



**Town of Clayton
Clayton Board of Adjustment Minutes
Wednesday, April 18, 2018 @ 6:00 PM
Conference Room GS 223 in Town Hall**

BOARD MEMBERS PRESENT:

Matt Evans
Mark Helmer
Johnny House
Bill Wenzell

STAFF PRESENT:

Samantha Wullenwaber, Planning Director
Haley Hogg, Planner
Kimberly Moffett, Town Clerk
Merrick Parrott, Board Attorney

MEMBERS ABSENT:

Tom Medlin

1 CALL TO ORDER

- a) Mr. Evans called the meeting to order at 6:05 p.m.

2 SWEARING IN OF NEWLY APPOINTED BOARD MEMBER

- a) Swearing of Newly Appointed Board Member
- Mark Helmer

Mr. Helmer was administered the oath of office by Kimberly Moffett, Town Clerk.

3 ELECTION OF CHAIR & VICE CHAIR

- a) 2018 Election of Chair & Vice-Chair

The floor was opened up for discussion and nomination. Matt Evans was nominated to serve as Board Chair and Tom Medlin was nominated to serve as the Vice Chair

ACTION: Approval of 2018 Chair & Vice Chair as above

Motion: Board Member Wenzell
Second: Board Member Helmer
Vote: Unanimous

4 ADJUSTMENT OF THE AGENDA

5 APPROVAL OF MINUTES

- a) Draft Minutes
- September 20, 2018

The minutes were approved as presented.

ACTION: Adoption of Minutes

Motion: Board Member Wenzell

Second: Board Member House

Vote: Unanimous

6 NEW BUSINESS

- a) UNC School of Government Webinar
- Making Quasi-Judicial Decisions

Ms. Parrott provided a brief overview of the different webinars that were available and shared information regarding the webinar, "Making Quasi-Judicial Decisions". She stated the webinar could be stopped at any point for discussions.

The webinar began at 6:15 p.m. It was stopped at several points during the presentation for lengthy discussions. The webinar will be continued at a future date.

7 OLD BUSINESS

8 INFORMAL DISCUSSION AND PUBLIC COMMENT

9 ADJOURN

- a) Adjournment

With there being nothing further, the meeting was adjourned at 7:01 p.m.

Motion: Board Member Helmer

Second: Board Member House

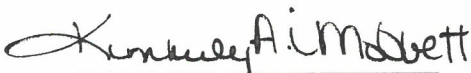
Vote: Unanimous

Duly adopted this the 18th day of July 2018.



Matt Evans
Chairman

ATTEST:



Kimberly A. Moffett, CMC, NCCMC
Town Clerk