



**Town of Clayton
Parks and Recreation Advisory Board
Regular Meeting Minutes
Monday, January 12, 2026 at 6:00 PM
The Community Center
715 Amelia Church Road**

Pursuant to N.C. General Statute § 143-318.10(e), these minutes provide a general summary of the Parks and Recreation Advisory Board meeting and do not represent a verbatim transcript.

Present:

Kuanyu Chen
Derek Cominskie
Chris Duty
Carol Houston
Adrienne Beranger
Rebecca Bradford
Bradley Shepard
Corie Miller
Charles Counts
Morgan Jones
Greg Forde
Denise Husband

Staff Present:

Amanda Underwood, Council Member Liaison
Todd Riddick, Parks & Recreation Director
Kelly Young, Clerk to the Board

Absent:

Mark Morgan

1. Call to Order

The meeting was called to order at 6:07pm.

2. Approval of Minutes

- a. DRAFT Minutes- 10 November 25

3. Old Business

- a. Board Membership

Presenter: Todd Riddick, Parks and Recreation Director

Dolores Gill, Chief of Staff and Strategic Initiatives

POTENTIAL ACTION: Informational Only

Mr. Riddick welcomed everyone to our first meeting of the year, and new and seasoned Board members formally introduced themselves to the group.

also mentioned that next month's February agenda would include taking nominations for Board positions. These positions would be voted on in March.

5. Staff Reports

Mr. Riddick shared that the interview process for hiring a new Assistant Director would begin soon. Applications were received over the holiday and a large pool of applicants from across the United States expressed interest. The space at Clayton Fitness is under evaluation. Staff are sharing ideas and the Town is discussing how to process and surplus items left in the facility from the sale. An architect will soon be contracted to move renovations forward. A question was raised about whether the Advisory Board will be involved as well as if the intention for the space has been established. Mr. Riddick commented that obviously a portion must be designated for seniors, but he is looking at partnerships, the possibility of a demonstration kitchen, etc., to make the space as flexible as possible. Youth basketball leagues are now in mid-season, and spring sports registration as well as Camp Clayton are coming soon. A new task force initiated by our Town's Communications team is seeking individuals from various Boards to be educated on a deeper level about Town functions/processes. Mr. Riddick concluded staff reports by sharing video segments of Elf Academy and Journey League, which just wrapped up its third season of the year. Merry Municipal, which included train rides and cocoa with Santa, was also a success in December. A final update included news of Legend Park's parking area and how remediation efforts are nearing an end.

6. Adjournment

The meeting was adjourned at 7:34pm.

Duly Adopted by the Parks and Recreation Advisory Board on Monday, February 9, 2026, while in regular session.


Board Chair

Attest:


Kelly Young, Board Clerk