



Town of Clayton
Special Meeting - Clayton Town Council Agenda
2022 Town Council Retreat
Tuesday, February 15, 2022 - Thursday, February 17, 2022
Beaufort Hotel
Beaufort, NC

Day One-Tuesday, February 15, 2022

CALL TO ORDER

1:00-1:40 PM

Welcome

- Agenda Review/Developing Norms
- Welcome from Town of Beaufort Mayor

1:40-2:30 PM

State of the Town

- A review of Quarter 3 and preview of Quarter 4
- Growth: Opportunities & Challenges

2:30-2:40 PM

- Break

2:45-3:45 PM

Developing a Collaborative Team Culture

- True Colors Personality and Leadership Assessment Review
- True Colors Team Reports
- Team Dynamics

3:45-4:45 PM

Developing Team Priorities

- Rocks, Pebbles, and Sand Activity

4:45-5:00 PM

Day 1 Wrap Up

- Evaluation
- Plus/Delta
- Next Steps

5:00 – 8:00 PM

- Break & Dinner

8:00-9:00 PM

Coffee and Conversation

- What does “Managing Growth” mean to you?
 - Planning for Infrastructure Needs, future employment centers
 - Relationships with developers, county, existing industry?
 - Home Types, Amenities, Transportation, Jobs-Housing Balance
 - Preservation of open space and recreational areas
 - Role of Planning in design and conditions for home

ADJOURNMENT

Day Two-Wednesday, February 16, 2022

CALL TO ORDER

8:30-8:45 AM

Agenda and Norm Review

8:45-9:30 AM

KWLS Activity

- Participants will be assigned to small group teams to brainstorm and respond to each topic chart by completing the: K-Know, W-Want to Know section of the KWL Chart
- Topic Charts: Capital Improvement Plan and Process, Economic Development, Transportation, Planning Process, Water/Electric Resources

9:30-9:45 AM

- **Break**

9:45-10:30 AM

Economic Development

10:30 AM -12:30 PM

Planning

- Start to Finish

12:30-1:30 PM

- **Lunch**

1:30-2:30 PM

Utility Management

- Water Resources
- Electric Update

2:30-3:30 PM

Transportation

3:30-3:45 PM

- Break

3:45-5:00 PM

Capital Improvement Plan and Process

4:45-5:00 PM

KWL/Wrap Up with L(Learn) and S (What I Still Want to Know)

5:00 – 8:00 PM

- Break & Dinner

8:00-9:00 PM

Coffee and Conversation

- How does Clayton retain and preserve the small town feel as we adjust to growth?

ADJOURNMENT

Day Three-February 17, 2022

CALL TO ORDER

8:30-8:45 AM

Agenda and Norm Review

8:45-9:45 AM

Legal Session with Jim Cauley, Town Attorney

- Words of Wisdom

9:45-11:45 AM

Council/Mayor Discussions

- Debrief
- Ground rule setting (interactions with each other, with staff, etc.)
- Council Member Ideas and Brainstorming
- Closed Session Pursuant to NCGS 143-318.11(a)(6)

11:45 AM-12:00 PM

Retreat Wrap Up Activity-Retreat Take-Aways

- Brainstorm of future “Just in Time” mini trainings for Council

ADJOURNMENT