



**The Town of Clayton
Regular Town Council Meeting Minutes
Monday, April 3, 2017 @ 6:30 PM
Council Chambers**

COUNCIL PRESENT:

Mayor McLeod
Mayor Pro Tem Grannis
Council Member Satterfield
Council Member Lawter
Council Member Holder

STAFF PRESENT:

Adam Lindsay - Town Manager
Nancy Medlin - D/Town Manager
Kimberly Moffett - Town Clerk
Katherine Ross - Town Attorney
David DeYoung - Planning Director
Jay McLeod, Senior Planner
Lee Barbee, - Fire Chief
Stacy Beard - Public Information Officer
John Hamlin - A/Public Information Officer

COUNCIL ABSENT:

Council Member Thompson

1 CALL TO ORDER

Pledge of Allegiance and Invocation

- a) Mayor McLeod called the meeting to order at 6:32 p.m. He led everyone in the Pledge of Allegiance and offered the Invocation.

2 ADJUSTMENT OF THE AGENDA

3 CONSENT AGENDA

(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Council may request to have an item removed from the consent agenda for further discussion.)

- a) Warranty Acceptances
- Final Acceptance - Johnston Medical - 50 Bed Addition
 - Final Acceptance - RWAC Phase 6A-1, 6B, 6C & 6E
- b) Proclamation - Fresh Air Fund
- c) Proclamation - Stand for the Silent
- d) Draft Minutes - March 20, 2017
- e) Street Closures Upcoming 2017 Events
- Clayton Road Race - May 13, 2017
 - Mondo Roots - June 3, 2017
 - 2017 Concert Series - May 19, June 15, July 20, August 17 & September 18, 2017
- f) Resolution #2017-07 - Surplus Fire Engine

ACTION: Approval of Consent Agenda as Presented

Motion: Council Member Holder

Second: Council Member Lawter

Vote: Unanimous

4 INTRODUCTIONS AND SPECIAL PRESENTATIONS

- a) **Presentation of Surplus Fire Engine to Fairmont Fire Department**
Presenter(s): Stacy Beard, Public Information Officer & Lee Barbee, Fire Chief

Chief Barbee was present and provided information regarding the donation of the 1994 E One Fire Engine to the Fairmont Fire Department. Chief Barbee stated this engine has served the Town of Clayton very well. He shared details about how hard the Town of Fairmont was effected during Hurricane Matthew. The town was already struggling financially when Hurricane Matthew hit and during this, their fire truck broke down and the cost to repair the truck was prohibitive. Chief Barbee stated this was a wonderful opportunity for the Town of Clayton to be able to assist the Town of Fairmont. He stated that Clayton had been helped in the past and he was honored to be able to pass it forward. The town manager of Fairmont was present and offered her sincere thanks and appreciation for this donation. She further stated how beautiful the truck was and how it was very well taken care of. She again thanked everyone for the donation of the fire truck. Members of the Clayton Fire Department will deliver the truck to Fairmont on Tuesday, April 4, 2017.

The Mayor stated he was extremely happy to be able to provide this donation and thanked the Fairmont Fire Department for all they do for their community.

- b) **Harbor of Johnston County - Services Update**
Presenter: Kay Johnson, Executive Director

Ms. Johnson was present and provided an update of Harbor Johnston County. Ms. Johnson has been with Harbor as the Executive Director since June 2016. She stated that the new facility that recently opened last year and residents had moved into was hit by Hurricane Matthew on October 8, 2016 and a total of 14 residents needed to be evacuated. Ms. Johnson provided statistical information and provided detailed information regarding all the services that are offered by Harbor. She stated over 175 women and children received assistance in the shelter last year. The new shelter will be able to accommodate 28 residents. It is anticipated that the facility will re-open shortly. Figures indicate that over 250 people will be served during 2017-2018. She stated Harbor would be collaborating with Interact to ensure there will be a child advocate available and all the needs of children are met. She thanked council for their support of Harbor.

Mayor Pro Tem Grannis offered his thanks and appreciation for all the hard work and service provided by Harbor.

5 PUBLIC HEARINGS

- a) **Annexation #2017-28-ANX - Town Property - 2115 Amelia Church Road**
Presenter: Planning Department

Mr. DeYoung provided information regarding this annexation. This is a town owned 19.84-acre property, which is located at the corner of 42 West and Amelia Church Road.

Mayor McLeod opened the public hearing at 6:48 p.m. With no one coming forward, the hearing was closed and turned over to council for deliberation.

ACTION: Adoption of Ordinance #2017-04-04

Motion: Council Member Holder
Second: Council Member Lawter
Vote: Unanimous

- b) **Rezoning #2017-15-RZ - 2115 Amelia Church Road**
Presenter: Planning Department

Mr. DeYoung provided information regarding rezoning of property located at 2115 Amelia Church Road. Request is to rezone this 19.84 acre property from R-E to O-I. Required neighborhood meeting was held. Applicant has addressed all approval criteria. Rezoning is consistent with Comprehensive Plan 2040. S

Mayor McLeod opened the Public Hearing at 6:50 p.m. With no one coming forward, the public hearing was closed and turned over to council for deliberation.

ACTION: Adoption of Ordinance #2017-04-05

Motion: Council Member Satterfield
Second: Council Member Holder
Vote: Unanimous

- c) **Text Amendment - Chapter 200 (Use Table & Zoning Districts)**
Presenter: Planning Department

Mr. McLeod provided information regarding request to amend language in the Unified Development Code (UDC) and to revise and update the Use Regulations Table and associated definitions. Mr. McLeod stated that all suggested changes are consistent with the Town Code as well as all stated and federal uses. Amendments are consistent with the Town Code. Both the Planning Board and Planning Staff recommended approval.

Mayor McLeod opened the public hearing at 6:59 p.m. With no one coming forward, the public hearing was closed and turned over to council for deliberation.

ACTION: Adoption of Ordinance #2017-04-06

Motion: Mayor Pro Tem Grannis
Second: Council Member Holder
Vote: Unanimous

6 OLD BUSINESS

7 NEW BUSINESS

- a) Awarding Police Chief Bridges his Badge and Service Firearm Upon Retirement

Presenter: Adam Lindsay, Town Manager

Mr. Lindsay provided information regarding this request. Chief Bridges has been with the Clayton Police Department for almost 19 years. Request is to award Chief Bridges his badge and service firearm upon his retirement from the Clayton Police Department at the end of April 2017.

ACTION: Placed on April 17, 2017 Consent Agenda

8 STAFF REPORTS

- a) Town Manager
b) Town Attorney
c) Town Clerk
d) Other Staff

- Downtown Overlay District Update

Presenter: David DeYoung, Planning Director

Mr. DeYoung provided background information regarding the purpose of the Downtown Overlay District and the process. He stated that a public meeting was recently held, with approximately 30 people in attendance. It was an informative event. The next step in the process is for the plan to go back to the DDA and the Planning Board for their approvals. Following these approvals, the plan will be presented to Town Council for final approval. Mr. DeYoung confirmed that notification was provided to all those who are within the overlay district.

- Johnston County Fire Department Association Meeting

Presenter: Lee Barbee, Fire Chief

Chief Barbee stated the Clayton Fire Department will be hosting the meeting this year. This meeting will be held on Thursday - May 11, 2017. Invitations will be forwarded shortly

- Trail Sculpture People's Choice Award Winner

Presenter: Stacy Beard, Public Information Officer

Ms. Beard stated that the Public Arts Advisory Board would be presenting the winner of the People Choice Trail Sculpture contest at the Clayton Visual Arts reception, to be held on Thursday, April 6, 2017 at the Clayton Center. The

event will begin at 6:00 p.m. and Mayor McLeod will present the winner. Mayor McLeod requested that both he and Council Member Satterfield be part of the selection committee.

9 OTHER BUSINESS

- a) Informal Discussion & Public Comment
- b) Council Comments

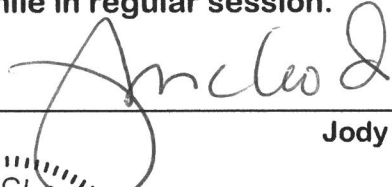
10 ADJOURNMENT

- a) Motion to Adjourn

With there being nothing further, the meeting was adjourned at 7:08 p.m.

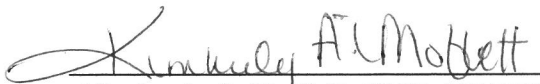
Motion: Council Member Satterfield
Second: Council Member Lawter
Vote: Unanimous

Duly adopted this the 17th day of April 2017, while in regular session.



Jody L. McLeod
Mayor

ATTEST:



Kimberly A. Moffett, CMC, NCCMC
Town Clerk

