



**The Town of Clayton  
Regular Town Council Meeting Minutes  
Monday, March 6, 2017 @ 6:30 PM  
Council Chambers**

**COUNCIL PRESENT:**

Mayor McLeod  
Mayor Pro Tem Grannis  
Council Member Satterfield  
Council Member Lawter  
Council Member Holder  
Council Member Thompson

**STAFF PRESENT:**

Adam Lindsay, Town Manager  
Nancy Medlin, Deputy Town Manager  
Kimberly Moffett, Town Clerk  
Katherine Ross, Town Attorney  
David DeYoung, Planning Director  
Christie Starnes, Library Director  
Pam Taylor, Library Assistant  
Tim Simpson, Public Works Director  
Dale Medlin, Electrical Superintendent  
Larry Bailey, Parks & Recreation Director  
Stacy Beard, Public Information Officer  
John Hamlin, Assistant Public Information Officer

**1 CALL TO ORDER**

Pledge of Allegiance and Invocation

- a) Mayor McLeod called the meeting to order at 6:32 p.m. He led everyone in the Pledge of Allegiance as well as offering the Invocation.

**2 ADJUSTMENT OF THE AGENDA**

**3 CONSENT AGENDA**

*(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Council may request to have an item removed from the consent agenda for further discussion.)*

- a) **DRAFT Minutes**  
February 6, 2017 - Regular Session  
February 6, 2017 - Closed Session  
February 20, 2017 - Regular Session
- b) **Warranty Acceptances:**
- Parkview Subdivision, Phase 15
  - Amelia Station Medical Building
  - RWAC Ravens Ridge 8B1 & 8B2
  - RWAC Alpine Valley Phase 6D-2
  - RWAC Ravens Ridge Phases 2D & 2F
- c) **Arbor Day Proclamation - Arbor Day Celebration will be held March 17, 2017**
- d) **Appointments to Planning Board**
- Randy Wilkins - In Town
  - Ross Benson - ETJ

- e) Sewer Ordinance Regulations Revisions
- f) Resolution Directing Clerk to Investigate Sufficiency - Annexation #2017- 28-ANX

**ACTION:** Approval of Consent Agenda as Presented

**Motion:** Council Member Holder

**Second:** Council Member Thompson

**Vote:** Unanimous

#### **4 INTRODUCTIONS AND SPECIAL PRESENTATIONS**

- a) Hocutt-Ellington Memorial Library Teen Advisory Board  
*Presenter:* Pam Taylor, Library Assistant

Ms. Taylor presented information regarding the recently formed Library Teen Advisory Board. She spoke about the creation of the board and many of the projects they are involved with. Ms. Taylor shared information about events the board has been involved with to date including the designing of board t-shirts, delivering of Christmas cards to residents at the Brian Center and the Valentines' Day celebration at the Brian Center. Additionally the teens will be assisting with the Friends of the Library annual book sale and will be holding a "teen block party" over the summer.

Abigail Rogers, a member of the advisory board, is a senior at Corinth Holders and shared how important being party of this board has been. She introduced all the board members. A video was shared that captured the recent Valentine's Day visit to the Brian Center. Abigail shared that the Administrator at Brian Center requested the group return for another visit. The visit was a very positive experience for the residents and the teens.

The proposed teen block party, "Rock the Block", is scheduled for Saturday, April 29, 2017 from 3:00 to 6:00 p.m. This event will be held on Church Street. Contact has been with made with the Woman's Club and The Wagner, both are excited and supportive of the event. The Police Department has offered to provide grills and volunteer their time to grill and hang out with the teens for relationship building. The Parks and Recreation Department will be providing coolers and corn hole games. Pepsi is donating soda and water as well as door prizes. It is hoped that there will be 75-100 teens in attendance. Board members are promoting the event to their schools.

Request made for closure of Church Street on April 29, 2017 for the event.

Mayor Pro Tem Grannis thanked the Library Team and all members of the Teen Advisory Board. He spoke about the positive influence and stated he hopes to see it grow. The Mayor offered his thanks and appreciation.

**ACTION:** Approval of Street Closure - Church Street

**Motion:** Mayor Pro Tem Grannis

Second: Council Member Holder  
Vote: Unanimous

**5 PUBLIC HEARINGS**

**6 OLD BUSINESS**

**7 NEW BUSINESS**

- a) Recommendation of Bid Award - Rollingwood Gravity Sewer Outfall  
*Presenter:* Tim Simpson, Public Works Director

Mr. Simpson provided detailed information regarding this project and bid process. The low bid was received from Sanford Contractors, Inc. A total of three bids were received. It was requested that bid be awarded Sanford Contractors, Inc.

**ACTION:** Approval of Resolution #2017-05 Awarding Bid to Sanford Contractors, Inc.

Motion: Council Member Holder  
Second: Council Member Thompson  
Vote: Unanimous

**8 STAFF REPORTS**

- a) Town Manager

Mr. Lindsay asked that Mr. Bailey announce some wonderful news; the awarding of a PARTF grant to Clayton in the amount of \$89,910. This is a 4-1 match grant. This grant will be a catalyst in moving forward with the Universal Playground. The Mayor stated this was huge and offered his congratulations to all involved. Mr. Bailey introduced members of the fundraising group for the playground, who shared information about the upcoming fundraising efforts to include a large golf tournament to be held on May 5, 2017.

Mayor Pro Tem Grannis congratulated everyone for the amazing strides.

- b) Town Attorney  
c) Town Clerk  
d) Other Staff

- NCDOT Widening & Safety Road Improvement Update  
*Presenter:* David DeYoung, Planning Director

Mr. DeYoung provided a Power Point update regarding NCDOT road improvements. He shared information about scheduled upcoming projects and road improvements. He also shared comparisons of 2015 and 2045 traffic

congestion and a deficiency analysis. Information was provided about the following projects:

Southeast Area Study - Traffic Counts  
Southeast Area Study - Critical Projects  
2040 MTP Metropolitan Transportation Planning - Roadway Projects  
NCDOT 2016-2015 STIP  
50 to 70 Bypass - Scheduled for 2020  
70 Bypass - Lombard Street (42 West) – Scheduled for 2023  
NC 42 East - Glen Laurel Road to Buffalo Road – Scheduled for 2018  
Southern Connector - Design by 2025, (this project currently lacks Division 4 support as they have concerns about going through Cobblestone with 4 lane roadway)  
US 70 Bypass Conversion -

District 4 Projects:  
NCDOT US 70 Resurfacing/Safety Project

Council Member Satterfield shared concerns regarding the area by the Food Lion Shopping Center and requested that NCDOT be reminded this area is prone to flooding. He also had concerns regarding traffic on the private road at this location and added traffic on this road and any necessary future road repair. Staff will follow up with Town Manager on this issue.

Mayor Pro Tem Grannis asked if both Highway 42 projects were funded and Mr. DeYoung stated they were both funded. Council Member addressed some safety concerns regarding Shotwell. The developer is currently waiting on NCDOT approval. Mr. DeYoung stated there is concern that signage is currently located in NCDOT right of way. Mayor Pro Tem Grannis asked about any update on Shotwell and Covered Bridge Road. It was stated there was nothing new at this time and when lot 100 was reached this would trigger developers agreement.

Mayor McLeod shared his thoughts regarding traffic concerns today as well as the projections for 2045. He addressed the need for continuing economic development issues and hopes habits will change and there will be more travel opportunities to include light rail, etc. Council Member Lawter added that we need to start thinking about how future projects will be funded. Mr. DeYoung stated that all projects presented are those of NCDOT.

## **9 OTHER BUSINESS**

- a) Informal Discussion & Public Comment
- b) Council Comments

## **10 ADJOURNMENT**

- a) With there being nothing further, the meeting was adjourned at 7:20 p.m.

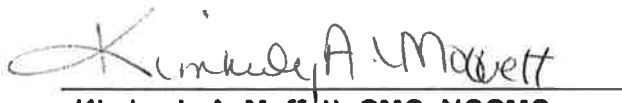
**Motion:** Council Member Lawter  
**Second:** Council Member Holder  
**Vote:** Unanimous

**Duly adopted this the 20<sup>th</sup> day of March, 2017 while in regular session.**



  
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**Bob Satterfield**  
**Council Member**

**ATTEST:**

  
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**Kimberly A. Moffett, CMC, NCCMC**  
**Town Clerk**