



**The Town Of Clayton
Regular Town Council Meeting Minutes
Monday, October 3, 2016 @ 6:30 PM
Council Chambers**

COUNCIL PRESENT:

Council Member Satterfield
Council Member Lawter
Council Member Holder
Council Member Thompson

STAFF PRESENT:

Adam Lindsay, Town Manager
Nancy Medlin, Deputy Town Manager
Kimberly Moffett, Town Clerk
Katherine Ross, Town Attorney
Jay McLeod, Senior Planner
Stacy Beard, Public Information Officer
John Hamlin, A/Public Information Officer

COUNCIL ABSENT:

Mayor McLeod
Mayor Pro Tem Grannis

1 CALL TO ORDER

- a) Council Member Satterfield called the meeting to order at 6:30 p.m. He led everyone in the Pledge of Allegiance and also offered the Invocation.

2 ADJUSTMENT OF THE AGENDA

- a) Closed Session Pursuant to NCGS §143-318.11(a)(3)

3 CONSENT AGENDA

(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Council may request to have an item removed from the consent agenda for further discussion.)

- a) Draft Minutes
- September 6, 2016 - Regular Session & Closed Session
 - September 19, 2016 - Regular Session & Closed Session
- b) Warranty Acceptance: Public Water, Sewer & Pertinent Utility Easements
- TOMAR Medical Office Spring Branch
 - Clayton Endoscopy Lot II
- c) Clayton HS Band Classic Day Proclamation
- d) 2017 Town of Clayton Holiday Schedule
- e) 2017 Town of Clayton Town Council Meeting Schedule
- f) Credit Card Fees - Non-Utility Payments
- g) Amendment to Code of Ordinances - Chapter 93 - Civil Emergencies

ACTION: Approval of Consent Agenda as Presented

Motion: Council Member Thompson

Second: Council Member Lawter

Vote: Unanimous

4 ADMINISTRATIVE ITEMS

- a) Resolution Directing Town Clerk to Investigate Sufficiency of Annexation Petition - #2016-198-ANX - The Pines at Glen Laurel
- b) Resolution Directing Town Clerk to Investigate Sufficiency of Annexation Petition - #2016-199-ANX - The Shoppes at Glen Laurel
- c) Resolution Directing Town Clerk to Investigate Sufficiency of Annexation Petition - #2016-200-ANX - Glen Laurel Self Storage

ACTION: Approval of Resolutions #2016-36, #2016-37 & #2016-38
Consistency Statements to be Placed on October 17, 2016 Consent Agenda

Motion: Council Member Lawter

Second: Council Member Holder

Vote: Unanimous

5 INTRODUCTIONS AND SPECIAL PRESENTATIONS

- a) Community Neuse River Clean-Up Recognition of Lynn & Paul Auclair of Deep River Brewing
Presenter: Stacy Beard, Public Information Officer

Ms. Beard recognized Lynn & Paul Auclair who are the owners and founders of Deep River Brewing. They recognized there was a trash issue in our popular water way of the Neuse River and organized an event for a clean up. Their event attracted more than 40 volunteers who helped to clean up a large amount of trash. Council offered their thanks and a certificate of appreciation was presented.

6 PUBLIC HEARINGS

- a) Rezoning - 2016-135-RZ - Lone Star Steakhouse
Presenter: Jay McLeod, Senior Planner
 - Request rezoning from Highway Business Special Use District (B-3 SUD) to Highway Business (B-3)

Council Member Satterfield opened the Public Hearing

Mr. McLeod presented this item. Applicant is requesting rezoning from Highway Business Special Use District (B-3 SUD) to Highway Business to (B-3). This request would remove the Special Use District (SUD) from the current zoning. Property is Lone Star Steakhouse which is located at 13049 US Highway 70 Business. The request is compatible with the surrounding land

uses and is consistent with the comprehensive plan. The Planning Board and staff recommend approval.

Applicant, Randall Durham, was present for any questions.

With nothing further, the public hearing was closed and the item was turned over to council for their deliberation.

ACTION: Approval Ordinance #2016-10-02

Motion: Council Member Lawter

Second: Council Member Holder

Vote: Unanimous

b) **Special Use Permit - 2016-146-SUP - Wine on Main**

Presenter: David DeYoung, Planning Director

- Request for Special Use Permit to Designate as a Lounge

Attorney Ross provided information regarding type of testimony that can be provided at a quasi judicial hearing. All those wishing to offer testimony were affirmed by the Town Clerk.

Council Member Satterfield opened the public hearing and Mr. McLeod provided information regarding this Special Use Permit. Applicant is requesting designation as a lounge to allow the sale of on site malt beverage. It was noted that this request is independent of any ABC requirements. This request is consistent with the comprehensive plan as well as the Unified Development Code. The applicant has addressed the Findings of Fact.

Applicant, Ms. Temple Phipps of 459 E. Main Street was presented and stated this request would allow for additional options for patrons.

With there being nothing further, the public hearing was closed and the item was turned over to council for deliberation.

ACTION: Approval of SUP #2016-146-SUP

Motion: Council Member Thompson

Second: Council Member Holder

Vote: Unanimous

7 OLD BUSINESS

8 NEW BUSINESS

a) **Authorizing Deputy Finance Officers - Bank Account Signatures**

Presenter: Nancy Medlin, Deputy Town Manager

Ms. Medlin provided information regarding this item, which is basically a housekeeping item that would allow Town Manager Adam Lindsay to be added

to bank accounts and become an authorized signer on accounts.

ACTION: Approval of Resolution #2016-39

Motion: Council Member Thompson
Second: Council Member Lawter
Vote: Unanimous

- b) Appointment of Adam Lindsay, Town Manager as Second Alternate Commissioner NCEMPA

Presenter: Kimberly Moffett, Town Clerk

Request to appoint Town Manager Adam Lindsay to fill vacancy as Second Alternate on the NCEMPA Board.

ACTION: Appointment of Adam Lindsay

Motion: Council Member Thompson
Second: Council Member Holder
Vote: Unanimous

9 STAFF REPORTS

- a) Town Manager
- b) Town Attorney
- c) Town Clerk
- d) Other Staff

10 OTHER BUSINESS

- a) Informal Discussion & Public Comment
- b) Council Comments
- c) Closed Session

At 6:48 p.m. council went into Closed Session under NCGS §143-318.11(a)(3)

ACTION: Go into Closed Session

Motion: Council Member Thompson
Second: Council Member Holder
Vote: Unanimous

11 ADJOURNMENT

- a)
Council returned from closed session at 7:18 p.m. With there being nothing further, the meeting was adjourned.

ACTION: Motion to Adjourn

Motion: Council Member Thompson
Second: Council Member Lawter
Vote: Unanimous

Jody L. McLeod
Mayor

ATTEST:

Kimberly A. Moffett, CMC, NCCMC
Town Clerk