



Town of Clayton
Town Council Work Session Agenda
Monday, May 5, 2025 at 12:00 PM
Rotary Room, Town Hall
111 E. Second Street

1. CALL TO ORDER

2. ADJUSTMENT OF THE AGENDA

- a. **POTENTIAL ACTION:** Approve or Adjust the Agenda

3. STAFF INTRODUCTIONS AND RECOGNITIONS

- a. 12:00 - 12:15 p.m.
- Brandon Carroll, Grounds Maintenance Superintendent
 - Robert Kleisner, Equipment Service Mechanic
 - Brandon Sargent, Equipment Service Mechanic
- Presenter: Tim Robbins, Public Works Director*
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- Haley Downey, Assistant Planning Director
 - Robert Tate, Senior Planner
 - Jonathan Weckesser, Senior Zoning & Code Enforcement Officer
 - Corinne Miller, Planning Technician
- Presenter: Conrad Olmedo, Planning Director*
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- Julia Harward, Customer Service/Cashier
- Presenter: Ann Game, Revenue & Utility Customer Service Director*
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- Seth Mason, Grounds General Maintenance Crew Leader
 - Bradley Ladd, Grounds General Maintenance Worker
 - Josh Matherly, Grounds General Maintenance Worker
- Presenter: Brandon Carroll, Public Works Grounds Superintendent*
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- Richard Livingston, Utility Analyst
- Presenter: Joshua Baird, Water Resources Director*

4. ITEMS FOR DISCUSSION

- a. 12:15 - 12:45 p.m.
Fire Marshal Update
Presenter: Michael Tatum, Fire Marshal
- b. 12:45 - 1:00 p.m.
Mobile Vendor UDO/Ordinance Alignment and Vendor Use On Town-Owned Facilities
Presenter: Courtney Tanner, Deputy Town Manager

5. BREAK

- a. 1:00 - 1:15 p.m.

6. ITEMS FOR DISCUSSION

- a. 1:15 - 2:00 p.m.

Utility Rate Discussion

Presenters: Rich Cappola, Town Manager and Robert McKie, Jr., Finance Director

- b. 2:00 - 5:00 p.m.

FY26 Budget Review

Presenters: Rich Cappola, Town Manager; Robert McKie, Jr., Finance Director; and Todd Melton, Budget Manager

7. ADJOURNMENT

- a. **POTENTIAL ACTION:** Motion To Adjourn