



**Town of Clayton
Board of Adjustment Agenda
Wednesday, January 18, 2023 @ 6:00 PM
Council Chambers**

1. CALL TO ORDER

2. SWEARING-IN OF RE-APPOINTED MEMBERS

Oath Given by Elizabeth Worner

3. ELECTION OF CHAIR AND VICE CHAIR

Ben Howell, Planning Director

4. APPROVAL OF MINUTES

a. [Board of Adjustment - 16 Nov 2022 - Minutes](#)

5. ADJOURNMENT



**Town of Clayton
Board of Adjustment Minutes
Wednesday, November 16, 2022 at 6:00 PM
Council Chambers**

Board Members Present:

Rebecca Berry
Jim Perricone
Thomas Antoine
Richie Wiggins
John Saluppo
Ruth Anderson
Marty Bizzell

Board Members Absent:

Staff Present:

Ben Howell, Planning Director
Love Ott, Land Development Specialist

1 CALL TO ORDER

2 OATH OF OFFICE

Ruth Anderson was sworn in on November 15, 2022 by the Town Clerk due to scheduling conflicts.

3 ADJUSTMENT OF THE AGENDA

4 APPROVAL OF MINUTES

Change Council Members to Board Members

Motion: Board Member Perricone
Second: Board Member Antione
Result: Approved Unanimous

5 PUBLIC HEARINGS

6 OLD BUSINESS

7 NEW BUSINESS

- a) Approval of the 2023 Meeting Schedule
Presenter: Ben Howell, Planning Director

Motion: Board Member Antoine
Second: Board Member Berry
Result: Approved Unanimous

- b) Board of Adjustment Training Update
Presenter: Ben Howell, Planning Director

Francis Rasberry, Town Attorney provided a packet of quasi-judicial training material and standards for the board members to review.

UNC School of Government provides training that the board members can sign up for.

Planning Director Howell highlighted the UNC School of Government presentation on Quasi-Judicial Development Decisions.

Motion to cancel the December meeting from Board Member Perricone
Second: Board Member Saluppo
Result: Approved Unanimous

8 ADJOURNMENT

Motion: Board Member Antoine
Second: Board Member Saluppo
Result: Approved Unanimous

Chair Bizzell adjourned the meeting at 7:01pm.