



**The Town Of Clayton
Regular Town Council Meeting Minutes
Monday, February 1, 2016 @ 6:30 PM
Council Chambers**

**COUNCIL
PRESENT:**

Mayor McLeod
Mayor Pro Tem Grannis
Council Member Satterfield
Council Member Holder
Council Member Thompson

**STAFF
PRESENT:**

Steve Biggs, Town Manager
Nancy Medlin, D/Town
Manager
Katherine Ross, Town Atty.
Kimberly Moffett, Town Clerk
David DeYoung, Planning
Director
Stacy Beard, Public
Information Officer
John Hamlin, Asst. PIO

**COUNCIL
ABSENT:**

Council Member Lawter

1 CALL TO ORDER

Pledge of Allegiance and Invocation

- a) Mayor McLeod called the meeting to order at 6:33 p.m.
- b) Mayor McLeod led the Pledge of Allegiance and offered the Invocation.

2 ADJUSTMENT OF THE AGENDA

- a) Items 4a and 4b were re-arranged.

3 CONSENT AGENDA

(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Council may request to have an item removed from the consent agenda for further discussion.)

- a) Draft Minutes - December 7, 2015 / January 19, 2016 / January 19, 2016
(Closed Session)
- b) Bid Approval - Vinson Road Water Line Extension
- c) Administration of Oath at Public Hearings to be administered as Group
Affirmation
- d) Resolution Directing Clerk to Investigate Sufficiency of Annexation Petition
2016-4-ANX - Clayton Northside 230 KV Substation

ACTION: Approval of Consent Agenda as Presented

Motion: Council Member Holder

Second: Mayor Pro Tem Grannis
Vote: Unanimous

4 INTRODUCTIONS AND SPECIAL PRESENTATIONS

- a) Nominees from Clayton High School for National All American Marching Band
- Isha Henry
 - Megan Whitfield

Stacy Beard introduced Isha Henry and Megan Whitfield. Both are students at Clayton High School and were nominated for the All American Marching Band. This competition is an extremely involved year long process. The top 125 Marching Band Musicians in the country are selected. The winners received an all expenses paid trip to San Antonio Texas where they are mentored by the instructors in the country and get to perform at the U.S. Army All-American Bowl. This Bowl has the distinct honor and history of showcasing the most elite high school football players in the country. This performance is held at the Alamodome with a crowd of 40,000 in attendance and is broadcast to a world-wide audience. It is extreme honor to be nominated.

Mayor McLeod stated how proud the Town of Clayton was of both Isha and Megan. Both were presented with a Certificate of Appreciation.

- b) 2016 DDA Town Square Concert Series

Mr. DeYoung provided information and details regarding a proposed new layout of 2016 DDA Concert Series. He shared ideas and suggestions to make the series bigger/better to include staging location and things for attendees to do.

Mr. DeYoung stated he was requesting Council approval to several items to include; removal shrubs located by the front of the parking lot of Town Square, moving of event items including tents and food vendor to Main Street which would require closure of Main Street from O'Neil to Fayetteville Street. The closure of the Main Street would not affect the general flow of traffic but allow for expansion of event.

Additional vendor tents will be added and half of those will be tents for non-profits. Would like to have a tent dedicated to the Police Department to allow for police presence. All the exclusive sponsors slots have been filled. Additional tents would be added for additional sponsorship opportunities. At least 3 food trucks for additional diversity in food selection. There will be additional of domestic beers added to the kraft beer line up.

Another suggested change would be including a Friday and Saturday night to the series, in addition to Thursday nights. Thought was that it may bring out more families to the event.

Proposed Dates are as follows:

Friday - May 20, 2016
Saturday - June 18, 2016
Thursday - July 21, 2016
Thursday - August 18, 2016
Thursday - September 15, 2016

A conceptual layout was provided. Stage would be located in the parking lot area. Possibility exists of request for permanent stage.

Mr. DeYoung again stated he requested approval for removal of approximately 7 shrubs, closure of Town Square Parking Lot from 6:00 a.m. - 12:00 midnight on dates of concerts and closure of Main Street between Fayetteville & S. O'Neil Streets from 4:30 p.m. - 10:30 p.m. on concert dates.

Mr. DeYoung provided a photographic sample of a permanent stage.

Council Member Satterfield suggested that we need to do better with band selections. He stated history with beach music bands seemed to bring a larger following. He wanted to ensure that all the bands have a good crowd. He wasn't sure if budget might have been an issue with the booking of bands. Mr. DeYoung stated process had begun for band selection and further stated that most likely the issue of budget for bands would be re-visited and based on those being considered, budget cost could double. He also stated it was hoped a sound company from Raleigh would be brought in to provide for excellent experience regarding sound and lights.

There was a brief discussion regarding budgeting for permanent stage. Mr. DeYoung stated it was anticipated that the 2016 series would be on a temporary stage set up. Council Member Satterfield stated he likes the concept he saw brought before Council. Mayor Pro Tem Grannis asked about mix of bands. Mr. DeYoung stated there would be a mix of beach, rock, country and R&B music. He stated one of the bands being looked at was Natural Wonder.

Discussion was held regarding possible loss of parking spaces at Town Square. Mr. DeYoung stated there could be a loss of 1/3 of the parking spaces at this location with a permanent stage set up. Mr. DeYoung further stated that the addition of the new parking lot by the church and Clayton Center would bring an additional 18 parking spaces. Council had concerns regarding the possible loss of parking spaces at Town Square. Discussion continued and Mr. Biggs stated he would not be in favor of the loss of any parking spaces. He stated until we netted out new parking spaces, this project would not move forward. He further stated we are not even in the planning stages for this project.

Council Member Thompson stated he was a bit concerned about the closing of Main Street in that it may be confusing for folks who come upon the closing when they reach Main Street. He stated he would suggest looking for a detour process. Mayor McLeod agreed and stated we needed to look for a safer way

to route people before they get to Main Street. Mayor Pro Tem stated that Second Street would not be a viable option due to parking of both sides of that street, and suggested perhaps looking at Front Street as an option. Council Member Holder stated he felt a good option would be Roberson and First Streets.

All agreed concept was very good.

ACTION: Approval of Requests of Interim Downtown Development Coordinator

Motion: Mayor Pro Tem Grannis
Second: Council Member Holder
Vote: Unanimous

5 PUBLIC HEARINGS

6 OLD BUSINESS

7 NEW BUSINESS

8 STAFF REPORTS

a) Town Manager

Additional of Closed Session re:litigation

b) Town Attorney

c) Town Clerk

d) Other Staff

9 OTHER BUSINESS

a) Informal Discussion & Public Comment

James Lipscomb, who serves as the chair of DDA offered his thanks and appreciation to Mr. DeYoung for the outstanding job he has done. He added the association has spent a good deal of time discussing bands and diversity of music types. He stated they felt diversity was best achieve their goal of bringing new folks to the downtown area. Mr. Lipscomb thanked the Council for their support and allowing new ideas to be tested.

b) Council Comments

Mayor McLeod thanked the staff for amazing job during the recent ice/snow storm. The Mayor spoke of the positive feedback the Town received. Mr. Biggs addressed how well the teams worked together. Mayor Pro Tem Grannis acknowledged the Public Information Office for their great work. He also stated that Waste Management did an outstanding job was done on limb pick up. Mr. Biggs offered his thanks and appreciation to all the citizens for the great job they did with debris removal at curbside.

- c) Closed Session Pursuant to G.S. 143-318.11(a)(3)

Council went into Closed Session at 7:13 p.m.

10 ADJOURNMENT

- a)

Council returned from Closed Session at 7:26 p.m.

With there being nothing further, the meeting was adjourned at 7:27 p.m.

ACTION: Motion to Adjourn

Motion: Council Member Satterfield

Second: Council Member Holder

Vote: Unanimous

Jody L. McLeod
Mayor

ATTEST:

Kimberly A. Moffett, CMC, NCCMC
Town Clerk