



**Town of Clayton
Town Council Meeting Agenda
Friday, August 28, 2020 @ 9:00 AM
Council Chambers**

THE TOWN OF CLAYTON WILL FOLLOW GUIDELINES FROM THE CENTERS FOR DISEASE CONTROL AND THE NORTH CAROLINA DEPARTMENT OF HEALTH AND HUMAN SERVICES WITH REGARD TO SOCIAL DISTANCING.

BELOW PLEASE FIND CHANGES TO THE COUNCIL MEETING FORMAT:

- THE AUGUST 28, 2020 TOWN COUNCIL SPECIAL MEETING WILL BE HELD IN PERSON.
- ANY MEMBER OF THE PUBLIC THAT WISHES TO ATTEND MAY DO SO. PLEASE DO REMEMBER THAT SPACE WITHIN THE COUNCIL CHAMBERS WILL BE LIMITED.
- THERE WILL BE ADDITIONAL SEATING SET UP IN THE LOBBY OF TOWN HALL AND THE MEETING CAN BE VIEWED ON THE MONITOR.
- BE FURTHER ADVISED, THE MEETING MAY BE VIEWED ON THE TOWN'S YOU TUBE CHANNEL:
<http://www.youtube.com/c/TownofClaytonNC1869>

BELOW PLEASE FIND ADDITIONAL INFORMATION REGARDING PROCEDURES FOR IN-PERSON MEETINGS:

- ALL persons attending must wear a mask.
- We will be following proper social distancing at all times.
- We will have a separate entrance door and separate exit door.
 - Entrance will be main door on Horne Street.
 - Exit will be rear door facing Horne Street in the council chambers.
- Members of the public wishing to attend will be permitted in the council chambers as space allows.
- Lobby will be set to encourage social distancing.
- Chairs will be at least 6' from each other.
- We will have TWO staff members attending the meeting(s) to ensure smooth transition with those attending the meeting.
 - One person will serve as the LOBBY staff and the other will serve as the CHAMBER staff.
- The meeting will be shown on the monitor in the lobby. (YouTube)
- All council or board members will be socially distanced in the council chambers and wearing face masks.*
- Staff will be socially distanced and seated within the council chambers. Face masks will be worn.*
- Hand sanitizer will be available, both in the lobby and council chambers.
- Podium/microphone will be sanitized after each speaker.

**Masks may be lowered when speaking.*

1. CALL TO ORDER

Pledge of Allegiance and Invocation

2. NEW BUSINESS

- a. Town Manager Resignation

POTENTIAL ACTION: Motion to Accept Resignation

- b. Appointment of Interim Town Manager

POTENTIAL ACTION: Motion to Appoint Interim Town Manager

3. ADJOURNMENT

- a. Adjourn the Meeting

POTENTIAL ACTION: Motion to Adjourn