



**Town of Clayton
Town Council Work Session Minutes
Monday, April 4, 2022 @ 3:00 PM
Wooten Room**

COUNCIL PRESENT:

Mayor Jody McLeod
Council Member Andria Archer
Council Member Avery Everett
Council Member Casey Porter
Council Member Michael Sims

COUNCIL ABSENT:

Mayor Pro Tem Jason Thompson

STAFF PRESENT:

Interim Town Manager Rich Cappola
Deputy Town Manager Dolores Gill
Interim Deputy Town Manager Lee Barbee
Town Attorney Jim Cauley
Deputy Town Clerk Heidi Holland
Interim Town Clerk Sherry Scoggins
Finance Director Robert McKie
Planning Director Ben Howell
Economic Dev. Director Patrick Pierce
Engineering Director Joshua Baird
Assistant Town Engineer Jonathan Jacobs

1 CALL TO ORDER

- a) Mayor McLeod called the meeting to order at 3:05 p.m.

2 CLOSED SESSION

- a) Closed Session Pursuant to NCGS 143-318.11(a)(3) to consult with the Town Attorney

Motion: Council Member Casey moved to go into closed session at 3:05 p.m.

Second: Council Member Archer

Vote: Motion carried 4-0

Motion: Council Member Casey moved to return to open session at 3:42 p.m.

Second: Simultaneously by Council Members Archer and Everett

Vote: Motion carried 4-0

3 FINALIZING PRIORITIES & WORK SESSION TOPICS

- a) KWLS Charts/Questions and Answer Document (*Attachment was added April 4, 2022.*)
- Budget Survey Results
 - Work Session Draft/Topics
 - Old Town Hall Discussion

Deputy Town Manager Dolores Gill distributed the following handouts; included in the minutes book for reference:

- Budget Prioritization Survey Results
- Quarter 3 Summary Report

Each of the Council members discussed what was desired in the Request For Proposal (RFP) for the Old Town Hall:

- Non-residential use
- Public use
- Attraction to downtown
- No demolition
- Attach the consultant report
- Ability to negotiate with the developer
- Adequate due diligence period

Town Attorney Cauley will draft an RFP for Council's review by April 18.

Finance Director Robert McKie provided an overview of the Budget Prioritization Survey Results.

Deputy Town Manager Gill stated the budget work sessions will be held:

- May 2, 2022, 12 noon to 5 p.m. Topics are Library, Cultural Arts and Budget / CIP
- May 9, 2022, 9 a.m. to 11 a.m. Topics are Electric Rate Model / Water / Sewer Rate Model - Consultants to attend on the models and education on this topic.

Town Council members discussed Legislative Topics:

- NCDOT / HWY 42 West naming and widening
- Johnston County Government / Extra Territorial Jurisdiction (ETJ)
- Johnston County Public Schools
- Building Relationships with State elected officials and neighboring municipalities

Council members requested touring Town facilities.

4 ADJOURNMENT

a) Adjournment

Motion: Council Member Everett moved to adjourn at 5:11 p.m.

Second: Council Member Archer

Vote: Motion carried 4-0

Jody L. McLeod
Mayor

ATTEST:

Sherry L. Scoggins, MMC
Interim Town Clerk