



**The Town Of Clayton
Regular Town Council Meeting Minutes
Monday, November 7, 2016 @ 6:30 PM
Council Chambers**

COUNCIL PRESENT:

Mayor McLeod
Mayor Pro Tem Grannis
Council Member Satterfield
Council Member Holder
Council Member Thompson

STAFF PRESENT:

Adam Lindsay, Town Manager
Nancy Medlin, Deputy Town Manager
Katherine Ross, Town Attorney
Kimberly Moffett, Town Clerk
David DeYoung, Planning Director
Jay McLeod, Senior Planner
Tim Simpson, Public Works Director
Stacy Beard, Public Information Officer
John Hamlin, A/Public Information Officer

COUNCIL ABSENT:

Council Member Lawter

1 CALL TO ORDER

Pledge of Allegiance and Invocation

a)

Mayor McLeod called the meeting to order at 6:35 p.m. The Mayor led everyone in the Pledge of Allegiance as well as offering the Invocation.

2 ADJUSTMENT OF THE AGENDA

3 CONSENT AGENDA

(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Council may request to have an item removed from the consent agenda for further discussion.)

a) DRAFT Minutes

- October 17, 2016 Closed Session

b) Taking Strides Against Family Violence - April 1, 2017

- Closure of East Front Street from Fayetteville to Smith Street - 8 a.m. - 12 noon

c) Appointment of Maleah Christie to Public Art Advisory Board

d) Code of Ordinance Amendments - Chapter 32 - Boards

e) Code of Ordinance Amendments - Chapter 92 - Cemetery - Sale of Use License for Cemetery Lots

f) Resolution Authorizing Sole Source for Ultra Violet System

g) Special Events Policy

- h) Resolution Directing Town Clerk to Investigate Sufficiency of Annexation Petition
#2016-225-ANX - Umstead Property

ACTION: Approval of Consent Agenda as Presented

Motion: Council Member Thompson

Second: Council Member Holder

Vote: Unanimous

4 INTRODUCTIONS AND SPECIAL PRESENTATIONS

- a) Recognition of Town of Clayton Employees/Veterans
Presenter: Stacy Beard, Public Information Officer

Ms. Beard provided a Power Point presentation recognizing Town of Clayton employees who have served in the U.S. Military. Mayor McLeod presented certificates of appreciation to those in attendance. Those employees who were not able to attend the meeting will be honored and presented with certificates at the annual employee appreciation luncheon.

- b) Request for Temporary Road Closure of First Street - November 23, 2016
Presenter: David DeYoung, Planning Director

The applicant, One Compassion is requesting road closure of First Street between O'Neil and Church Streets on Wednesday, November 23, 2016 from 12:00 noon until 9:00 p.m. Request is to set up service for a community cookout. Folks will be able to enjoy food on site as well as have the ability to package meals to take home. This will be the first time this event will be held.

ACTION: Approval of Closure of First Street from O'Neil to Church Street

Motion: Mayor Pro Tem Grannis

Second: Council Member Thompson

Vote: Unanimous

5 PUBLIC HEARINGS

- a) Special Use Permit - #2016-180-SUP - Grifols D230 NFB Building
Presenter: Planning Department

Attorney Ross provided detailed information regarding a quasi judicial hearing and the types of testimony and evidence that can be considered. Those wishing to offer testimony were issued an affirmation from the Town Clerk.

The public hearing was opened at 6:49 p.m. and Mr. McLeod providing information regarding request for a Special Use Permit. Applicant is requesting maximum building height of 71'6" for proposed Grifol's D230 NFB building. The Special Use Permit has been reviewed for safety purposes by the Fire Department and the Fire Chief has approved the request. The applicant has addressed the findings of fact. Both the Planning Board and Staff

recommended approval with conditions as listed in the staff report.

Representatives for the applicant, Criser Troutman Tanner Consulting Engineers were present. They stated they were excited for the expansion of the Clayton site and stated they were available to address and questions or concerns.

With no one else coming forward, the public hearing was closed and the item was turned over to council for their deliberation at 6:51 p.m.

ACTION: Approval of #2016-180-SUP

Motion: Mayor Pro Tem Grannis
Second: Council Member Holder
Vote: Unanimous

- b) Annexation - #2016-198- ANX - The Pines at Glen Laurel
Presenter: Planning Department

Mr. DeYoung provided information regarding requested three voluntary annexations, 2016-198-ANX, 2016-199-ANX and 2016-200-ANX. This annexation, 2016-198-ANX is for The Pines at Glen Laurel and is for 20.1506 acres located on NC 42 Highway East. This component of the property is for a residential apartment complex.

ACTION: Adoption of Ordinance #2016- 11-03

Motion: Council Member Holder
Second: Council Member Satterfield
Vote: Unanimous

- c) Annexation - #2016-199-ANX - The Shoppes at Glen Laurel
Presenter: Planning Department

Mr. DeYoung provided information regarding this annexation, #2016-199-ANX, known as The Shoppes at Glen Laurel. It is a total of 21.3152 ares of land located on the corner of Glen Laurel Road and NC 42 Highway East. This is a commercial component.

ACTION: Adoption of Ordinance #2016-11-04

Motion: Council Member Holder
Second: Council Member Thompson
Vote: Unanimous

- d) Annexation - #2016-200-ANX - Glen Laurel Self Storage
Presenter: Planning Department

Mr. DeYoung provided information regarding this annexation, #2016-200-ANX, known as Glen Laurel Self Storage. It is a total of 4.1836 ares of land located on Glen Laurel Road. This is the self storage component of the project.

ACTION: Adoption of Ordinance #2016-11-05

Motion: Council Member Holder

Second: Council Member Thompson

Vote: Unanimous

6 OLD BUSINESS

7 NEW BUSINESS

- a) Hurricane Matthew Disaster Relief FEMA Resolution
Presenter: Tim Simpson, Public Works Director

Mr. Simpson provided information regarding the application process for both state and federal FEMA reimbursement that is being sought regarding Hurricane Matthew. Mr. Lindsay stated completing the application process does not guarantee any reimbursement.

ACTION: Approval of Resolution #2016-46

Motion: Council Member Thompson

Second: Council Member Holder

Vote: Unanimous

8 STAFF REPORTS

- a) Town Manager
- b) Town Attorney
- c) Town Clerk
- d) Other Staff

Mr. Simpson provided requested information regarding City Cemetery. The total number of interments at this time is 472. Council Member Satterfield inquired to the plot sizes at the cemeteries. Mr. Simpson stated he believed the sizes at Forest Glen were 4-5' wide and 8-0' in length, while Maplewood was a bit larger being 5-6' wide and 10' in length. There was brief discussion regarding cremation and consideration of subdividing spots since many more folks are tending to cremation and most plots for cremation are 4'X4'.

9 OTHER BUSINESS

- a) Informal Discussion & Public Comment

Mr. Banks a Clayton resident thanked council for the recent work done on Mial Street regarding the issue of standing water. He also spoke about the continuing problem he is experiencing with water in his backyard in the Mitchiner Hills Subdivision. He stated he has spoken with Mr. McCullen and is waiting to hear back from him. Council thanked Mr. Banks for bringing his concerns to them.

b) Council Comments

Mayor Pro Tem Grannis spoke about Veterans event that was held on Sunday - November 6, 2016. thanked mayor McLeod for emceeding event.

10 ADJOURNMENT

a)

With there being nothing further, the meeting was adjourned at 7:01 p.m.

ACTION: Motion to Adjourn

Motion: Council Member Holder

Second: Council Member Thompson

Vote: Unanimous

Jody L. McLeod
Mayor

ATTEST:

Kimberly A. Moffett, CMC, NCCMC
Town Clerk