



Town of Clayton
Regular Town Council Meeting Minutes
Wednesday, November 10, 2021 @ 3:00 PM
Council Chambers

COUNCIL PRESENT:

Mayor McLeod
Mayor Pro Tem Thompson
Council Member Holder
Council Member Grannis
Council Member Bunn
Council Member Everett

STAFF PRESENT:

Rich Cappola, Interim Town Manager
Lee Barbee, Fire Chief & Interim D/Town Manager
Dolores Gill, Deputy Town Manager
Jim Cauley, Town Attorney
Kimberly Moffett, Town Clerk
Heidi Holland, D/Town Clerk
Joshua Baird, Town Engineer
Scott Barnard, Parks & Recreation Director

1 PARKS & RECREATION BOND

- a) Mayor McLeod called the special meeting to order at 3:01 p.m.
- b) Scope & Financial Discussion
Presenters: Rich Cappola - Interim Town Manager, Joshua Baird - Town Engineer and Scott Barnard - Parks & Recreation Director
 - Municipal Park
 - East Clayton Park

Mr. Cappola provided a brief background related to the bond and projects. He stated we would like to work through details of Municipal Park today and finalize the scope.

He provided details about the bid opening that was scheduled for Monday - November 8, 2021 with regard to East Clayton Park. He stated that we only received only two bids and statutorily we needed to have received a total of at least three bids in order to open the bids. We will need to re-advertise.

Mr. Baird presented and stated a total of 5 documents were provided to council.

Ms. Shannon Poole, Project Manager, was present and provided information and details regarding all alternate plans for the Municipal Park project. She provided a copy of the site plan that was color coded to show all possible alternates. Also provided were photos of procured equipment to include splash pad.

Ms. Poole stated that alternate #1 consisted of parking lot modifications.

Council Member Holder asked if the total amount of \$6,484,367 were approved today, when was it anticipated that additional funding might be required. Mr. Barnard stated that the element life span to include the playground and splash pad could expect a 20–25-year life span for both those items. He further stated shelters would have a much longer life span. Council Member Grannis

confirmed that all alternates were included in the \$6.4 figure. Council Member Grannis asked if there were any concerns about the current parking lot and possible issues. Mr. Baird stated at this juncture it was believed this was the best option. He further stated additional information was still being gathered and once the full report was completed and received a better answer would be known.

Council Member Everett stated he was appreciative of all the work that has gone into this project to date.

Ms. Poole provided details regarding alternate #2 which would add additional parking spaces to include curb and gutter. Alternate #3 would add an additional small shelter. It was stated while this shelter could be added at a later date, there was definite value in adding it now. Alternate #5 would be replacing a basketball court with a futsal court. Mr. Barnard shared details about futsal, which is a multi-sport court. Council Member Grannis asked if the vast majority of time would be consumed by that sport and limit the use for basketball. Mr. Barnard stated the space would be actively used by youth sports. He further stated he did not feel any group would be displaced and it would be an add on to both communities. Council Member Everett asked about number of basketball courts and asked if we were trying to add more courts. Mr. Barnard stated we were and also stated we were working in partnership with the middle school and adding a basketball court there. He further stated there is more demand than there is space for basketball, tennis and soccer.

Ms. Poole stated that Alternate #6 would be enhanced landscaping. Mr. Baird stated our UDC code requires certain landscaping, and this alternate goes above and beyond the code requirement and feels it adds value to the park. Mr. Baird stated that staff recommended that all alternates be included in approval.

Mr. Baird provided details regarding Amendment #2 related to the Design-Build agreement. This amendment would formalize an established Guaranteed Maximum Price and Project Timeline.

Mr. Cappola stated that if all alternates were approved, completion date would be in time for the summer season next year.

Mr. Barnard provided a photo of splashpad examples. He stated there was a lot of input from the public and numerous stakeholders. He stated total of alternates equal approximately 17% of total budget. Council Member Holder shared his concerns about possible supervision for the equipment. Mr. Barnard assured that the equipment meets all safety guidelines and protocols. He further stated the equipment would be inspected as required. Mayor McLeod stated these items were fully engineered for safety. Council Member Bunn offered his appreciation for all the hard work regarding improvement ideas that went into the park. He stated this park was near and dear to the heart of Clayton. Council Member Grannis also offered his thanks and appreciation for all the work and dedication that has gone into this project. Council Member Grannis shared his concern regarding futsal court. Mayor

McLeod offered his thanks and appreciation and stated he was excited about what the citizens would be receiving with the plans for this park. He was extremely excited that we were going above and beyond with regard to enhanced landscaping. Council Member Everett stated he was so happy about this park, as it has not had a facelift since the 1970's and offered his thanks and appreciation for optimizing the bond money. Council Member Grannis also thanked the citizens for being so pro-active and participating in this project.

Mayor McLeod stated it was important to keep great communication with the community about this project.

ACTION: Approve Contract Amendment for Municipal Park Design-Build Project for total of \$6,484,367.00 subject to legal review

Motion: Council Member Bunn
Second: Council Member Holder
Vote: Unanimous

ACTION: Table Motion to Award Contract for East Clayton Park to December 6, 2021

Motion: Council Member Grannis
Second: Mayor Pro Tem Thompson
Vote: Unanimous

2 ADJOURNMENT

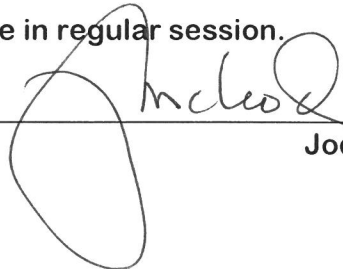
a) Adjourn the Meeting

With there being noting further the meeting was adjourned at 3:42 pm.

ACTION: Motion to Adjourn

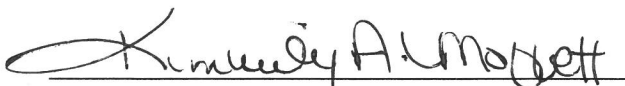
Motion: Council Member Holder
Second: Council Member Everett
Vote: Unanimous

Duly adopted this the 15th day of November 2021 while in regular session.



Jody L. McLeod
Mayor

ATTEST:



Kimberly A. Moffett, CMC, NCCMC
Town Clerk

