINGS

April 21, 2021

May 19, 2021

June 16, 2021

July 21, 2021

August 18, 2021

September 15, 2021

October 20, 2021

November 17, 2021

December 15, 2021

Meetings are held on the THIRD Wednesday of the month at 6:00 p.m. in the Council Chambers in Town Hall located at 111 East Second Street, unless otherwise noted.*

In accordance with NC GS 143-318.10, this is an official meeting of the board and is open to the public.

ADOPTED BY THE TOWN OF CLAYTON BOARD OF ADJUSTMENT:

WWW.TOWNOFCLAYTONNC.ORG